Introduction
The first time you open Course Readings the screen will prompt you to create a list. Once you have done this once you will not see this option again.

Note: When creating a list you will need to create at least one section as well, or you won’t be able to save the list.

If you are rolling your course over for a new teaching period, you can re-use a course readings list. See guides: Re-use an active list for a new teaching period or Re-use an old list for a new teaching period.

Procedure
1. In your MyUni course you are preparing, click on Course Readings.
2. Under Create a new reading list from scratch, click CREATE IT.
3. Name your reading list using the same name as your course.
4. Add a description as required and click CREATE.
5. **Click on a template**

   ![Epidemiological Research Methods template](image)

   **Associate your list with a course**

   **Note:** you can also come back and do this later by choosing the **NOT NOW** option.

1. **Click on ASSOCIATE LIST.**

   ![Associate to course](image)

2. Begin typing the name of your course and a list should be generated. Select your course name from the list.
3. Check the course details and adjust if necessary. Then click **ASSOCIATE & CLOSE**.

![Manage course association](image)

**Add a section to your course**

1. Click on **NEW SECTION**.

2. Add a title and a description, if required.
3. Add dates for when you want the reading list to be viewable by students.

**Note:** if you don’t add dates, the section will be visible for the whole course duration.

4. Click **CREATE**.

5. Continue to add more sections by clicking **NEW SECTION** again as many times as required.

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**Contact Us**

For further support or questions, contact the Library on +61 8 8313 1061 or email coursereadings@adelaide.edu.au