

AUTHORISED ACCESS CONTROL DELEGATES

SECURITY SERVICES | SERVICE DELIVERY The University of Adelaide

SERVICE DELIVERY
INFRASTRUCTURE BRANCH
DIVISION OF UNIVERSITY OPERATIONS

LEVEL 4 KENNETH WILLS BUILDING
THE UNIVERSITY OF ADELAIDE
SA 5005
AUSTRALIA

Complete this form to advise Service Delivery of amendments, or new appointments to departmental Access Control Delegates.

Access Control Delegates are staff members who are authorised to request building access for Staff, Students, or Visitors at the University of Adelaide.

By signing this form each Access Control Delegate has read and understood the Access Control Policy which is available here: <https://www.adelaide.edu.au/infrastructure/campus-services/build-grounds/access/>

Please return this form to Service Delivery via email at: buildingaccess@adelaide.edu.au

Faculty/School/Department: _____

Access Delegate Authorisation for Staff, Enrolled Students and Approved Visitors

Access Control Delegate name: _____ Phone: _____

Access Control Delegate signature: _____

Access Control Delegate name: _____ Phone: _____

Access Control Delegate signature: _____

Access Control Delegate name: _____ Phone: _____

Access Control Delegate signature: _____

Executive Dean or Dean or head of organisational unit to complete

I, _____
(name) (title)

Authorise the above delegates to request access to the buildings or areas managed by the named Faculty, School, or Department.

Signature: _____ Date: _____