2020 - 21 Compliance Program

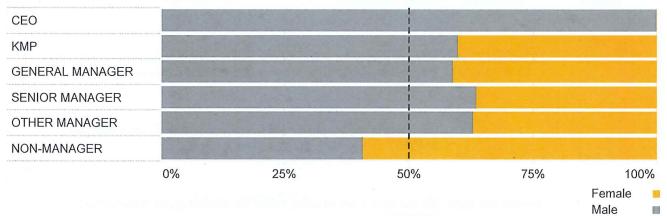
Submitted by:

The University Of Adelaide (ABN:61249878937)

Insights at a glance

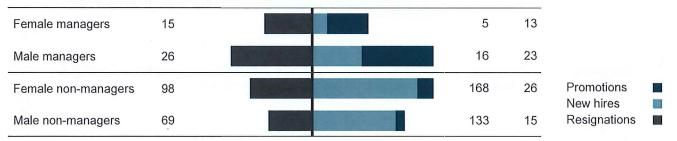
This report summarises your organisation's responses to the 2020 - 2021 Compliance Reporting program. It demonstrates how your organisation is tracking. Please review the Report prior to approving your submission in the WGEA Portal. Full responses can be found in the Appendix.

Workforce gender composition



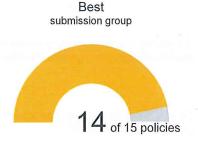
Employee recruitment and retention

Total number of employees promoted, appointed, and resigned by gender.



Gender equality policies, strategies and actions

Total number of recommended gender equality policies, strategies and actions in your organisations.



Questionnaire overview for best performing submission group

This section summarises your responses to the 'yes/no' questions in the Questionnaire for your Best performing submission group.

Section	Category	Question	Yes No
Action on gender equality	Employee consultation	Have you consulted with employees on issues concerning gender equality in your workplace?	
5 of 5			
	Employer action on pay equity	Have you analysed your payroll to determine if there are any remuneration gaps between women and men (e.g. conducted a gender pay gap analysis)?	
		Did you take any actions as a result of your gender remuneration gap analysis?	
	Gender pay gaps	Do you have a formal policy and/or formal strategy on remuneration generally?	(
		Are specific pay equity objectives included in your formal policy and/or formal strategy?	
		ionnal oracogy.	
Workplace overview	Governing bodies	Do you have a formal selection policy and/or formal selection strategy for this organisation's governing body members?	(
of 5			
4		Does this organisation have a governing body?	
		Has a target been set to increase the representation of women on this governing body?	_
			C
	Policies and strategies	Do you have a formal policy and/or formal strategy in place that specifically supports gender equality in the following areas?	
		Do you have formal policy and/or formal strategy in place that support gender equality overall?	6

The University of Adelaide - 2020-21

Workplace Gender Equality Agency CEO Submission Summary

Questionnaire overview for best performing submission group

This section summarises your responses to the 'yes/no' questions in the Questionnaire for your Best performing submission group.

Section	Category	Question	Yes No
Employee Flexible working Do you have a form work/life balance arrangements?		Do you have a formal policy and/or formal strategy on flexible working arrangements?	
1 of 1			
Employee support	Family or domestic violence	Do you have a formal policy and/or formal strategy to support employees who are experiencing family or domestic violence?	
4 of 4			
	Paid parental leave	Do you provide employer funded paid parental leave regardless of carer's status (i.e. primary/secondary) in addition to any government funded parental leave scheme?	
	Sex-based harassment and discrimination	Do you have a formal policy and/or formal strategy on sex-based harassment and discrimination prevention?	
	Support for carers	Do you have a formal policy and/or formal strategy to support employees with family or caring responsibilities?	

The University of Adelaide - 2020-21

Workplace Gender Equality Agency CEO Submission Summary

Section	Category	Question	designed i	أتحجوني	n. 25	<mark>Yes</mark> No
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				5		

The University of Adelaide - 2020-21

Workplace Gender Equality Agency CEO Submission Summary

No-mail: O 40

Section	Category	Question	<mark>Yes</mark> No
		Professor Peter Hoj AC	
		Vice-Chancellor and President	
		155 Turner and a start	

The University of Adelaide - 2020-21

CEO Sign-off

I, the CEO, confirms the content of the workplace gender equality compliance submission is accurate and I approve its submission to WGEA

Name of CEO/Head of Business

Professor Peter Høj AC Vice-Chancellor and President

CEO/head of business signature

15 June 202

Appendix

The full details of your responses to each component of the compliance reporting program are available to review and download below. To access these, you will need to log in to the WGEA Portal using your myGovID.

- CEO Pro Forma for Corporate Group without Confidential Section
- 1. https://client-portal.wgea.gov.au/s/ceo-reports?report=CEO+Pro+Forma+for+Corporate+Group+without+Confidential+Section+%28Compliance%29 Questionnaire for Submission Group 2.
- https://client-portal.wgea.gov.au/s/ceo-reports?report=Questionnaire+for+Submission+Group+%28Compliance%29
- Workplace Profile Table for Corporate Group 3.
- lient-portal.wgea.gov.au/s/ceo-reports?report=Workplace+Profile+Table+for+Corporate+Group+%28Compliance%29 Workforce Management Statistics Table for Corporate Group 4.
- https://client-portal.wgea.gov.au/s/ceo-reports?report=Workforce+Management+Statistics+Table+for+Corporate+Group+%28Compliance%29
- CEO Pro Forma for Corporate Group with Confidential Section 5.
- https://client-portal.wgea.gov.au/s/ceo-reports?report=CEO+Pro+Forma+for+Corporate+Group+with+Confidential+Section+%28Compliance%29 Workplace Profile Confidential Table for Corporate Group 6.
- https://client-portal.wgea.gov.au/s/ceo-reports?report=Workplace+Profile+Confidential+Table+for+Corporate+Group+%28Compliance%29Compl

#Workplace overview

Policies and strategies

1: Do you have a formal policy and/or formal strategy in place that specifically supports gender equality in the following areas?

Recruitment	Yes(Select all that apply)
Yes	Policy Strategy
Retention	Yes(Select all that apply)
Yes	Strategy
Performance management processes	Yes(Select all that apply)
Yes	Policy
Promotions	Yes(Select all that apply)
Yes	Policy Strategy
Talent identification/identification of high potentials	Yes(Select all that apply)
Yes	Strategy
Succession planning	No(Select all that apply)
Training and development	Yes(Select all that apply)
Yes	Strategy
Key performance indicators for managers relating to gender equality	Yes(Select all that apply)
Yes	Strategy

2: Do you have formal policy and/or formal strategy in place that support gender equality overall? Yes(Select all that apply)

Vac	Policy
Yes	Strategy

3: If your organisation would like to provide additional information relating to your gender equality policies and strategies, please do so below.

The Dornwell Framework 2020-2022 outlines the University's gender equity strategy. This strategy is reviewed annually to maintain specific focus on strengthening leadership accountability, building an empowered workforce, and growing and strengthening the talent pipeline. The University's gender equity aim is at least 40% of academic roles being held by women and working towards approximately 50%. The University has been accredited the Athena Swan Bronze Award, the only level of accreditation presently available in Australia.

Governing bodies

The	University	Of Adelaide
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1: Does this organisation have a governing body?	Yes(Provide further details on the governing body(ies) and its composition)
1.1: What is the name of your governing body?	University Council
1.2: What type of governing body does this organisation have?	Council
1.3: How many members are on the governing body and who holds the predominant Chair position?	
Chairs	
…Female (F)	1
Male (M)	0
Gender X	0
Members	
Female (F)	7
Male (M)	7
Gender X	0
1.4: Do you have a formal selection policy and/or formal selection strategy for this organisation's governing body members?	Yes(Select all that apply)
1.5: Has a target been set to increase the representation of women on this governing body?	No(Select all that apply)
10.6: What is the percentage (%) target?	
10.7: What year is the target to be reached (select the last day of the target year)?	
11.1: Confirm how the ultimate parent's	

governing body/ies are being reported:

2: If your organisation would like to provide additional information relating to governing bodies and gender equality in your workplace, do so below.

#Action on gender equality

Gender pay gaps

1: Do you have a formal policy and/or formal strategy on remuneration generally? Yes(Select all that apply)

and the second se		
`	Yes	Policy Strategy
inc	: Are specific pay equity objectives luded in your formal policy and/or formal ategy?	Yes(Select all that apply)
Ye	ΥS	To achieve gender pay equity To ensure no gender bias occurs at any point in the remuneration review process (for example at commencement, at annual salary reviews, out-of-cycle pay reviews, and performance reviews) To be transparent about pay scales and/or salary bands To implement and/or maintain a transparent and rigorous performance assessment process

- 2: Did your organisation receive JobKeeper payments?
 - No

3: What was the snapshot date used for your Workplace Profile? 31-Mar-2021

4: If your organisation would like to provide additional information relating to gender pay gaps in your workplace, please do so below.

Employer action on pay equity

1: Have you analysed your payroll to determine if there are any remuneration gaps between women and men (e.g. conducted a gender pay gap analysis)?

Yes(Provide further details on the most recent gender remuneration gap analysis that was undertaken.)

1.1: When was the most recent gender remuneration gap analysis undertaken?	Within the last 12 months
1.2: Did you take any actions as a result of your gender remuneration gap analysis?	Yes(Select all that apply)
1.2: Did you take any actions as a result of your gender remuneration gap analysis?	Analysed commencement salaries by gender to ensure there are no pay gaps Reported pay equity metrics (including gender pay gaps) to the governing body Reported pay equity metrics (including gender pay gaps) to the executive

	Reported pay equity metrics (including gender pay gaps) to all employees
	The report includes the following comparisons:
1.3: You may provide details below on the type of gender remuneration gap analysis that has been undertaken (for example like-for-like and/or organisation-wide)	 Organisation-wide By level Like for like Starting step

2: If your organisation would like to provide additional information relating to employer action on pay equity in your workplace, please do so below.

Employee consultation

1: Have you consulted with employees on issues concerning gender equality in your workplace? Yes(*Provide further details on the employee consultation process.*)

1.1: How did you consult employees?

Survey Consultative committee or group Focus groups ALL staff

1.2: Who did you consult?

... Other (provide details)

2: If your organisation would like to provide additional information relating to employee consultation on gender equality in your workplace, please do so below.

#Employee work/life balance

Flexible working

1: Do you have a formal policy and/or formal strategy on flexible working arrangements? Yes(Select all that apply)

res(select all that apply)	
Yes	Policy
A business case for flexibility has been established and endorsed at the leadership level	Yes
Leaders are visible role models of flexible working	Yes
…Flexible working is promoted throughout the organisation	Yes
Targets have been set for engagement in flexible work	Yes
Targets have been set for men's engagement in flexible work	No(Select all that apply)
Leaders are held accountable for improving workplace flexibility	No(Select all that apply)
Manager training on flexible working is provided throughout the organisation	Yes
Employee training is provided throughout the organisation	Yes
Team-based training is provided throughout the organisation	No(Select all that apply)
Employees are surveyed on whether they have sufficient flexibility	Yes
The organisation's approach to flexibility is integrated into client conversations	No(Select all that apply)
The impact of flexibility is evaluated (e.g. reduced absenteeism, increased employee engagement)	No(Select all that apply)
Metrics on the use of, and/or the impact of, flexibility measures are reported to key management personnel	Yes
Metrics on the use of, and/or the impact of, flexibility measures are reported to the governing body	No(Select all that apply)
Other (provide details)	No

2: Do you offer any of the following flexible working options to MANAGERS in your workplace? ...Flexible hours of work Yes(Select one option only)

Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Compressed working weeks	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available
Time-in-lieu	No(You may specify why the above option is no available to your employees.)
Telecommuting (e.g. working from home)	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available Informal options are available
Part-time work	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available
Job sharing	No(You may specify why the above option is no available to your employees.)
No	Other (provide details)
Other (provide details)	Requests are considered on case by case basis
Carer's leave	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available Informal options are available
Purchased leave	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available
Unpaid leave	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available

3: Are your flexible working arrangement options for NON-MANAGERS the same as the options for managers above?

	-
NON-MANAGERS in your workplace.	Yes(Select one option only)
flexible working options are available to	
3.1: You need to indicate which of the following	
NO	

.. Flexible hours of work

Yes	SAME options for women and men(Select al. that apply)
SAME options for women and men	Formal options are available Informal options are available
Compressed working weeks	Yes(Select one option only)
Yes	SAME options for women and men(Select al. that apply)
SAME options for women and men	Formal options are available
Time-in-lieu	Yes(Select one option only)
Yes	SAME options for women and men(Select al. that apply)
SAME options for women and men	Formal options are available
Telecommuting (e.g. working from home)	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Part-time work	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Job sharing	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Carer's leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Purchased leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Linneid loove	Yes(Select one option only)
Unpaid leave	
Yes	SAME options for women and men(Select al. that apply)

4: Were managers in your organisation allowed to make INFORMAL flexible working arrangements with their team members in response to the COVID-19 pandemic?

Yes, ALL managers

5: Did you see an increase, overall, in the approval of FORMAL flexible working arrangements for your workforce compared to pre-COVID-19?

Yes, for both women and men

6: If your organisation would like to provide additional information relating to flexible working and gender equality in your workplace, please do so below.

#Employee support

Paid parental leave

1: Do you provide employer funded paid parental leave regardless of carer's status (i.e. primary/secondary) in addition to any government funded parental leave scheme?

Yes, we offer employer funded parental leave (using the primary/secondary carer definition)

1.1: Do you provide employer funded paid parental leave for primary carers in addition to any government funded parental leave scheme?	Yes(Please indicate how employer funded paid parental leave is provided to the primary carers.)
1.1.a: Please indicate whether your employer-funded paid parental leave for primary carers is available to:	Women only
1.1.b: Please indicate whether your employer-funded paid parental leave for primary carers covers:	Adoption Birth Stillbirth
1.1.c: How do you pay employer funded paid parental leave to primary carers?	Paying the employee's full salary
1.1.d: Do you pay superannuation contribution to your primary carers while they are on parental leave?	Yes, on employer funded parental leave
1.1.e: How many weeks (minimum) of employer funded paid parental leave for primary carers is provided?	14
1.1.f: What proportion of your total workforce has access to employer funded paid parental leave for primary carers, including casuals?	51-60%
1.2: Do you provide employer funded paid parental leave for secondary carers in addition to any government funded parental leave scheme?	Yes(Please indicate how employer funded paid parental leave is provided to the secondary carers.)
1.2.a: Please indicate whether your employer-funded paid parental leave for secondary carers is available to:	All, regardless of gender
1.2.b: Please indicate whether your employer-funded paid parental leave for secondary carers covers:	Birth Adoption Surrogacy
1.2.c: How do you pay employer funded paid parental leave to secondary carers?	Paying the employee's full salary

1.2.d: Do you pay superannuation contribution to your secondary carers while they are on parental leave?	Yes, on employer funded parental leave	
1.2.e: How many weeks (minimum) of employer funded paid parental leave for secondary carers is provided?	1	
1.2.f: What proportion of your total workforce has access to employer funded paid parental leave for secondary carers, including casuals?	90-100%	

2: If your organisation would like to provide additional information relating to paid parental leave and gender equality in your workplace, please do so below.

The University provides paid parental leave for men in case of adoption.

Support for carers

1: Do you have a formal policy and/or formal strategy to support employees with family or caring responsibilities?

Yes(Select all that apply)

...Yes

Policy

2: Do you offer any of the following support mechanisms for employees with family or caring responsibilities?

Employer subsidised childcare	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
On-site childcare	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at SOME worksites
Breastfeeding facilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at SOME worksites
Childcare referral services	No(You may specify why the above support mechanism is not available to your employees.)
Internal support networks for parents	No(You may specify why the above support mechanism is not available to your employees.)
Return to work bonus (only select if this bonus is not the balance of paid parental leave)	No(You may specify why the above support mechanism is not available to your employees.)
Information packs for new parents and/or those with elder care responsibilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Referral services to support employees with family and/or caring responsibilities	Yes(Please indicate the availability of this support mechanism.)

Yes	Available at ALL worksites
Targeted communication mechanisms (e.g. intranet/forums)	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Support in securing school holiday care	No(You may specify why the above support mechanism is not available to your employees.)
Coaching for employees on returning to work from parental leave	No(You may specify why the above support mechanism is not available to your employees.)
Parenting workshops targeting mothers	No(You may specify why the above support mechanism is not available to your employees.)
Parenting workshops targeting fathers	No(You may specify why the above support mechanism is not available to your employees.)
Other (provide details)	No

3: If your organisation would like to provide additional information relating to support for carers in your workplace, please do so below.

Sex-based harassment and discrimination

1: Do you have a formal policy and/or formal strategy on sex-based harassment and discrimination prevention?

Yes(Select all that apply)	
Yes	Policy
1.1: Do you provide a grievance process in any sex-based harasssment and discrimination prevention formal policy and/or formal strategy?	Yes

2: Do you provide training on sex-based harassment and discrimination prevention to the following groups?

All managers	Yes(Please indicate how often is this training provided (select all that apply):)
Yes	At induction
All employees	Yes(Please indicate how often is this training provided (select all that apply):)
Yes	At induction

3: If your organisation would like to provide additional information relating to sex-based harassment and discrimination, please do so below.

Family or domestic violence

1: Do you have a formal policy and/or formal strategy to support employees who are experiencing family or domestic violence?

Yes(Select all that apply)		and the second second
Yes	Policy	

2: Other than a formal policy and/or formal strategy, do you have the following support mechanisms in place to support employees who are experiencing family or domestic violence?

8	Employee assistance program (including access to psychologist, chaplain or ounsellor)	Yes
•	Training of key personnel	No(Select all that apply)
е	A domestic violence clause is in an interprise agreement or workplace igreement	Yes
•	Workplace safety planning	No(Select all that apply)
(Access to paid domestic violence leave contained in an enterprise/workplace greement)	Yes
((Access to unpaid domestic violence leave contained in an enterprise/workplace greement)	No(Select all that apply)
()	Access to paid domestic violence leave not contained in an enterprise/workplace greement)	No(Select all that apply)
	Access to unpaid leave	Yes
	.Confidentiality of matters disclosed	Yes
d	.Referral of employees to appropriate omestic violence support services for xpert advice	Yes
d	.Protection from any adverse action or iscrimination based on the disclosure of omestic violence	No(Select all that apply)
•	.Flexible working arrangements	Yes
	.Provision of financial support (e.g. dvance bonus payment or advanced pay)	No(Select all that apply)
	.Offer change of office location	No(Select all that apply)
	.Emergency accommodation assistance	No(Select all that apply)
 n	.Access to medical services (e.g. doctor or urse)	Yes
	.Other (provide details)	No(Select all that apply)

3: If your organisation would like to provide additional information relating to family and domestic violence affecting your workplace, please do so below.

Workplace Profile Table

Industry: Tertiary Education

		No. of employees		Number of apprentices and graduates (combined)		Total
Occupational category*	Employment status	F	М	F	М	employees**
Managers	Full-time permanent	113	196	0	0	309
	Full-time contract	43	68	0	0	111
	Part-time permanent	10	12	0	0	22
	Part-time contract	11	21	0	0	32
Professionals	Full-time permanent	182	260	0	0	442
	Full-time contract	173	293	0	0	466
	Part-time permanent	54	31	0	0	85
	Part-time contract	220	166	0	0	386
	Casual	141	79	0	0	220
Community And Personal Service Workers	Full-time permanent	2	5	0	0	7
Clerical And Administrative Workers	Full-time permanent	592	328	0	0	920
	Full-time contract	219	133	0	0	352
	Part-time permanent	192	21	0	0	213
	Part-time contract	233	51	0	0	284
	Casual	208	271	0	0	480

* Categorised using ANZSCO major group codes (this means Professionals who are also Managers are categorised as Professionals) ** Total employees includes Gender X

Workplace Profile Table

Industry: Tertiary Education

			No. of employees		
Manager category	Level to CEO	Employment status	F	М	Total*
CEO	0	Full-time contract	0	1	1
КМР	-1	Full-time contract	1	2	3
		Part-time permanent	0	1	1
		Part-time contract	1	0	1
GM	-2	Full-time permanent	10	13	23
		Full-time contract	14	17	31
		Part-time permanent	0	2	2
		Part-time contract	1	4	5
SM	-3	Full-time permanent	2	0	2
		Full-time contract	9	16	25
		Part-time permanent	0	1	1
		Part-time contract	1	4	5
ОМ	-4	Full-time permanent	101	183	284
		Full-time contract	19	32	51
		Part-time permanent	10	8	18
		Part-time contract	8	13	21

Workforce Management Statistics Table

Industry: Tertiary Education

Question	Contract Ty	Employment	Manager Category	Female	Male	Total*
1. How many employees were promoted? Part-time	Permanent	Managers	8	17	25	
		Non-managers	11	8	19	
	Fixed-Term Contract	Managers	2	3	5	
		Non-managers	8	7	15	
	Permanent	Managers	3	1	4	
			Non-managers	2	0	2
		Fixed-Term Contract	Managers	0	2	2
			Non-managers	5	0	5
2. How many	Full-time	Permanent	CEO, KMPs, and HOBs	8	11	19
employees (including partners with an employment contract) were internally appointed? N/A			Managers	16	9	25
		Fixed-Term Contract	CEO, KMPs, and HOBs	8	6	14
			Managers	47	33	. 80
	Part-time	Permanent	Managers	3		3
		Fixed-Term	CEO, KMPs, and HOBs	10	6	16
	Contract	Managers	33	7	40	
	Casual	Non-managers	185	184	370	
3. How many	Full-time	Fixed-Term Contract	Managers		3	3
employees (including partners with			Non-managers	4	3	7
			CEO, KMPs, and HOBs		1	1
an employment			Managers	1	4	5
contract) were Part-time externally appointed?			Non-managers	45	72	117
	Part-time	Permanent	Managers	1		1
			Non-managers	1	1	2
		Fixed-Term Contract	CEO, KMPs, and HOBs	1	2	3
			Managers	2	6	8
			Non-managers	109	50	159
	N/A	Casual	Non-managers	9	7	16

Workforce Management Statistics Table

Industry: Tertiary Education

Question	Contract Ty	Employment Type	Manager Category	Female	Male	Total*	
4. How many employees (including partners with an employment contract) voluntarily	Full-time	Permanent	Managers	6	12	18	
			Non-managers	29	25	54	
		Fixed-Term Contract	CEO, KMPs, and HOBs		2	2	
			Managers	5	10	15	
			Non-managers	34	30	. 64	
resigned?	Part-time	Permanent	Managers		1	- 1	
			Non-managers	8	6	14	
		Fixed-Term Contract	Managers	. 4	1	5	
			Non-managers	25	8	34	
	N/A	Casual	Non-managers	1		1	
5. How many Full-time employees have taken primary	Full-time	Permanent	Managers	3	1	4	
			Non-managers	94		94	
carer's parental	s parental F (paid Part-time P		Fixed-Term Contract	Non-managers	37		37 -
leave (paid and/or unpaid)?		Permanent	Non-managers	10		10	
and/or unpaid)?		Fixed-Term Contract	Non-managers	37	22		
6. How many employees have taken secondary carer's parental leave (paid and/or unpaid)?	Full-time	ull-time Permanent	Managers		3	3	
			Non-managers	1	25	26	
		Fixed-Term Contract	CEO, KMPs, and HOBs		- 1	1	
			Managers		1	1	
and/or unpaid)?			Non-managers	3	21	24	
	Part-time	Fixed-Term Contract	Non-managers	2	7	9	

Workforce Management Statistics Table

Industry: Tertiary Education

Question	Contract Ty	Employment Type	Manager Categ	Female	Male	Total*
7. How many employees ceased employment before returning to work from parental leave, regardless of when the leave commence	Full-time	Permanent	Non-managers	2	1	3
		Fixed-Term Contract	Managers		1	1
			Non-managers	1	2	3
	Part-time	Fixed-Term Contract	Non-managers	2	1	3