

HAZARD LISTING (for Static areas/activities which are constant, stable and unchanging) (Template)

- Each School/Branch/area is to identify the static areas/activities where there is a potential for harm/injury/illness. These should be grouped on listings that match local induction processes. Where relevant, “control banding” can be adopted for areas/activities which have similar physical/chemical characteristics and the control measures are identical. (e.g. how they will be handled, PPE and emergency spill requirements). It must be clear on the Hazard Listing that this approach has been adopted.
- The Hazard Listing can be collated by work area, floor, School/Branch to best suit the induction needs of the School/Branch and to meet the requirements of this chapter.
- Where there is a single overarching risk assessment for the School/Branch/area, this may be used as an alternative to the Hazard Listing, in lieu of creating an additional record, however it must be readily available to workers in the immediate work area (either electronically or hard copy) at all times.
- The area Manager/Supervisor or HSO or delegated staff member will maintain the Hazard Listing and ensure it meets the requirements of the Hazard Management chapter process for documentation (reference 3.5.9).

Note: This list does not include any risk assessments of a dynamic nature (e.g. a once-off activity).

SCHOOL/BRANCH/AREA LOCATION		Exact location(s)	Inherent Risk Assessment Rating	Responsible Person (Manager/Supervisor)	Date risk assessment completed	Residual risk rating (Note high & very high require additional approvals)	Hyper-link to the risk assessment or reference/location to enable access to the completed risk assessment.
Name of risk assessment							
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