|  | EVENTS SAFETY I                                 | MANAGEME          | ENT: DEBRIEF                    |              | APPENDIX D |  |  |
|--|---|-------------------|---------------------------------|--------------|------------|--|--|
| Name of                                    | <u> </u>  |                   |                                 |              |            |  |  |
| Event                                      |   |                   |                                 | Date         | 1 1        |  |  |
| Debrief                                    |   |                   |                                 |              |            |  |  |
| Attendees                                  |   |                   |                                 |              |            |  |  |
| Name of Event                              |   |                   |                                 |              |            |  |  |
| Co-ordinator                               |   |                   |                                 | Contact Numb | er:        |  |  |
| Record suggestions<br>(Appendix A) or file | for improvement if this e with Event documents. | vent is likely to |                                 |              |            |  |  |
| Issue raised                               |   |                   | Recommendations for improvement |              |            |  |  |
|  |   |                   |                                 |              |            |  |  |
|  |   |                   |                                 |              |            |  |  |
|  |   |                   |                                 |              |            |  |  |
|  |   |                   |                                 |              |            |  |  |
|  |   |                   |                                 |              |            |  |  |
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|  |   |                   |                                 |              |            |  |  |
|  |   |                   |                                 |              |            |  |  |

| HSW Handbook  | Events Safety Management (Information Sheet)   | Effective Date: | 17 January 2020 | Version 2.5 |  |  |
|---------------|--|-----------------|-----------------|-------------|--|--|
| Authorised by | Director, HSW  | Review Date:    | 17 January 2023 | Page 1 of 1 |  |  |
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