





Infrastructure HSW Management Sub-System

Roof Inspection Check

Building Details			
Building Name: Eastick Building Building No: RW032		Date of Inspection: 09/08/2023	Inherent Risk
		Keys required: Plant Room	Medium
Roof Access Details			
<ul style="list-style-type: none"> Right of Access Permit is only for visual inspection and a different permit is required before commencing any work in the roof space. <p>To access the roof climb stairs and directly on your right is the Plant Room. Access to this two-tiered roof through the plant room (a key is required).</p>			
			
Plant door	Plant- lower roof	Ladder to upper roof	Upper roof
<p>No access unless a safe system of work is in place to ensure the risk of a fall has been minimised (2012 SA WHS Regulations Part 4), this could include using industrial fall arrest harness attached to the static lines or anchor points if available.</p>			
Roof Details			
Roof Material: Iron		No. of Roofs on Building: 2 (upper and lower)	
Pitch: Near Flat (<5°)		Roof Height (m): Approximately 8 metres	
Gutter Details: External Gutter X		Fragile Panels / areas: Nil	
Access: Walkways X Fixed Ladders X		Parapet Details (height, construction): Plant area enclosed by substantial parapet	
Description of Roof Plant: Air conditioners (lower roof) Extraction units TV antenna Air conditioner vents			
Other Details:			

RISK ASSESSMENT

Hazards	Hazard	Risk Indicator once Controls in place	Control
	Unprotected roof edges – Fall hazard	Rare x Severe Medium	No access to roof without a permit to work and a documented safe system of work.
	Weather – Heat, rain, strong winds – Heat exhaustion, dehydration, sunburn, colds, fall hazard	Rare x Minor Low	Do not commence works in extreme weather conditions which will adversely affect workers.

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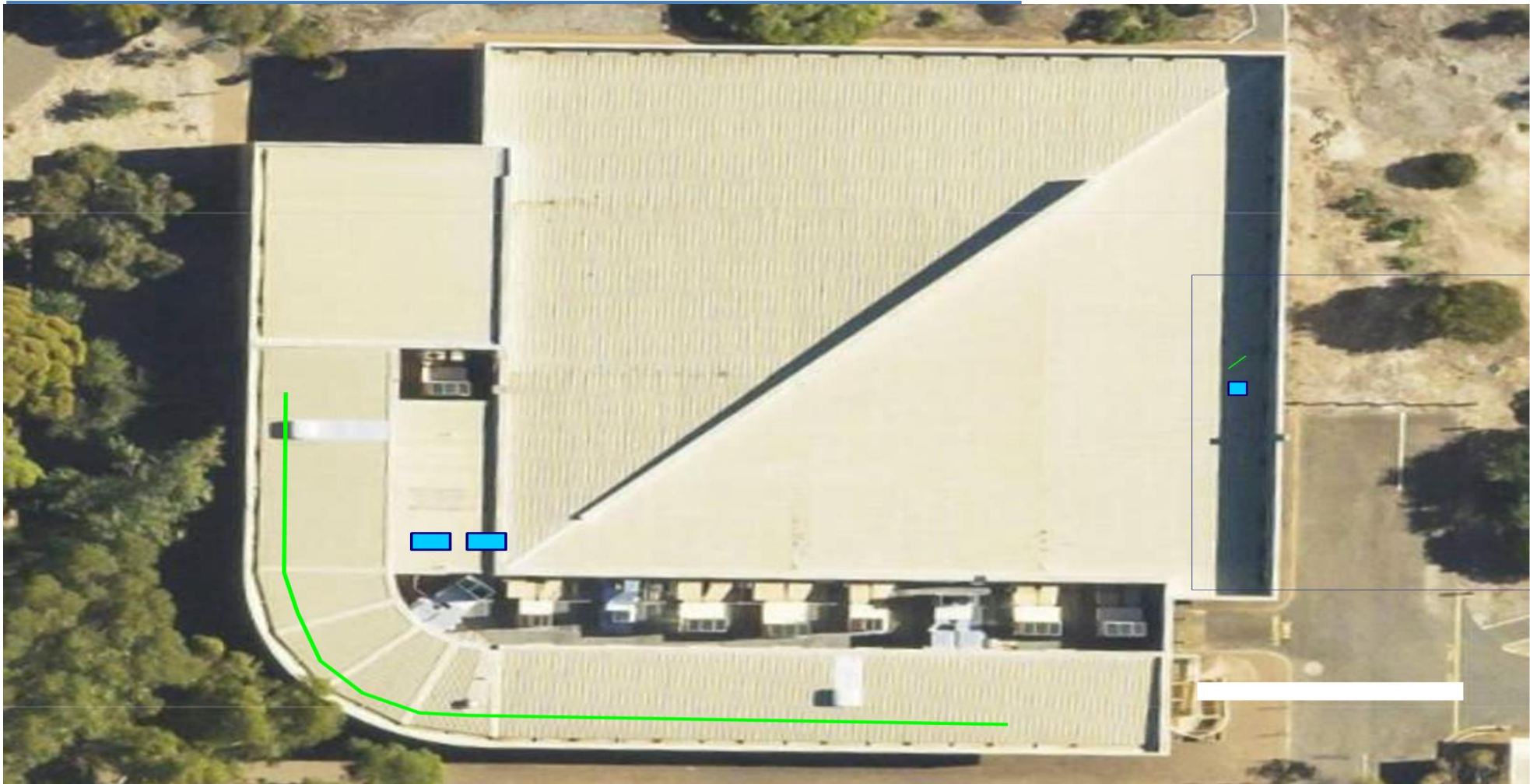
	Working alone	Slight x Major High	A system to ensure lone worker's welfare needs to be in place.
	Slips and trips	Rare x Moderate Low	Walk and do not run. Wear protective footwear. Uneven levels create trip hazards. Stop work if weather makes footing risky.
Other Information	<ol style="list-style-type: none"> The method of access to rooftop shall depend on the specific job task being undertaken and risk assessment completed prior to commencement of work and included in Job Safety Analysis (JSA) or Safe Work Method Statement (SWMS) or Safe Work Procedure (SWP) and Safe Work Instruction (SWI); Access and work on roof top when weather is clear, dry and no high winds; Footwear must be toe steel capped and comply with AS/NZS 2210 for type 1 safety footwear; Sun protection policy and procedure is in place when working outdoors; Tools to be carried in tool belt; and Plant and equipment must be well maintained and serviced regularly. 		
Instructions	<ol style="list-style-type: none"> Undertake roof access in accordance with the University of Adelaide Infrastructure Management Sub-System Roof Access Permit to be obtained prior to roof access; Venting or Fumes - airborne hazardous chemicals: check with Building Owner, Laboratory Manager and/or the Maintenance Service Centre and undertake a risk assessment; Ensure that tools are secured on their person or a safe work method for bringing tools to and from the task has been determined prior to commencement of job; and Do not carry out any tasks within on an unguarded roof edge or fall hazard, unless a safe system of work is in place to ensure the risk of a fall has been minimised. 		

LIKELIHOOD TABLE		CONSEQUENCES TABLE	
Category	Description	Category	Description
Almost certain	There is an expectation that an event/incident will occur.	Severe	Injury resulting in death, permanent incapacity
Likely	There is an expectation that an event/incident could occur but not certain to occur.	Major	Injury requiring extensive medical treatment, hospitalisation, or activities could result in a Notifiable occurrence.
Slight	This expectation lies somewhere in the midpoint between "could" and "improbable"	Moderate	Injury requires formal medical treatment (hospital outpatient/doctors visit etc), activities
Unlikely	There is an expectation that an event/incident is doubtful or improbable to occur	Minor	Injury requires first aid
Rare	there is no expectation that the event/incident will occur	Negligible	Injury requires minor first aid (e.g. band aid), or result in short term discomfort (e.g. bruise, headache, muscular aches, etc)

RISK RATING					
Likelihood	Consequences				
	Negligible	Minor	Moderate	Major	Severe
Almost Certain	Medium	High	Very High	Very High	Very High
Likely	Medium	Medium	High	Very High	Very High
Slight	Low	Medium	High	High	Very High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Medium	Medium

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Legend

Description

RIS Horizontal Line System

RIS Ladder - Landing

Warning	This process is uncontrolled when printed. The current version is available on the I&TS Website.	Effective	August 2023	Version:	3.0
Authorised	Director, Capital Projects & Facilities Management Infrastructure Branch Division of University	Review	August 2026	Page: 3 of 3	
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