

Australian Government



2021 - 22 Compliance Program

Submitted by:

The University Of Adelaide (ABN:61249878937)

INSIGHTS at a glance

The University of Adelaide - 2021-22

4,027 employees

This report summarises your organisation's responses to the 2021 - 2022 Compliance Reporting program. It demonstrates how your organisation is tracking.



Note: employee growth is external appointments minus resignations

Workplace Gender Equality Agency CEO Submission Summary

QUESTIONNAIRE overview

The University of Adelaide - 2021-22 4,027 employees

This section summarises your responses to the 'yes/no' questions in the questionnaire.



* Some companies may not have a target for Board composition if the Board is currently gender balanced

governing body for this

organisation

formal selection policy and/or

strategy for governing body

members

Workplace Gender Equality Agency CEO Submission Summary

target set to increase

representation of women on the

governing body*



Australian Government



2021 - 22 Compliance Program

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#Workplace overview

Policies and strategies

1: Do you have a formal policy and/or formal strategy in place that specifically supports gender equality in the following areas?

equality in the following areas:	
Recruitment	Yes(Select all that apply)
Yes	Policy Strategy
Retention	Yes(Select all that apply)
Yes	Strategy
Performance management processes	Yes(Select all that apply)
Yes	Policy
Promotions	Yes(Select all that apply)
Yes	Policy Strategy
Talent identification/identification of high potentials	Yes(Select all that apply)
Yes	Strategy
Succession planning	Yes(Select all that apply)
Yes	Strategy
Training and development	Yes(Select all that apply)
Yes	Strategy
Key performance indicators for managers relating to gender equality	Yes(Select all that apply)
Yes	Strategy

2: Do you have formal policy and/or formal strategy in place that support gender equality overall? Yes(*Select all that apply*)

Policy
Strategy

3: Does your organisation have any of the following targets to address gender equality in your workplace?

Reduce the gender pay gap Increase the number of women in leadership positions Increase the number of women in male-dominated roles

4: If your organisation would like to provide additional information relating to your gender equality policies and strategies, please do so below.

The Dornwell Framework 2020-2022 outlines the University's gender equity strategy. This strategy is reviewed annually to maintain specific focus on strengthening leadership accountability, building an empowered

workforce, and growing and strengthening the talent pipeline. The University's gender equity aim is at least 40% of academic roles being held by women and working towards approximately 50%. The University has been accredited the Athena Swan Bronze Award, the only level of accreditation presently available in Australia.

Governing bodies

The University Of Adelaide

1: Does this organisation have a governing body?	Yes(Provide further details on the governing body(ies) and its composition)
1.1: What is the name of your governing body?	University Council
1.2: What type of governing body does this organisation have?	Council
1.3: How many members are on the governing body and who holds the predominant Chair position?	
Chairs	
Female	1
Male	0
Non-binary	0
Members	
Female	7
Male	7
Non-binary	0
1.4: Do you have a formal selection policy and/or formal selection strategy for this organisation's governing body members?	Yes(Select all that apply)
	Policy
1.5: Has a target been set to increase the representation of women on this governing body?	No(Select all that apply)
	Do not have control over governing body/appointments
	The "Constitution of the Council" under the "University of Adelaide Act 1971" allows for 12-16 members. Currently there are 15 members of Council, six are appointed (only five currently), three are ex officio and five are elected. The Constitution identifies specific criteria determining the appointed members - "Where a person is appointed to the Council, the appointing authority must recognise that the Council is, as far as practicable, to be constituted of equal numbers of men and women".

1.6: Do you have a formal policy and/or formal strategy in place on the gender composition of your governing body?	Yes(Select all that apply.)
	Policy
1.1.a.3: How many members are on the governing body and who holds the predominant Chair position?	

2: If your organisation would like to provide additional information relating to governing bodies and gender equality in your workplace, do so below.

#Action on gender equality

Gender pay gaps

1: Do you have a formal policy and/or formal strategy on remuneration generally? Yes(Select all that apply)

Yes	Policy Strategy
1.1: Are specific pay equity objectives included in your formal policy and/or formal strategy?	Yes(Select all that apply)
Yes	To achieve gender pay equity To ensure no gender bias occurs at any point in the remuneration review process (for example at commencement, at annual salary reviews, out-of-cycle pay reviews, and performance reviews) To be transparent about pay scales and/or salary bands To implement and/or maintain a transparent and rigorous performance assessment process

- 2: What was the snapshot date used for your Workplace Profile? 31-Mar-2022
- 3: Does your organisation publish its organisation-wide gender pay gap? Yes(Select all that apply.)

4: Do you give WGEA permission to publicly publish your organisation-wide gender pay gap?

5: If your organisation would like to provide additional information relating to gender pay gaps in your workplace, please do so below.

Employer action on pay equity

1: Have you analysed your payroll to determine if there are any remuneration gaps between women and men (e.g. conducted a gender pay gap analysis)?

Yes(Provide further details on the most recent gender remuneration gap analysis that was	
undertaken.)	

1.1: When was the most recent gender remuneration gap analysis undertaken?	Within the last 12 months
1.2: Did you take any actions as a result of your gender remuneration gap analysis?	Yes(Select all that apply)
	Analysed commencement salaries by gender to

1.2: Did you take any actions as a result of your gender remuneration gap analysis? Yes	ensure there are no pay gaps Reported pay equity metrics (including gender pay gaps) to the governing body Reported pay equity metrics (including gender pay gaps) to the executive Reported pay equity metrics (including gender pay gaps) to all employees
1.3: You may provide details below on the type of gender remuneration gap analysis that has been undertaken (for example like-for-like and/or organisation-wide)	 The report includes the following comparisons: Organisation-wide By level Like for like Starting step

2: For organisations with partnership structures: Have you undertaken a gender remuneration gap analysis ('gender pay gap analysis') in the current reporting period to determine if there are any remuneration gaps between women partners and men partners in your organisation?

No

3: If your organisation would like to provide additional information relating to employer action on pay equity in your workplace, please do so below.

Employee consultation

1: Have you consulted with employees on issues concerning gender equality in your workplace during the reporting period?

Yes(Provide further details on the employee consultation process.)

1.1: How did you consult employees?	Survey	
1.2: Who did you consult?	ALL staff	

2: Do you have a formal policy and/or formal strategy in place on consulting employees about gender equality?

Yes(Select all that apply.)

...Yes

Strategy

- 3: On what date did your organisation share your previous year's public reports with employees? 26-Jul-2021
- 4: Does your organisation have shareholders?

No

5: Have you shared previous Executive Summary and Benchmark reports with the governing body?

No

6: If your organisation would like to provide additional information relating to employee consultation on gender equality in your workplace, please do so below.

#Flexible work

Flexible working

1: Do you have a formal policy and/or formal strategy on flexible working arrangements? Yes(Select all that apply)

Yes	Policy
A business case for flexibility has been established and endorsed at the leadership level	Yes
Leaders are visible role models of flexible working	Yes
Flexible working is promoted throughout the organisation	Yes
Targets have been set for engagement in flexible work	Yes
Targets have been set for men's engagement in flexible work	No(Select all that apply)
Leaders are held accountable for improving workplace flexibility	No(Select all that apply)
Manager training on flexible working is provided throughout the organisation	Yes
Employee training is provided throughout the organisation	Yes
Team-based training is provided throughout the organisation	No(Select all that apply)
Employees are surveyed on whether they have sufficient flexibility	Yes
The organisation's approach to flexibility is integrated into client conversations	No(Select all that apply)
The impact of flexibility is evaluated (e.g. reduced absenteeism, increased employee engagement)	No(Select all that apply)
Metrics on the use of, and/or the impact of, flexibility measures are reported to key management personnel	Yes
Metrics on the use of, and/or the impact of, flexibility measures are reported to the governing body	No(Select all that apply)
Other (provide details)	No
2: Do you offer any of the following flexible workingFlexible hours of work	ng options to MANAGERS in your workplace? Yes(Select one option only)

Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Compressed working weeks	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Time-in-lieu	No(You may specify why the above option is not available to your employees.)
Telecommuting (e.g. working from home)	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Part-time work	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Job sharing	No(You may specify why the above option is not available to your employees.)
No	Other (provide details)
Other (provide details)	Requests are considered on case by case basis
Carer's leave	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available Informal options are available
Purchased leave	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available
Unpaid leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	

3: Are your flexible working arrangement options for NON-MANAGERS the same as the options for managers above?

No	
3.1: You need to indicate which of the following flexible working options are available to NON-MANAGERS in your workplace.	Yes(Select one option only)

Flexible hours of work	
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available Informal options are available
Compressed working weeks	Yes(Select one option only)
Yes	SAME options for women and men(<i>Select all that apply</i>)
SAME options for women and men	Formal options are available
…Time-in-lieu	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Telecommuting (e.g. working from home)	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Part-time work	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Job sharing	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Carer's leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available Informal options are available
Purchased leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
Unpaid leave	Yes(Select one option only)
Yes	SAME options for women and men(Select all that apply)
SAME options for women and men	Formal options are available
4: Has your organisation implemented an 'all role	es flex' approach to flexible work?

4: Has your organisation implemented an 'all roles flex' approach to flexible work? No 5: Did you see an increase, overall, in the approval of FORMAL flexible working arrangements for your workforce during the 2021-22 reporting period?

No

6: If your workplace includes hybrid teams (i.e. some employees in a team work remotely while other employees in a team work at the organisation's usual workplace), have any of the following measures been utilised to ensure the fair treatment of all employees regardless of work location?

7: If your organisation would like to provide additional information relating to flexible working and gender equality in your workplace, including specific changes due to the impact of the COVID-19 pandemic on your workplace, please do so below.

#Employee support

Paid parental leave

1: Do you provide employer funded paid parental leave regardless of carer's status (i.e. primary/secondary) in addition to any government funded parental leave scheme?

Yes, we offer employer funded parental leave (using the primary/secondary carer definition)

1.1: Do you provide employer funded paid parental leave for primary carers in addition to any government funded parental leave scheme?	Yes(Please indicate how employer funded paid parental leave is provided to the primary carers.)
1.1.a: Please indicate whether your employer-funded paid parental leave for primary carers is available to:	Women only
1.1.b: Please indicate whether your employer-funded paid parental leave for primary carers covers:	Birth Adoption Stillbirth
1.1.c: How do you pay employer funded paid parental leave to primary carers?	Paying the employee's full salary
1.1.d: Do you pay superannuation contribution to your primary carers while they are on parental leave?	Yes, on employer funded parental leave
1.1.e: How many weeks (minimum) of employer funded paid parental leave for primary carers is provided?	14
1.1.f: What proportion of your total workforce has access to employer funded paid parental leave for primary carers, including casuals?	51-60%
1.1.g: Do you require primary carers to work for the organisation for a certain amount of time (a qualifying period) before they can access employer funded parental leave?	Yes
1.1.g.1: How long is the qualifying period?	12
1.1.h: Do you require primary carers to take employer funded paid parental leave within a certain time period after the birth, adoption, surrogacy and/or stillbirth?	Yes
1.1.h: Do you require primary carers to take employer funded paid parental leave within a certain time period after the birth, adoption, surrogacy and/or stillbirth?	Within 6 months
Yes	

	1.2: Do you provide employer funded paid parental leave for secondary carers in addition to any government funded parental leave scheme?	Yes(Please indicate how employer funded paid parental leave is provided to the secondary carers.)
	1.2.a: Please indicate whether your employer-funded paid parental leave for secondary carers is available to:	All, regardless of gender
	1.2.b: Please indicate whether your employer-funded paid parental leave for secondary carers covers:	Birth Adoption Surrogacy
	1.2.c: How do you pay employer funded paid parental leave to secondary carers?	Paying the employee's full salary
	1.2.d: Do you pay superannuation contribution to your secondary carers while they are on parental leave?	Yes, on employer funded parental leave
	1.2.e: How many weeks (minimum) of employer funded paid parental leave for secondary carers is provided?	1
	1.2.f: What proportion of your total workforce has access to employer funded paid parental leave for secondary carers, including casuals?	80-90%
	1.2.g: Do you require secondary carers to work for the organisation for a certain amount of time (a qualifying period) before they can access employer funded parental leave?	Yes
	1.2.g.1: How long is the qualifying period?	12
	1.2.h: Do you require secondary carers to take employer funded paid parental leave within a certain time period after the birth, adoption, surrogacy and/or stillbirth?	Yes
em cer	h: Do you require secondary carers to take ployer funded paid parental leave within a tain time period after the birth, adoption, rogacy and/or stillbirth?	Within 6 months
Y	es	

2: If your organisation would like to provide additional information relating to paid parental leave and gender equality in your workplace, please do so below.

The University provides paid parental leave for men in case of adoption.

Support for carers

1: Do you have a formal policy and/or formal strategy to support employees with family or caring responsibilities?

Yes(Select all that apply)

...Yes

Policy

2: Do you offer any of the following support mechanisms for employees with family or caring responsibilities?

Employer subsidised childcare	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at SOME worksites
On-site childcare	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at SOME worksites
Breastfeeding facilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at SOME worksites
Childcare referral services	No(You may specify why the above support mechanism is not available to your employees.)
Internal support networks for parents	No(You may specify why the above support mechanism is not available to your employees.)
Return to work bonus (only select if this bonus is not the balance of paid parental leave)	No(You may specify why the above support mechanism is not available to your employees.)
Information packs for new parents and/or those with elder care responsibilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Referral services to support employees with family and/or caring responsibilities	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Targeted communication mechanisms (e.g. intranet/forums)	Yes(Please indicate the availability of this support mechanism.)
Yes	Available at ALL worksites
Support in securing school holiday care	No(You may specify why the above support mechanism is not available to your employees.)
Coaching for employees on returning to work from paid parental leave	No(You may specify why the above support mechanism is not available to your employees.)
Parenting workshops targeting mothers	No(You may specify why the above support mechanism is not available to your employees.)
Parenting workshops targeting fathers	No(You may specify why the above support mechanism is not available to your employees.)
Other (provide details)	No

3: If your organisation would like to provide additional information relating to support for carers in your workplace, please do so below.

Sex-based harassment and discrimination

1: Do you have a formal policy and/or formal strategy on sex-based harassment and discrimination prevention?

Yes(Select all that apply)	
Yes	Policy
1.1: Do you provide a grievance process in any sex-based harasssment and discrimination prevention formal policy and/or formal strategy?	Yes

2: Do you provide training on sex-based harassment and discrimination prevention to the following groups?

	s(Please indicate how often is this training ovided (select all that apply):)
Yes At in	induction
	s(Please indicate how often is this training ovided (select all that apply):)
Yes At in	induction

3: If your organisation would like to provide additional information relating to sex-based harassment and discrimination, please do so below.

Family or domestic violence

1: Do you have a formal policy and/or formal strategy to support employees who are experiencing family or domestic violence?

Yes(Select all that apply)

Yes	Policy

2: Other than a formal policy and/or formal strategy, do you have the following support mechanisms in place to support employees who are experiencing family or domestic violence?

100	namono in place to support employees who t	are experiencing family of demeate violence.
	Employee assistance program (including access to psychologist, chaplain or counsellor)	Yes
	Training of key personnel	No(Select all that apply)
	A domestic violence clause is in an enterprise agreement or workplace agreement	Yes
	Workplace safety planning	No(Select all that apply)
	Access to paid domestic violence leave (contained in an enterprise/workplace agreement)	Yes(Is the leave period unlimited?)
	Yes	Yes
	Access to unpaid domestic violence leave (contained in an enterprise/workplace agreement)	No(Select all that apply)
	Access to paid domestic violence leave (not contained in an enterprise/workplace agreement)	No(Select all that apply)

Access to unpaid leave	Yes(Is the leave period unlimited?)
Yes	Yes
Confidentiality of matters disclosed	Yes
Referral of employees to appropriate domestic violence support services for expert advice	Yes
Protection from any adverse action or discrimination based on the disclosure of domestic violence	No(Select all that apply)
Flexible working arrangements	Yes
Provision of financial support (e.g. advance bonus payment or advanced pay)	No(Select all that apply)
Offer change of office location	No(Select all that apply)
Emergency accommodation assistance	No(Select all that apply)
Access to medical services (e.g. doctor or nurse)	Yes
Other (provide details)	No

3: If your organisation would like to provide additional information relating to family and domestic violence affecting your workplace, please do so below.

#Diversity and inclusion

Voluntary section

1: Do you have a formal policy and/or formal strategy on diversity and inclusion in your organisation?

Yes(Select all that is covered.)

2: Do you collect data on whether employees identify as Aboriginal and/or Torres Strait Islander? Yes

If this data can be shared and is not confidential, please complete the below table:	
Aboriginal and/or Torres Strait Islander Managers Female	1
Aboriginal and/or Torres Strait Islander Managers Male	1
Aboriginal and/or Torres Strait Islander Managers Non-binary	0
Aboriginal and/or Torres Strait Islander Non-managers Female	46
Aboriginal and/or Torres Strait Islander Non-managers Male	14
Aboriginal and/or Torres Strait Islander Non-managers Non-binary	0

3: Do you currently collect data on any of the following dimensions of employees' identities? Cultural and/or language and/or race/ethnicity background Disability Gender identity Other

...Other

Workplace Profile Table

Industry: Tertiary Education

		No. of employees		Number of ap graduates	Total	
Occupational category*	Employment status	F	М	F	м	employees**
Managers	Full-time permanent	84	90	0	0	174
	Full-time contract	43	69	0	0	112
	Part-time permanent	7	3	0	0	10
	Part-time contract	15	10	0	0	25
Professionals	Full-time permanent	552	292	0	0	845
	Full-time contract	164	119	0	0	283
	Part-time permanent	176	15	0	0	192
	Part-time contract	195	38	0	0	233
	Casual	128	75	0	0	203
Community And Personal Service Workers	Full-time permanent	2	3	0	0	5
Clerical And Administrative Workers	Full-time permanent	215	405	0	0	620
	Full-time contract	236	335	0	0	571
	Part-time permanent	56	39	0	0	95
	Part-time contract	202	141	0	0	343
	Casual	147	166	0	0	316

* Categorised using ANZSCO major group codes (this means Professionals who are also Managers are categorised as Professionals) ** Total employees includes Gender X

Workplace Profile Table

Industry: Tertiary Education

			No. of employees		
Manager category	Level to CEO	Employment status	F	М	Total*
CEO	0	Full-time contract	0	1	1
КМР	-1	Full-time permanent	1	1	2
		Full-time contract	8	7	15
GM	-2	Full-time permanent	1	0	1
		Full-time contract	3	5	8
		Part-time permanent	0	1	1
		Part-time contract	1	0	1
SM	-3	Full-time permanent	14	9	23
		Full-time contract	12	21	33
		Part-time contract	3	3	6
ОМ	-4	Full-time permanent	68	80	148
		Full-time contract	20	35	55
		Part-time permanent	7	2	9
		Part-time contract	11	7	18

Workforce Management Statistics Table

Industry: Tertiary Education

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*
1. How many employees were promoted?	Full-time	Permanent	Managers	16	18	34
			Non-managers	43	12	55
		Fixed-Term Contract	Managers	4	0	4
			Non-managers	11	5	16
	Part-time	Permanent	Managers	1	1	2
			Non-managers	1	1	2
		Fixed-Term Contract	Managers	0	2	2
			Non-managers	5	0	5
2. How many employees (including partners with an	Full-time	Permanent	Managers	18	13	31
employment contract) were internally appointed?			Non-managers	63	22	85
		Fixed-Term Contract	Managers	3	1	4
			Non-managers	37	16	53
	Part-time	Permanent	Managers	1	2	3
			Non-managers	5	8	13
		Fixed-Term Contract	Managers	2	1	3
			Non-managers	29	7	36
	N/A	Casual	Non-managers	386	309	698
3. How many employees (including partners with an	Full-time	Permanent	Managers	8	16	24
employment contract) were externally appointed?			Non-managers	36	20	56
		Fixed-Term Contract	CEO, KMPs, and HOBs	2	1	3
			Managers	14	20	34
			Non-managers	162	119	281
	Part-time	Permanent	Managers	2	1	3
			Non-managers	4	2	6
		Fixed-Term Contract	Managers	22	13	35
			Non-managers	140	65	206
	N/A	Casual	Non-managers	23	12	35

Workforce Management Statistics Table

Industry: Tertiary Education

Question	Contract Type	Employment Type	Manager Category	Female	Male	Total*
4. How many employees (including partners with an employment contract) voluntarily resigned?	Full-time	Permanent	Managers	25	15	40
			Non-managers	59	23	82
		Fixed-Term Contract	Managers	11	6	17
			Non-managers	51	44	95
	Part-time	Permanent	Managers	4	0	4
			Non-managers	10	5	15
		Fixed-Term Contract	Managers	13	3	16
			Non-managers	46	16	62
5. How many employees have taken primary carer's	Full-time	Permanent	Managers	8		8
parental leave (paid and/or unpaid)?			Non-managers	56		56
		Fixed-Term Contract	Managers	1		1
			Non-managers	6		6
	Part-time	Permanent	Managers	2		2
			Non-managers	2		2
		Fixed-Term Contract	Managers	0		0
			Non-managers	1		1
6. How many employees have taken secondary carer's parental leave (paid and/or unpaid)?	Full-time	Permanent	Managers		6	6
			Non-managers		7	7
	Part-time	Fixed-Term Contract	Non-managers		3	3

Workforce Management Statistics Table

Industry: Tertiary Education

Question	Contract Type	Employment Type	Manager Category	Female	Total*
7. How many employees ceased employment before returning to work from parental leave, regardless of when the leave commenced?		Permanent	Non-managers	1	1
		Fixed-Term Contract	Non-managers	2	2
	Part-time	Fixed-Term Contract	Non-managers	1	1





Workplace Gender Equality Agency 2021–22 Compliance Program Submission approval

I, the CEO (or equivalent), confirm that the data provided in the 2021-22 Compliance Program submission is complete and correct, as reported in the full data appendices:

- → Public Workplace Profile
- Public Workforce Management Statistics
- Public Questionnaire
- → Confidential Data.

I approve the submission of this data to WGEA.

I also confirm that the organisation/s covered by this submission will meet the notification and access requirements as detailed below.

Name of CEO (or equivalent)

Professor Peter Høj AC Vice-Chancellor and President

CEO (or equivalent) signature

Date of signature

May 2022

What next?

The contact nominated for the submission of this report must complete the declaration and consent process in the WGEA Portal. The Agency does not require physical evidence of the CEO's signature.

To comply with the notification and access requirements, your organisation/s must:

- inform its employees and members or shareholders that it has lodged its report with the Agency and advise how the public data may be accessed
- provide access to the public data to employees and members or shareholders
- → inform employee organisations with members in its workplace that the report has been lodged
- inform its employees and those employee organisations with members in its workplace of the opportunity to comment on the report to the employer or the Agency.

For more information on the notification and access requirements, read here.