Incident #:
Incident Date:
Faculty/Division:
School/Area

Incident Description:

	Data Category	Collection Methods
P	**People** Witnesses Associated people	Interview Written Statement Observation
E	**Environment** Weather Workplace Incident Scene	Observation / Review Inspection / Photography Event Reconstruction
E	**Equipment** Vehicles, plant, tools, infrastructure, etc.	Inspection Testing Operation
P	**Procedures** Existing maps, charts, documents, reports and photographs, etc.	Review / Comparison
O	**Organisation**	Review / Comparison

Identify specifics of the data category and the collection method used to plan investigation.

People	Environment	Equipment	Procedures	Organisation

ICAM Model of Incident Causation

List factors, conditions, actions and absent/failed defences that were present

Organisational Factors	Task/Environmental conditions	Individual/Team Actions	Absent/Failed Defences	Incident

Recommendations/Actions

Investigating HSWO
Name: