

Building Details

Building Name: Schulz Building Building No: NT42	Date of Inspection: 22/10/2025	Risk
	Keys Required: Roof access.	Medium

Roof Access Details

Method of Access:

There are two roofs on this building:

1. There is internal access to the main roofs from Level 12. Stairs on the eastern side lead to access door 1305 or on the western side to access door 1302. The main roof leads to an upper roof deck. Key access to the upper deck is provided by security. Only authorised personnel may access the upper deck.
2. Roof at rear of building south. Access is gained via a fixed ladder to the upper deck from a parking lot area at the rear of the building.



Aerial / antennas etc



Access to upper roof and warning signs



Plant Roof

Roof Details

Roof Material: Main Roof: Membrane Verandas: Iron	No. of Roofs on Building: Three (3)
Pitch: Near flat <5 °	Roof Height (m): Main Roofs: 13-14 storeys high Level 1 - veranda
Gutter Details: N/A	Fragile Panels / areas:
Fixed ladder on main roof leading to upper roof.	Parapet Details (height, construction): Main roof enclosed. Upper roof - none
Description of Roof Plant: Upper roof deck: Range of plant including microwaves, radio beams etc Refer to EME report available at access doors to main roof.	Number: Various
Other Details: Obey all signage and instructions Fall arrest system install on level 1 veranda (see below)	

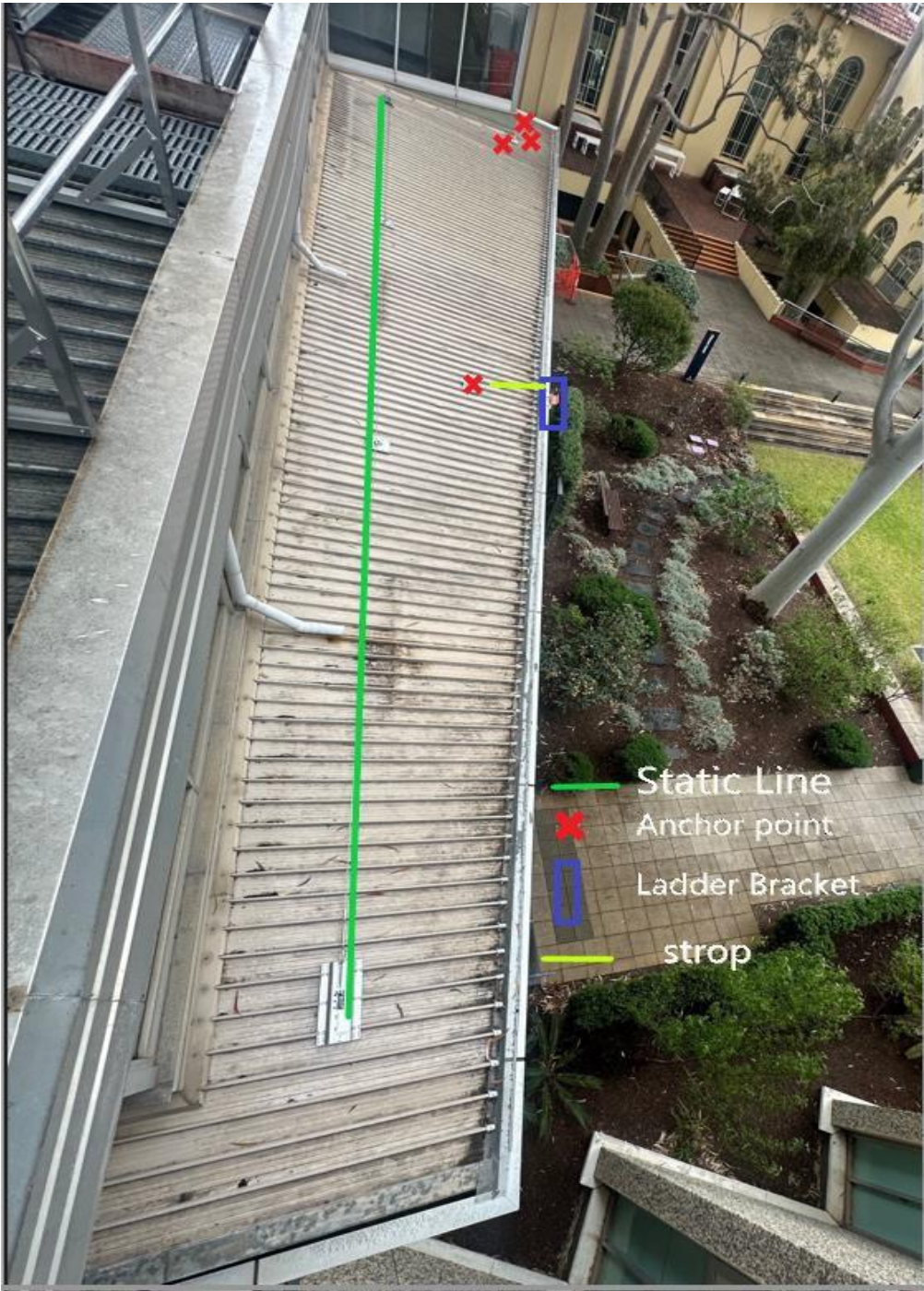
Roof Inspection Check

Risk Assessment

Hazards	Hazard	Risk Indicator once Controls in place	Control
	Unprotected roof edges and height of roofs – Fall hazard	Rare x Severe Medium	Do not carry out any tasks at an unguarded roof edge unless a safe system of work for prevention of falls is implemented.
	Walking on roof – Fall and slip hazard	Rare x Moderate Low	Take care when traversing. Walk and do not run. Wear protective footwear (refer below). Implement a safe system of work for prevention of falls prior to commencing works.
	Weather – Heat, rain, strong winds – Heat exhaustion, dehydration, sunburn, colds, fall hazard	Rare x Moderate Low	Do not commence works in extreme weather conditions which will adversely affect workers.
Other Information	Antennas and Microwaves - Exposure to Radio Frequency Fields	Severe x Rare Medium	Prior to commencing work, sight RF EME report. Obtain telecommunication general permission to work. Do not commence work without contacting Facility Manager. Key access to the upper deck is provided by security. Access to EME exclusion zones by EME trained personnel wearing Radman detectors.
	1. The method of access to rooftop shall depend on the specific job task being undertaken and risk assessment completed prior to commencement of work and included in Job Safety Analysis (JSA) or Safe Work Method Statement (SWMS) or Safe Work Procedure (SWP) and Safe Work Instruction (SWI);		
	2. Access and work on roof top when weather is clear, dry and no high winds;		
	3. Footwear must be toe steel capped and comply with AS/NZS 2210 for type 1 safety footwear;		
Instructions	4. Sun protection policy and procedure is in place when working outdoors;		
	5. Tools to be carried in tool belt; and		
	6. Plant and equipment must be well maintained and serviced regularly.		
	1. Roof Access Permit to be obtained prior to roof access;		
Instructions	2. Undertake roof access in accordance with the Infrastructure HSW Management Sub-System processes;		
	3. Ensure that tools are secured on their person or a safe work method for bringing tools to and from the task has been determined prior to commencement of job; and		
	4. Do not carry out any tasks unless a safe system of work for prevention of falls is implemented.		

LIKELIHOOD TABLE		CONSEQUENCES TABLE	
Category	Description	Category	Description
Almost certain	There is an expectation that an event/incident will occur.	Severe	Injury resulting in death, permanent incapacity
Likely	There is an expectation that an event/incident could occur but not certain to occur.	Major	Injury requiring extensive medical treatment, hospitalisation, or activities could result in a Notifiable occurrence.
Slight	This expectation lies somewhere in the midpoint between "could" and "improbable"	Moderate	Injury requires formal medical treatment (hospital outpatient/doctors visit etc), activities could result in an Improvement Notice.
Unlikely	There is an expectation that an event/incident is doubtful or improbable to occur	Minor	Injury requires first aid
Rare	There is no expectation that the event/incident will occur	Negligible	Injury requires minor first aid (e.g. band aid), or result in short term discomfort (e.g. bruise, headache, muscular aches, etc)

RISK RATING					
Likelihood	Consequences				
	Negligible	Minor	Moderate	Major	Severe
Almost Certain	Medium	High	Very High	Very High	Very High
Likely	Medium	Medium	High	Very High	Very High
Slight	Low	Medium	High	High	Very High
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Medium	Medium



Warning	This process is uncontrolled when printed. The current version is available on the I&TS Website.	Effective	October 2025	Version:	4.0
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