

GRADUATE ATTRIBUTES AND COURSE LEARNING OUTCOMES

Background

The University defines the philosophy underpinning its coursework programs through the Graduate Attributes. These attributes describe a set of qualities and characteristics students are expected to develop throughout their degree, and these attributes are designed to be transferable beyond the particular disciplinary context in which they have been developed. Graduate Attributes are developed within the curriculum, and are explicitly mapped to Course Learning Outcomes and Program Learning Outcomes.

The University agreed to a number of revisions to the Graduate Attributes in August 2019, which included refinement of the existing attributes and introduction of two new attributes. The changes were made during a review of the Graduate Attributes in 2017-2018. The implementation of the new Graduate Attributes was delayed to ensure they reflect the strategic objectives of *Future Making*. The revised Graduate Attributes are attached at Appendix A.

In order to implement the revised Graduate Attributes, faculties are asked to review their curriculum and remap Program Learning Outcomes and Course Learning Outcomes to the revised attributes. This document provides information on where the remapped learning outcomes must be updated in University systems.

Course Learning Outcomes

Relevant staff will need to review and modify course curriculum to ensure that course learning outcomes align to, and support development of, the revised Graduate Attributes. Course learning outcomes will also need to align to Program Learning Outcomes (see above).

[Course Outlines](#) is a public-facing online system which allows current and prospective students to find detailed information about undergraduate and postgraduate courses offered by the University. Information relating to Course Learning Outcomes and how these support development of the Graduate Attributes are displayed in Course Outlines. It is critical that Course Outlines contains up-to-date and accurate information to enable informed decisions to be made about current or future enrolments, also ensuring that the University is compliant with the [Higher Education Standards Framework](#). Staff are required to update 2022 course outlines to ensure that revised mapping of the course learning outcomes to graduate attributes is transparent and publically available to current and prospective students.

Proposed edited content needs to be approved by an Administrator by Tuesday 30 November before 2022 course outlines become live on the University website on Wednesday 1 December 2021. Instructions on how to edit Course Learning Outcomes and Graduate Attributes content zones in Course Outlines is below.

Editing and Approving Course Learning Outcomes and Graduate Attributes in Course Outlines

Editor and Administrator Access to Course Outlines

Course Coordinators assigned to a course offering in PeopleSoft will automatically be granted Editor Access to the course outline for that course offering. Editor Access allows Course Coordinators to make proposed changes to a Course Outline, however staff with Administrator Access will need to approve the proposed changes in order for the changes to become live on the website.

Queries relating to Editor or Administrator role access can be directed to Course Outlines Staff Support via email (co_staffsupport@adelaide.edu.au).

An overview of editing and approving Course Outlines content zones for Course Learning Outcomes and Graduate Attributes is below. A broader user guide for Course Outlines is available at the University website [here](#).

Editing Course Outline Content. These steps assume you have Editor Access to the relevant Course Outline.

1. Login to [Course Outlines](#) using your network username (a1234567) and password.
2. Find your course outline by either entering a course subject area or key word in the 'Search for a Course' section and then select the required course from the drop down list (Image 1). Please note: Special characters such as %, *, &, #, @ will not bring up the course.

Image 1: Find Your Course

Find Your Course

Find information on the courses offered at University.

Specific [course](#) details for all courses (except honours and VET programs) are progressively being prepared by academic areas in this standard format.

To view a wide range of university degrees/programs, including bachelor, honours, masters and other awards please visit [Degree Finder](#).



3. If Course Learning Outcomes have not been previously entered or requires updating in the course outline, refer to steps 4-7 in the first instance. If Course Learning Outcomes do not need to be re-entered, refer from step 8 onward.

Steps where Course Learning Outcomes have not been previously entered or require updating:

4. Select the 'Edit Active' link under 'Course Learning Outcomes'.
5. Where Course Learning Outcomes have not been previously entered, use the 'Insert Template' button to insert the 'Learning Outcomes Table'. Select 'Ok' (Images 2 and 3).

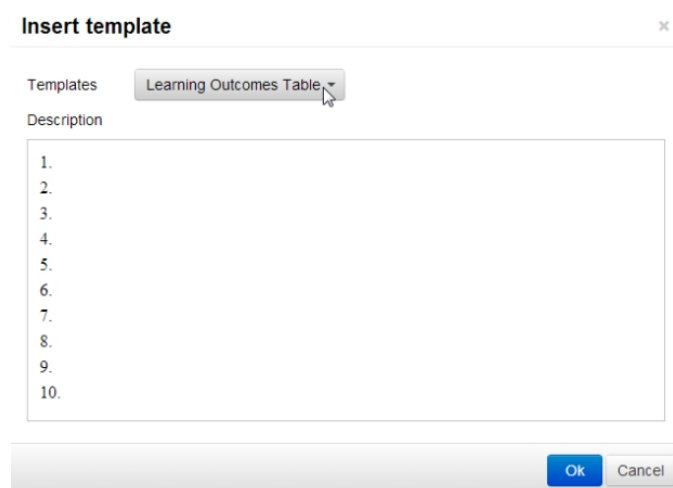
Image 2: Insert Template function in Course Learning Outcomes editing mode – Part 1

Course Learning Outcomes

This section is stored at the Course Level.



Image 3: Insert Template function in Course Learning Outcomes editing mode – Part 2



6. Drag the corners to expand the table (Image 4).

Image 4: Editing Mode for Course Learning Outcomes section

Course Learning Outcomes

This section is stored at the Course Level.

Drag corner to expand table.
Type Course Learning Outcomes in second column.
Select 'Submit for 2022'.

Submit for 2022 Save as draft Cancel and return to course outline

7. Record Course Learning Outcomes and select 'Submit for 2022' which will allow an Administrator to approve submitted content for publication.

Steps to editing the Graduate Attributes Table:

8. Select the 'Edit Active' link under 'Graduate Attributes'.
9. In the University Graduate Attributes table, identify which Course Learning Outcomes align to each of the Graduate Attributes (Image 5).

Note: Where data has been entered in the Graduate Attributes Template for a course outline in previous years, this data will be automatically transferred to the updated 2022 template. In this situation, data which was mapped to previous Graduate Attribute 6 *Self Awareness and Emotional Intelligence* has been redirected to Graduate Attribute 8 with the same name. You will be required to input data for new Graduate Attributes 6 and 7.

Image 5: Editing Mode for University Graduate Attributes section

Course Learning Outcomes

Upon successful completion of this course, students should be able to:

- 1 Think and write critically about subjective claims, and argue in written and spoken forms a position using evidence based on research.
- 2 Locate, access and evaluate information.
- 3 Communicate with sensitivity to equity and diversity.
- 4 Reflect on feedback provided by tutors and peers.
- 5 Use technology appropriate for university research and communication.
- 6 Apply creativity to solving defined interdisciplinary problems.
- 7 Locate their ongoing education in a rapidly changing university and career environment.
- 8 Collaborate effectively in teams.

University Graduate Attributes

University Graduate Attribute	Course Learning Outcome(s)
Attribute 1: Deep discipline knowledge and intellectual breadth Graduates have comprehensive knowledge and understanding of their subject area, the ability to engage with different traditions of thought, and the ability to apply their knowledge in practice including in multi-disciplinary or multi-professional contexts.	1, 2, 5, 6
Attribute 2: Creative and critical thinking, and problem solving Graduates are effective problems-solvers, able to apply critical, creative and evidence-based thinking to conceive innovative responses to future challenges.	1 - 8
Attribute 3: Teamwork and communication skills Graduates convey ideas and information effectively to a range of audiences for a variety of purposes and contribute in a positive and collaborative manner to achieving common goals.	1 - 8
Attribute 4: Professionalism and leadership readiness Graduates engage in professional behaviour and have the potential to be entrepreneurial and take leadership roles in their chosen occupations or careers and communities.	4, 6, 8
Attribute 5: Intercultural and ethical competency Graduates are responsible and effective global citizens whose personal values and practices are consistent with their roles as responsible members of society.	1, 3, 4, 8
Attribute 6: Australian Aboriginal and Torres Strait Islander cultural competency Graduates have an understanding of, and respect for, Australian Aboriginal and Torres Strait Islander values, culture and knowledge.	
Attribute 7: Digital capabilities Graduates are well prepared for living, learning and working in a digital society.	
Attribute 8: Self-awareness and emotional intelligence Graduates are self-aware and reflective; they are flexible and resilient and have the capacity to accept and give constructive feedback; they act with integrity and take responsibility for their actions.	3, 6, 8

This section is stored at the Course Level.

Submit for 2022

Save as draft

[Cancel and return to course outline](#)

10. Once Graduate Attributes are recorded in the table, select 'Submit for 2022' which will allow an Administrator to approve submitted content for publication.

Approving Edited Course Outline Content. These steps assume you have Administrator Access to the relevant course outline.

Administrator Access will display additional buttons within the course outline allowing Admin users to approve content.

Administrators can access a list of edited course outlines pending approval by logging into [Course Outlines](#) and selecting 'Admin' -> 'Approve' (Images 6 and 7).

Image 6: Locating Admin functionalities when logging into Course Outlines

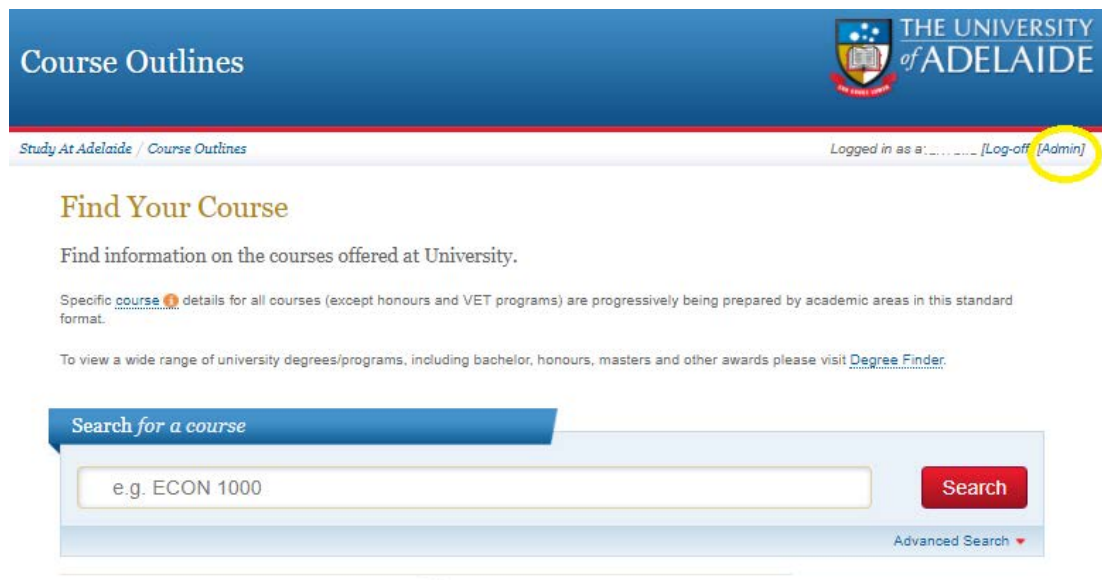
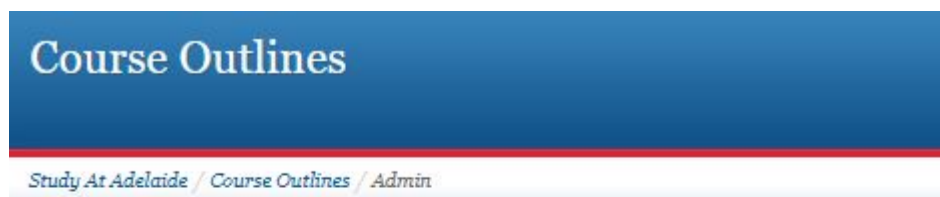


Image 7: Locating list of course outlines where edited changes are pending approval



Administration

Functions available only to designated Course Outline administrators and editors:

- [Documentation](#) - All documentation for Course Outlines.
- [Dashboard](#) - Graphical representation of the state of outline sections.
- [Approve](#) - View a list of pending changes for courses that you administer.
- [User Management](#) - View administrators and editors for access to Course Outlines.
- [Reporting](#) - View a list of reports on Course Outlines.

To approve edited changes, click on the drop down selection of the relevant course outline (Image 8).

Image 8: Drop down selection of a course outline with edited changes to multiple content zones for approval

Course Outlines

Study At Adelaide / Course Outlines / Admin / Approve

Administration - Approve Content

Below are the outlines for which you are an administrator with content sections waiting for approval.

▼

HLTH SC 1006 - Clinical Skills and Simulation

ntnce | Semester 2 | 2021

[Edit Outline](#)

Sections that have content waiting for approval:

Online Learning	2020-09-28 16:29:55
Teaching and Learning Modes	2020-09-28 16:29:23
Workload	2020-09-28 16:31:13
Learning Activities Summary	2020-09-28 16:31:32
Specific Course Requirements	2020-09-28 16:31:51
Small Group Discovery Experience	2020-09-28 16:32:58
Assessment Summary	2020-09-28 16:33:29
Assessment Related Requirements	2020-09-28 16:33:41
Assessment Detail	2020-09-28 16:34:00
Submission	2020-09-28 16:34:18
Student Feedback	2020-09-28 16:36:36

To approve *all* edited changes, select 'Edit Outline' under the relevant course outline (Image 8). This link will take you to the relevant course outline page (Image 9) where an 'Approve All' link allows you to approve all changes to content zones.

HLTH SC 1006 - Clinical Skills and Simulation

North Terrace Campus - Semester 2 - 2021

Using the state of the art facilities of the Adelaide Health Simulation Centre, delivery in Australia. They will develop clinical skills used by health professional health care related learning and other modes of teaching. Students will develop support, measurement of vital signs and communicating with patients whilst system in Australia works, appreciating the roles of different members of health Australian health care system.

[Approve All]

The following content zones need approval:

- Online Learning
- Teaching and Learning Modes
- Workload
- Learning Activities Summary
- Specific Course Requirements
- Small Group Discovery Experience
- Assessment Summary
- Assessment Related Requirements
- Assessment Detail
- Submission
- Student Feedback

OR

To approve specific content zones, you can select the content zone under the drop down section of the course outline (see Image 8). This link will take you to the relevant content zone where content can be approved by selecting 'Approve for 2022'.

Frequently Asked Questions relating Course Outlines

I teach a course where there are multiple course outline entries given the course is taught across different teaching periods, year levels, and/or location. If I make amendments to one course outline entry for a course, will these changes be automatically replicated across all course outline entries for that course?

No. Changes will need to be made and approved for each individual course outline entry.

Is it possible to arrange a bulk upload of data to Course Outlines?

No, this functionality is not within the scope of the system.

Is it possible to approve simultaneously edited changes to multiple course outlines?

No, this functionality is not within the scope of the system.

Resources

Learning Outcomes	https://www.adelaide.edu.au/learning/resources-for-educators/curriculum-resources/learning-outcomes
Writing Learning Outcomes	https://www.adelaide.edu.au/learning/resources-for-educators/curriculum-resources/learning-outcomes/writing-learning-outcomes#effective-program-and-course-learning-outcomes
Program Learning Outcomes	https://www.adelaide.edu.au/learning/resources-for-educators/curriculum-resources/guide-to-writing-learning-outcomes/program-learning
Course Learning Outcomes	https://www.adelaide.edu.au/learning/resources-for-educators/curriculum-resources/learning-outcomes/course-learning-outcomes#features-of-course-learning-outcomes
Internationalisation of the Curriculum	https://www.adelaide.edu.au/learning/resources-for-educators/curriculum-resources/internationalisation-of-the-curriculum

Appendix A: Graduate Attributes as of 01/01/2022

A list of the revised Graduate Attributes is also available at the University website [here](#).

Graduate Attributes as of 01/01/2022

Attribute 1: Deep discipline knowledge and intellectual breadth

Graduates have comprehensive knowledge and understanding of their subject area, the ability to engage with different traditions of thought, and the ability to apply their knowledge in practice including in multi-disciplinary or multi-professional contexts.

Attribute 2: Creative and critical thinking, and problem solving

Graduates are effective problems-solvers, able to apply critical, creative and evidence-based thinking to conceive innovative responses to future challenges.

Attribute 3: Teamwork and communication skills

Graduates convey ideas and information effectively to a range of audiences for a variety of purposes and contribute in a positive and collaborative manner to achieving common goals.

Attribute 4: Professionalism and leadership readiness

Graduates engage in professional behaviour and have the potential to be entrepreneurial and take leadership roles in their chosen occupations or careers and communities.

Attribute 5: Intercultural and ethical competency

Graduates are responsible and effective global citizens whose personal values and practices are consistent with their roles as responsible members of society.

Attribute 6: Australian Aboriginal and Torres Strait Islander cultural competency

Graduates have an understanding of, and respect for, Australian Aboriginal and Torres Strait Islander values, culture and knowledge.

Attribute 7: Digital capabilities

Graduates are well prepared for living, learning and working in a digital society.

Attribute 8: Self-awareness and emotional intelligence

Graduates are self-aware and reflective; they are flexible and resilient and have the capacity to accept and give constructive feedback; they act with integrity and take responsibility for their actions.