Introduction

This guide will enable you to easily generate up-to-date statistics on your, or another's research performance and impact. This information is useful for quickly generating information for CVs, grant applications or academic profiles.
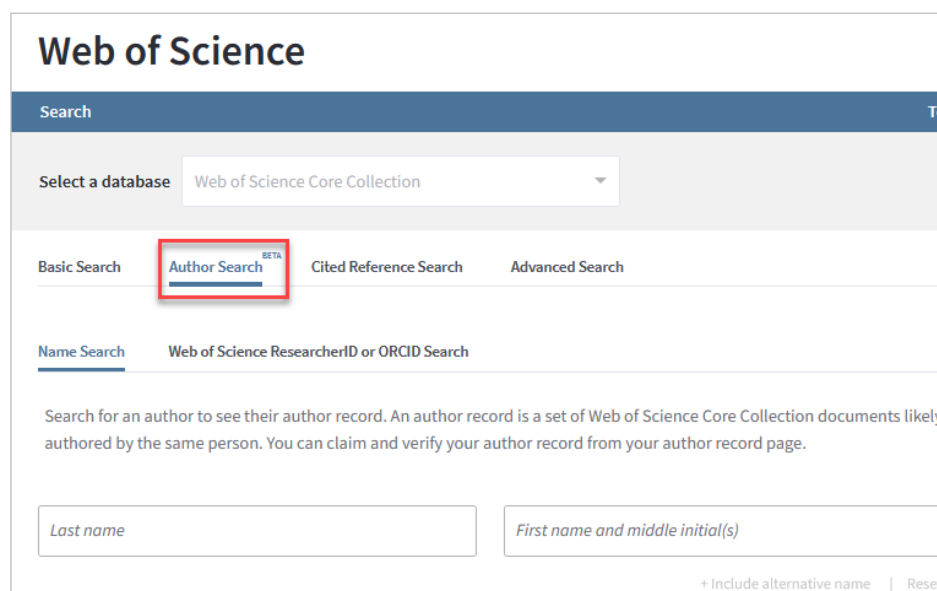
Procedure

1. Go to the Library Home Page at https://www.adelaide.edu.au/library/

2. Select **Popular resources**.

3. Select **Web of Science**, login with your University login details.

4. Select **Author Search**.

5. You can search for a researcher by name or by Web of Science Researcher ID or ORCID:
    a. Search by **Researcher ID** or ORCID if these profiles are up to date with the researcher's publications.
    b. Use the **Name Search** to search by author name. This search retrieves author records which are groups of publications that are likely to be by one person. This is created by the database algorithm. If your name is very common, then you can filter the search by country and affiliation.
    c. If there are multiple results for the correct author, the records can be combined. If the author records includes some incorrect publications, there is a link to correct the record, to combine author records and remove publications that don't belong.
6. Select **View as a set of results to export, analyse and link to full text.**

7. You now have a list of all publications by the author in the Web of Science database. You can analyse the results and create a citation report.

8. A bibliometric overview of the results can be obtained using the link **Create Citation Report.** This page is an overview of any set of publications, including number of citations and h-index.

9. Use the **Analyze** links to view further statistics on the publications in the list, or on a list of publications that have cited these publications.
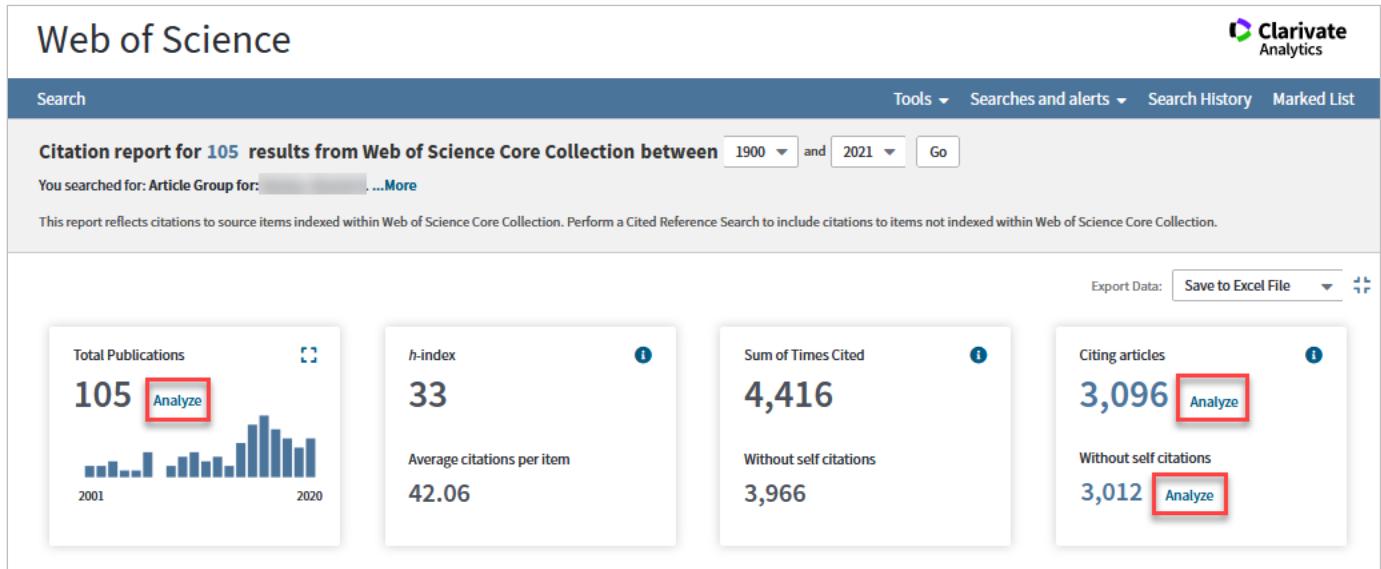
10. In the **Results Analysis** page, there are a number of fields to analyse listed on the left. At the bottom of the page there is a button to **Download** the selected data as a tab-delimited file.

Export the publication list for further analysis in InCites

1. Use the browser Back button to go back to the list of results in Web of Science.
2. To analyse the publication list further in the **InCites** database, first create an InCites account (If you do not already have one). See the guide **Creating an InCites account**.
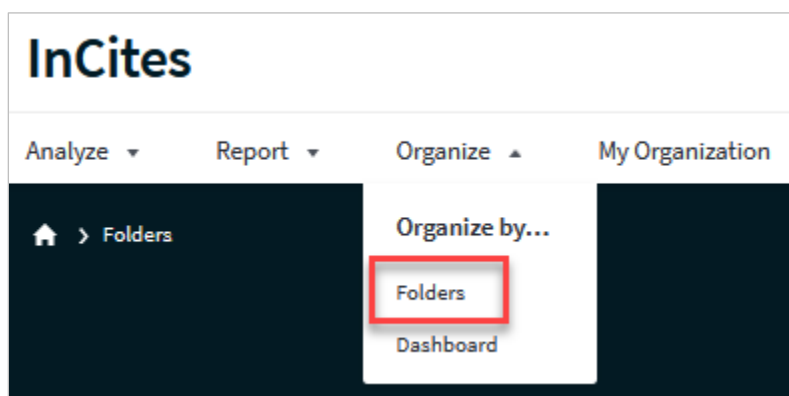3. From the list of results in Web of Science, select the **Export** drop-down menu and select **InCites**.

   Choose an informative name for the dataset and save.
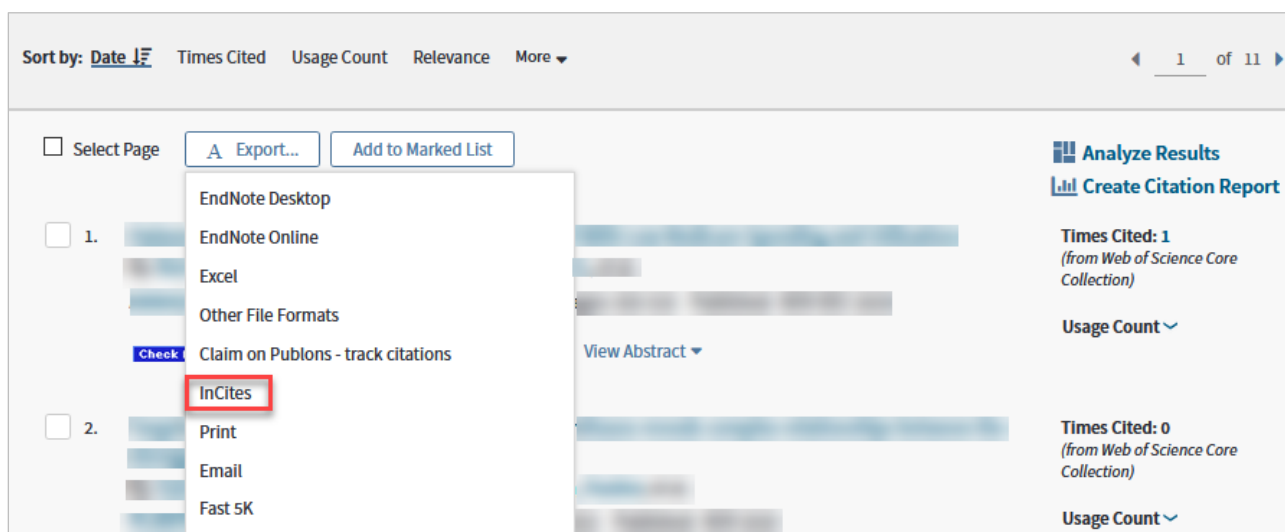
4. An email will be sent to you with a link to the saved dataset in InCites.

   OR

   To find your saved report in InCites, select **Organize** – **Folders**

More help

Web of Science Group Training Portal

http://clarivate.libguides.com/home

Contact Us

For further support or questions, please email the Liaison Librarians at: liaisonlibs@adelaide.edu.au.

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