Introduction
If you have a combined (parent) course that needs to be split into separate (child) courses you can use the same Reading List for both courses.

Procedure

Add the Reading List to the first separate (child) course
1. Click on LISTS from the side menu, from any Course Reading List

2. Click on the ... icon

3. Select Manage course association
4. Click the box next to **Look Up Course** and enter course details (course code or name) to find the separate (child) course

```
Manage course association

Associated to:
1. MECH_ENG_X_0011 (2019)

Look Up Course: Enter title or code

CLOSE
```

5. Click on **Associate & Close** (no need to edit any course details on this screen first)

```
Manage course association

Associated to:
1. MECH_ENG_X_0011 (2019)

Look Up Course: MECH_ENG_X_0011 Computer Architecture

from: 02-February-2019 To: 28-July-2019

No. Of Participants: 90

CLOSE
```

**Duplicate this Reading List for the other separate (child) course**

6. Open the Reading List now associated with the first separate (child) course

7. Click on the … icon at the top of the Reading List

8. Select **Duplicate list**

9. Select **Manage course association**

10. Repeat steps 5 and 6