

FOREIGN ARRANGEMENTS SCHEME

Due Diligence Form

This form will help determine whether an international arrangement the University is considering must be notified under the Australian Government's Foreign Arrangements Scheme. It can be completed as a part of any broader due diligence processes performed to assess a proposal for, or renewal of, a foreign arrangement.

[Further information about the Foreign Arrangements Scheme is available on the University website.](#)

Note: this form should be read in conjunction with [What type of foreign entity is involved in your foreign arrangement?](#)

Country	
Name of foreign institution or entity	

1. **Is the Institution a Foreign Government or a Foreign Government Entity?**

YES	NO	UNSURE
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If 'NO' or 'UNSURE', go to Q2

If 'YES':

	Is the entity <u>one of</u> the following:	YES	UNSURE
a.	A foreign country		
b.	The national government of a foreign country		
c.	A Department or agency of a foreign government or country		
d.	Established by a foreign country for a public purpose NB - other than a university		
e.	A province, state, self-governing territory, region, local council, municipality or other subdivision of a foreign country		
f.	A Department or agency of a subnational level government		
g.	An entity that is an authority of the country, national government or sub-national level government established for a public purpose		

2. **Is the institution a University which lacks institutional autonomy, i.e. a foreign government is in a position to exercise substantial control?**

YES	NO	UNSURE
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If 'NO' or 'UNSURE', go to Q3

If 'YES'

	Do laws or governing documents require: (tick all that apply)	YES	UNSURE
a.	50%+ of university board appointees must be members of the political party that forms government		

[\(continued overleaf\)](#)

b.	Education provided or research conducted must adhere to political principles / doctrines set by the government or ruling political party		
c.	Academic staff are required to adhere in their teaching, research, discussions, publication or public commentary to the political principles / doctrines set by the government or ruling party		

3. Outline the basis for your assessment, whether YES, NO or UNSURE.

Include web links (mainly entity's website) and/or other documentation where possible. Wikipedia should be the last resort.

If the answer to any of these is 'UNSURE' you can seek legal advice on: helpdesklegal@adelaide.edu.au

Recordkeeping

Regardless of whether the arrangement must to be notified under the Scheme or not, the completed Foreign Arrangements Scheme Due Diligence Form, and any related information, must be kept for record keeping/auditing purposes.

Due diligence completed by:

Name	
Faculty/Division/School/Branch	
Date	

For reporting entity (Global Engagement or Innovation and Commercialisation Services - through Research Services - as applicable) use only:

Is notification required? YES NO

Name	
Area	
Date	