**Appendix A**

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| **SAFETY REVIEW PRE-WORK FORM (Template)** |

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| **Location/Area/Facility** |  |
| **Activity(s) to be specifically reviewed (if applicable)** |  |
| **Supervisor for area (Print name)** |  |

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| **Hazards**Indicate below all of the hazards of this area/facility/activity and answer the questions where relevant |
| **Type of Hazards** | **Are these hazards present?****Y / N** | **Is a risk assessment required?****Y / N**  | **Is there a current risk assessment?****Y / N** | **Are the hazards being managed in accordance with the HSW Handbook?****Y / N / ? (not sure)** | **Do you need advice on the management of this hazard?****Y / N** |
| **Animal Handling** |  |  |  |  |  |
| **Biological** |  |  |  |  |  |
| **Confined space entry** |  |  |  |  |  |
| **Hazardous chemical****(see** [**definitions**](#Definitions)**)** |  |  |  |  |  |
| **Hazardous Manual Tasks (see** [**definitions**](#Definitions)**)** |  |  |  |  |  |
| **Hazardous Plant/Equipment (see** [**definitions**](#Definitions)**)** |  |  |  |  |  |
| **Hot work** |  |  |  |  |  |
| **Noise/Sound** |  |  |  |  |  |
| **Radiation** |  |  |  |  |  |
| **Work at Height** |  |  |  |  |  |
| **Other** |  |  |  |  |  |
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| **Information, instruction and training** |
| Is appropriate information provided to the workers? | [ ]  Yes | [ ]  No | [ ]  I need advice |
| Are any proficiencies required related to work undertaken? | [ ]  Yes | [ ]  No | [ ]  I need advice |
| Is any training required related to work undertaken? | [ ]  Yes | [ ]  No | [ ]  I need advice |

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| **Signed by Supervisor** |  | **Date:** |

**Return the completed form to [\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_] i.e. person who will be conducting the safety review**

**on or before / / .**