**FIRE & EMERGENCY**

**EMERGENCY CONTROL ORGANISATION (ECO)**

**TRAINING PROGRAM 2022**

**(January – December)**

During an emergency, the effective operation of the emergency response is achieved only if all members of the Emergency Control Organisation are familiar with their role and responsibilities.

**CHIEF WARDENS AND DEPUTY CHIEF WARDENS:**

If you are a Chief or Deputy Chief Warden for your building, you are required by the University to attend a 1 day Nationally Recognised, Accredited Warden course every 2 years.

This competency based accredited course is based on the WHS Regulations (2012) and

AS 3745 Emergency control organisation & procedures for buildings and deals with emergency situations which could arise out of fire, explosion, bomb threat, hazardous substance spillage and all evacuations. A Statement of Attainment will be issued upon successful completion of the training.

# Elements

Learning elements will include:

* Facts about fire
* Compartmentation and other fire safety features
* Types of emergencies
* Roles and responsibilities of Chief Wardens and Wardens
* Emergency evacuation procedures
* Bomb threat procedures
* Fire prevention strategies

# Duration: 08:30am to 5:00pm

# Venue: 24 Crittenden Road, Findon SA 5023

# Dates:

February : 3rd

March : 24th

April : 13th

May : 26th

June : 22nd

July : 6th

August : 31st

September : 13th

October : 5th

November : 22nd

December : 15th

**FLOOR WARDENS AND DEPUTY FLOOR WARDENS:**

All Floor Wardens are required to attend a Fire and Emergency Training session each year.

**LEVEL 1 TRAINING (Initial Training)**

It is a requirement by the University, for all Wardens to **initially** attend a 3.5hr training course which includes Nationally Accredited Fire Extinguisher Training.

A statement of Attainment will be issued for the Extinguisher component of the course.

The course is based on the WHS Regulations (2012) and AS 3745 Emergency control organisation & procedures for buildings, and will introduce you to:

* Facts about fire
* Fire safety features
* Types of emergencies
* Roles and responsibilities of Chief Wardens and Wardens
* Emergency evacuation procedures
* Theory and practical use of fire extinguishers

# Duration: 3.5 hours

# Venue: 24 Crittenden Road, Findon SA 5023

# Dates: 2021

11th February (0900 – 1230 hrs) Friday

7th March (0900 – 1230 hrs) Monday

14th April (0900 – 1230 hrs) Thursday

6th May (0900 – 1230 hrs) Friday

7th June (0900 – 1230 hrs) Tuesday

7th July (0900 – 1230 hrs) Thursday

5th August (0900 – 1230 hrs) Friday

1st September (0900 – 1230 hrs) Thursday

7th October 0900 – 1230 hrs) Friday

7th November (0900 – 1230 hrs) Monday

9th December (0900 – 1230 hrs) Friday

Please note that positions are limited.

**LEVEL 2 TRAINING (Ongoing Training) – (Skills Retention)**

Your ongoing training will be conducted following your Emergency Evacuation Exercise and will include a practical demonstration of a CO² and Water extinguisher.

**Duration :** 1 hr

**Venue**: On Site

## TRAINING ATTENDANCE RECORDS

Training attendance records (from 5/8/02 to date) are available on request from Chubb Training (8400 6643)

**BOOKINGS**

Please book with Chubb Training Group, Phone: 8400 6643

Please note that positions are limited.

**If you are unable to attend on the day please provide at least 2 day’s notice.**

**FURTHER INFORMATION**

If you require any further information, please contact:

Campus Security - 8313 5990 or Chubb Training Group - 8400 6643