Introduction

In addition to adding items to a reading list via Search, you can also create an item manually. This could be a website, or something you've created yourself (e.g. a document, media).

Procedure

1. Click on the + to open the Add items column

2. Click on the Create tab.

3. Add a title for the item and an author, if applicable.
4. Click on the drop-down arrow next to **Type**: and select an item type from the menu. Depending on the item type, add other details as applicable.

5. If your item contains files, click-and-drag them onto the **Drag files here to upload them** area, or browse and upload them.

6. Click on the drop-down arrow next to **Section:** to select the section where your item will be saved.

7. Click on **ADD**.

**Note:** you can move an item to another section at any time by clicking-and-dragging it up or down in your course list.

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**Contact Us**

For further support or questions, contact the Library on +61 8 8313 1061 or email **coursereadings@adelaide.edu.au**