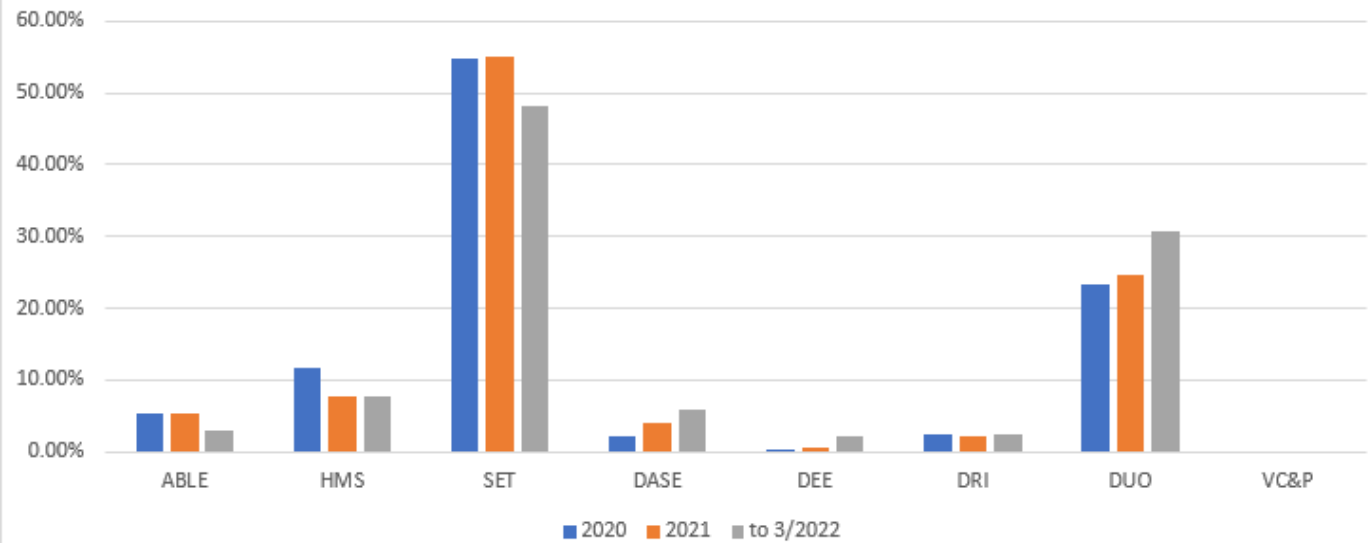


Table 2 - Percentage of Safety Reports in UniSafe, annually per Faculty/Division



HSW Incidents for DASE during Q3 2022.

Incident ID	Area	Date Incident Occurred	Injury	SafeWork Report?	Status
2368	University Library (NT)	1/7/22	No	No	Closed
	Electrical outlet described as coming away from the wall and exposing wiring. Short term controls implemented to ensure no one used the outlet until repaired. Outlet later repaired via work request.				
Incident ID	Area	Date Incident Occurred	Injury	SafeWork Report?	Status
2472	Indigenous Engagement	30/8/22	No	No	Closed
	A powerboard in the area began to smoke when in use. Immediately removed from service. It was identified that the powerboards cord was out of test/tag date. Prompted a review into how electrical testing and tagging is communicated and carried out by the Division. Program if testing/tagging updated and re-established.				

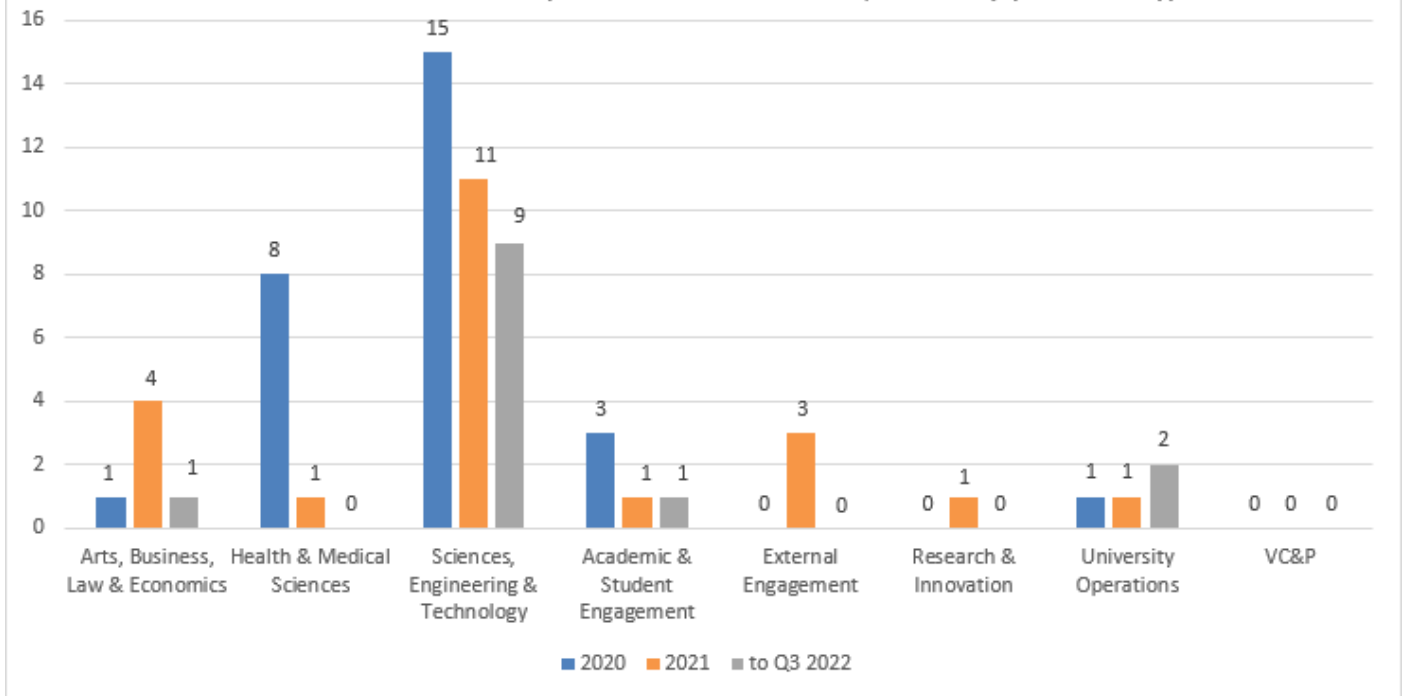
2. UniSafe Overdue Corrective Actions Data

There are no overdue actions in UniSafe for DASE.

3. Workers Compensation Data

There were 18 workers compensations claims submitted up to Q3 2022, compared with 22 for the same period in 2021. For the first three quarters of 2022, there were 9 Workers Compensation Claims from the Faculty of Sciences, Engineering and Technology and 5 Workers Compensation Claims from Controlled Entities.

Table 3 - Workers Compensation Claims Data, annually per Faculty/Division



4. HSW Internal Audit Outcomes

There were no internal audits performed in DASE during Q3 of 2022.

5. HSW Handbook chapters revised in the last quarter

No handbook Chapters were revised or updated during the last quarter, however chapters planned for revision in the last quarter include:

- Emergency Management
- Warden Network
- Workplace Monitoring
- Corrective Action
- Incident Investigation
- Report a safety issue or incident
- Firearms Safety Management
- Diving Safety Management

6. Draft DASE Traffic Light Report (Q3 2022)

The traffic light report (TLR) is based on the information recorded by the HSW Advisory Team in UniSafe and the findings from HSW internal audits and Safety Reviews. Where actions are decided to address breaches of a HSW handbook chapter - and are completed - the TLR will be flagged as Green A. However, no recorded actions or outstanding actions will be recorded as Amber or Red depending on the due date of the action. The TLR and details of outstanding actions are included in the Due Diligence Report which goes to University Council. Therefore, it is important that any outstanding actions affecting the TLR is discussed within the HSW committee meeting, to ensure that it is correct.

Ref	Requirement	Education Transformation	Student Experience	Pro-VC Student Learning	Pro-VC Indigenous Engagement	University Librarian
1	Schedule of Programmable Events	Green	Green	Green	Green	Green
2	Training Plan	Green	Green	Green	Green	Green
3	Biological	N/A	N/A	N/A	N/A	N/A
4	Chemical	N/A	N/A	N/A	N/A	N/A
5	Contractor	N/A	Green	N/A	N/A	N/A
6	Emergency Management	Green	Green	Green	Green	Green
7	First Aid	Green	Green	Green	Green	Green
8	Hazard Management	Green	Green	Green	Green	Green
9	Incident Reporting & Investigation	Green	Green	Green	Green	Green
10	Noise and Sound	N/A	Green	N/A	N/A	N/A
11	Plant/Equipment	Green	Green	Green	Green	Green
12	Radiation	N/A	N/A	N/A	N/A	N/A
13	HSW Information, Instruction & Training	Green	Green	Green	Green	Green

Note below all exceptions to “Green” appearing in the Traffic Light report

Not Applicable	
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GREEN	No compliance issues with the HSW Handbook
Green 'A'	In the last quarter action had to be taken to rectify an issue of non-compliance with the HSW Handbook that was identified reactively through either an incident investigation or an HSW audit (Do not indicate an A for proactively identified issues)
AMBER	Action is required to address a compliance issue that is expected to be rectified by the next HSW Traffic Light Report.
RED	Action is required to address a compliance issue that is unlikely to be rectified by the next HSW Traffic Light Report.
N/A	Not applicable

7. Other Safety related items

Pathways to accessing HSW Advice

There are a range of ways staff can use to seek information and advice from the HSW Advisory Team. Updated guidance ([see here](#)) lets staff and students know the various locations of HSW Advisory team and how to reach them.

Please contact the HSW Advisory Manager, [Paul Roberts](#), if there are any questions or feedback about the HSW Advisory service.

Workplace Inspection Program commencing 2023

In response to an incident that occurred on the 24 November 2019 at the University of Adelaide Piggery facility located at Roseworthy, the University has entered into an enforceable undertaking (EU) under Part 11 of the WHS Act.

An EU is an agreement between the regulator (SafeWork SA) and a Person Conducting a Business or Undertaking (PCBU) under which the PCBU agrees to undertake certain activities. A full copy of the EU is available [here](#).

The EU requires the University to introduce a process for recording annual workplace inspections of inherently high-risk areas (laboratories, workshops and animal facilities) to be undertaken by area supervisors or facility managers. The HSW Team will be consulting with a range of stakeholders in November on the proposed process and trailing it in December, with a view of launching it in February 2023. Information relating to this process will be located with the Workplace Monitoring HSW Procedure ([see here](#)) when it is finalised.

First Aid Register and posters

Staff and students should start to notice the new first aid posters being displayed in building locations. A large quantity have been printed, laminated and distributed by the HSW team and posters can be downloaded from our website if ([see here](#)) if areas wish to display additional posters.

PLEASE NOTE: the posters and QR codes are building specific so make sure you download the correct building or building group, so the QR code takes users to the correct section of the First Aid Register.

Information for the First Aid Register is sourced from SSO and the University Phone Directory, so if there are any inaccuracies staff should inform the relevant staff member to check that their SSO profile and University Directory is up to date.

Supervisors Toolkit

The Supervisor's Toolkit has been updated with a range of new resources. [See here](#). There is now a selection of guidance documents specifically created for Supervisors to summarise their responsibilities arising from certain University HSW procedures.

HSW Advice and Hazard Alerts

Where the HSW Advisory team identifies a need to clarify or inform the wider University community of a safety issue or learning from an incident investigation it will issue written HSW Advice. These will be sent to relevant HSW networks and forums and placed on the HSW website and are [located here](#) for future reference.

HSW tasks and activities for the End of Year (EOY)

2022 has seen significant structural change as a result of OSP. This has impacted a range of business processes which were used in the past to complete HSW tasks and activities required by a range of HSW procedures. The HSW Team has provided some guidance for EOY HSW tasks and activities. [See here](#).

