



APPLICATION FORM

ABORIGINAL AND TORRES STRAIT ISLANDER EMPLOYMENT STRATEGY

The University of Adelaide is committed to achieving its 3% employment target for Aboriginal and Torres Strait Islander people by 2030. The Aboriginal and Torres Strait Islander Employment Strategy Investment Fund is administered by the Pro-Vice Chancellor (Indigenous Engagement), and is a financial incentive for Faculties and Divisions to assist with the costs to employ Aboriginal and Torres Strait Islander peoples as staff.

Faculty/Division Information – Contact Details	
Contacting Officer:	Position:
Contact Number:	Email:

Please provide further information on the position to be funded		
Position Title:	Classification:	Step:
Faculty/Division:	Business Unit:	
Proposed Start Date:	Is the position continuing? Y <input type="checkbox"/> N <input type="checkbox"/>	
Is the position: New <input type="checkbox"/> or Existing <input type="checkbox"/>	Position Number:	
Do you agree to the funding terms below? Yes <input type="checkbox"/> No <input type="checkbox"/> <ul style="list-style-type: none"> • 100% funding in the first year • 66% funding in the second year – Faculty/Division to pick up remaining costs • 33% funding in the third year – Faculty/Division to pick up remaining costs • Faculty/Division to pick up the full costs from the fourth year, and all subsequent years 		

Terms and Conditions
<ol style="list-style-type: none"> 1. Aboriginal and/or Torres Strait Islander peoples are considered: <ul style="list-style-type: none"> • As people who are of Australian Aboriginal and/or Torres Strait Islander descent; and • Who identify as Australian Aboriginal and/or Torres Strait Islander; and • Are accepted by the community in which they live or have lived. <p><u>It is the responsibility of the Faculty/Division to ensure confirming documentation is supplied</u></p> 2. Investment funding is provided expressly to support <u>continuing</u> employment opportunities at a 0.5 FTE or greater. Under no circumstances will funding be provided for fixed term or casual positions. 3. Funding is journal transferred to the Faculty/Division at the end of the calendar year, processed through your Faculty/Divisional Business/Finance Manager 4. If your Aboriginal and/or Torres Strait Islander staff member relinquishes a funded position, it is the responsibility of the work area to fill the position with another Aboriginal and/or Torres Strait Islander staff member. It is important to remember that the position is funded, not the person. <p><u>If the position is not filled within an agreed period of time (consult with PVC(IE)), all funds must be repaid to the Aboriginal and Torres Strait Islander Employment Strategy Investment Fund</u></p> 5. All Aboriginal and/or Torres Strait Islander staff supported by this scheme must indicate their Aboriginal and/or Torres Strait Islander status with Human Resources at the commencement of their employment.

Declaration

- We understand and agree to the three year funding terms provided on the previous page.
- We agree that if the position ceases, all upfront funding will be repaid to the Aboriginal and Torres Strait Islander Employment Strategy Investment Fund.
- Should the position become vacant at any time, we understand that it is our responsibility to refill the position or else repay the funding.
- We agree to support the professional development of our Aboriginal and/or Torres Strait Islander staff member and encourage participation in staff and community activities with other Aboriginal and Torres Strait Islander staff across the University.

Head of School/Division Authorisation:	Name: Signature:	Date:
Faculty Finance/Business Manager Authorisation:	Name: Signature:	Date:

Office Use Only:

<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Signed:	Pro-Vice Chancellor (Indigenous Engagement)

For further enquiries or to forward your completed application form:

Employment and Student Opportunities Officer, Wirltu Yarl

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