

EndNote to Web of Science & Incites: importing publications

Introduction

Incites is a benchmarking tool which uses Web of Science data to provide information about the research performance and impact of individual researchers, groups and institutions.

Follow this guide to import your publications from EndNote into Web of Science or directly into InCites to analyse your research impact.

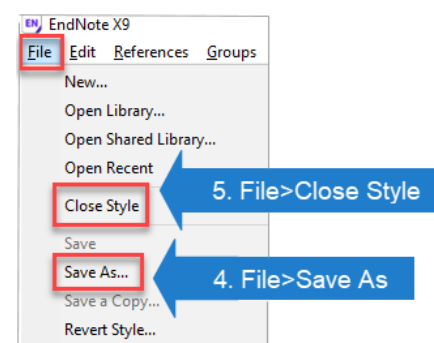
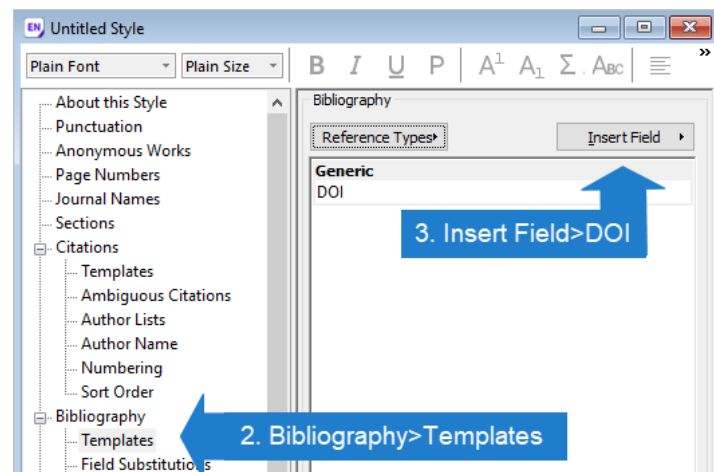
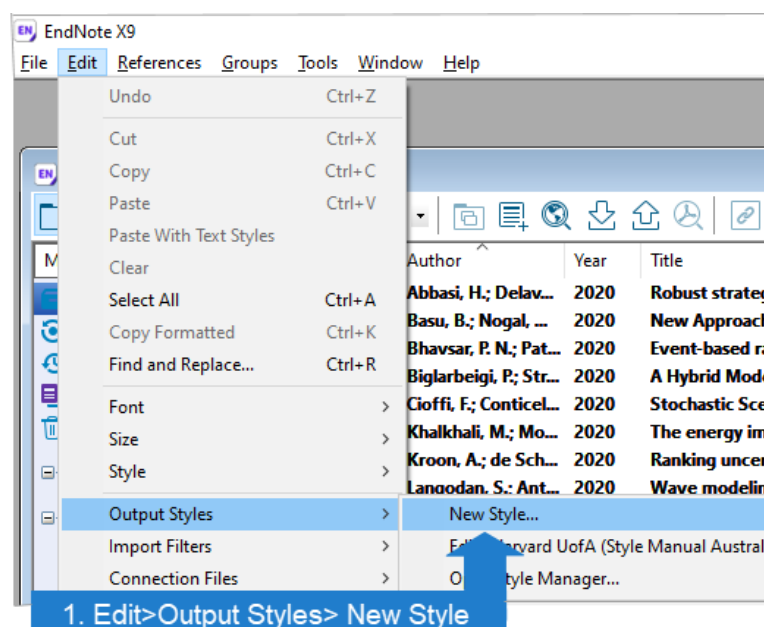
If you need to add more publications to the ones you already have in your EndNote set before analysing them in InCites, you can first import them into Web of Science. This will enable you to find additional publications in the Web of Science database. If you only want to analyse the publications from your EndNote library, then you can export directly into InCites (see Part 2: Exporting from EndNote to InCites).

Procedure

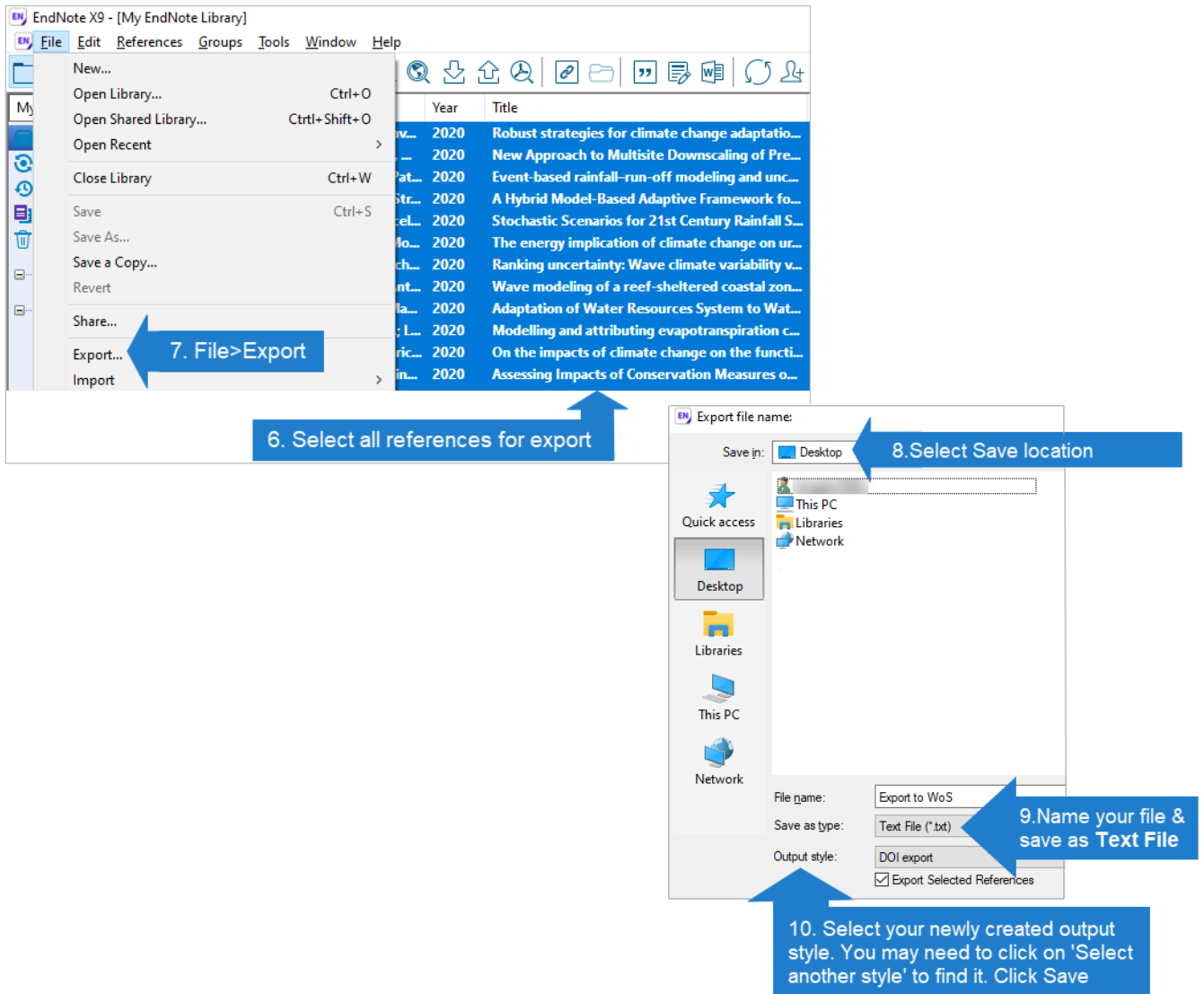
Part 1: Exporting from EndNote to Web of Science

Go to your EndNote library. Ensure that all the publications to be exported are located within the same EndNote Group. Note: the EndNote records need to include DOIs for this process to work.

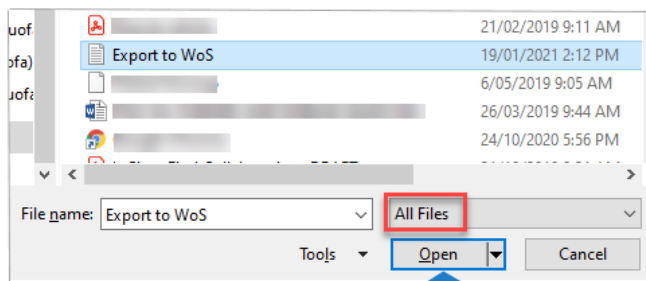
1. Go to **Edit>Output Styles>New Style**
2. Go to **Bibliography>Templates**
3. Go to **Insert Field>DOI**
4. Select **File>Save As>**give the style a name (e.g. DOI export)
5. Close style (from File menu)



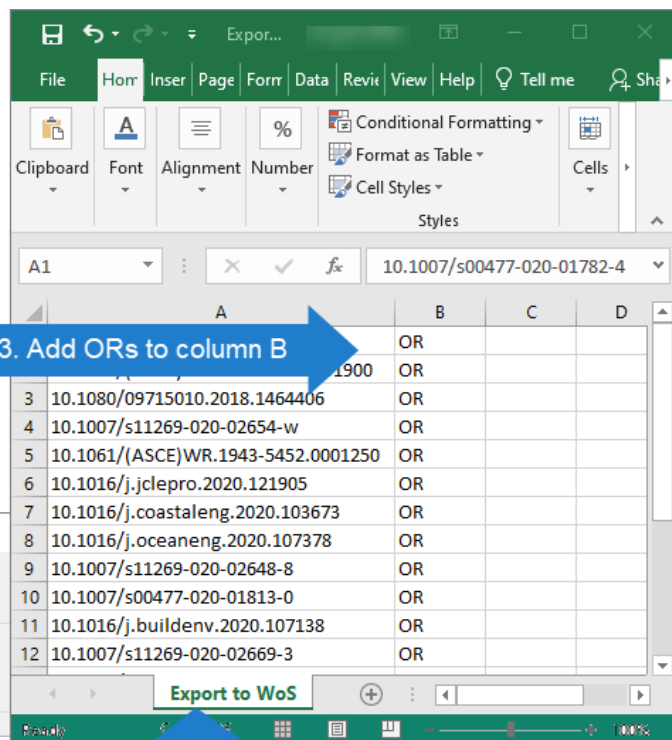
6. Select all references for export
7. Go to **File>Export**
8. Select the location to save your file
9. Name your file and select save as type: **Text File**
10. Select your newly created output style (e.g. DOI Export). You may need to click **Select another style** to find it. Click Save



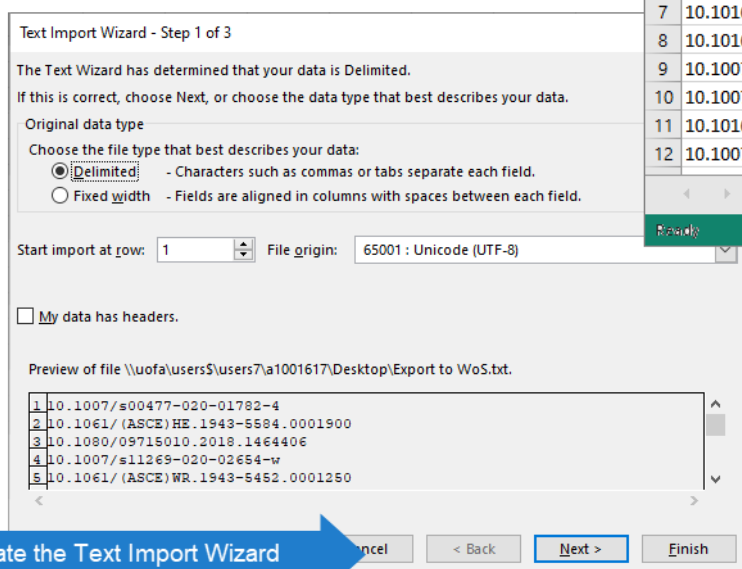
11. Open blank Excel spreadsheet. Go to **File>Open>Browse** for text file (**change All Excel files to All Files**)>**Open**.
12. Navigate the Text Import Wizard
13. Add ORs to Column B
14. Copy all of Columns A & B



11. Open blank Excel spreadsheet.
File>Open >Browse for text file (change All Excel files to All Files)>Open



13. Add ORs to column B



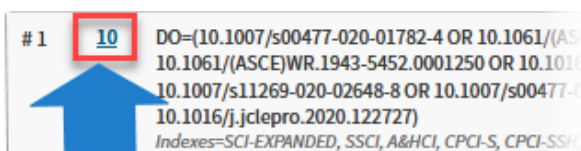
12. Navigate the Text Import Wizard

14. Copy all of columns A & B

15. In **Web of Science** Advanced Search box, paste in DOIs. Enclose in round brackets. Include the code DO= at the beginning.

16. Click on the results number.

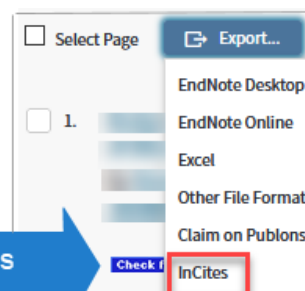
17. Select results and Export to InCites.



16. Click on results number

DO=(10.1007/s00477-020-01782-4 OR
10.1061/(ASCE)HE.1943-5584.0001900 OR
10.1080/09715010.2018.1464406 OR
10.1007/s11269-020-02654-w)

15. Paste in DOIs

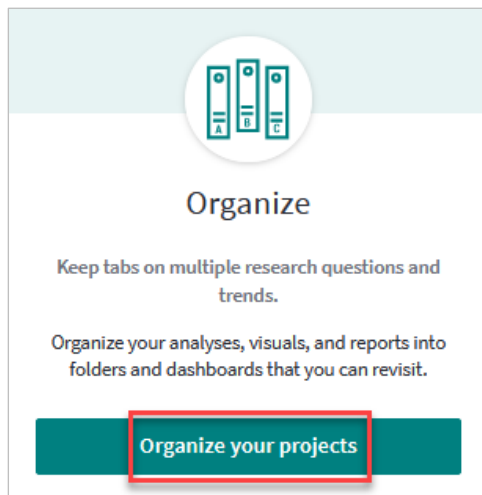


17. Export to InCites

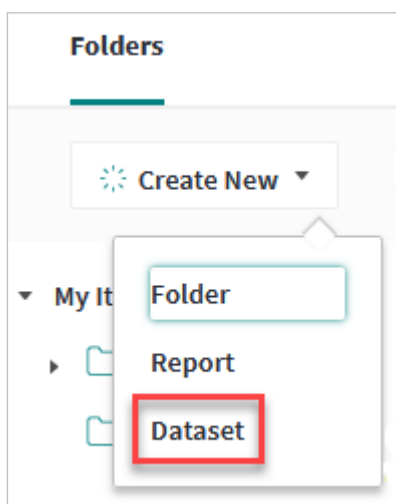
Part 2: Exporting from EndNote to InCites

Go to your EndNote library. Ensure that all the publications to be exported are located within the same EndNote Group.

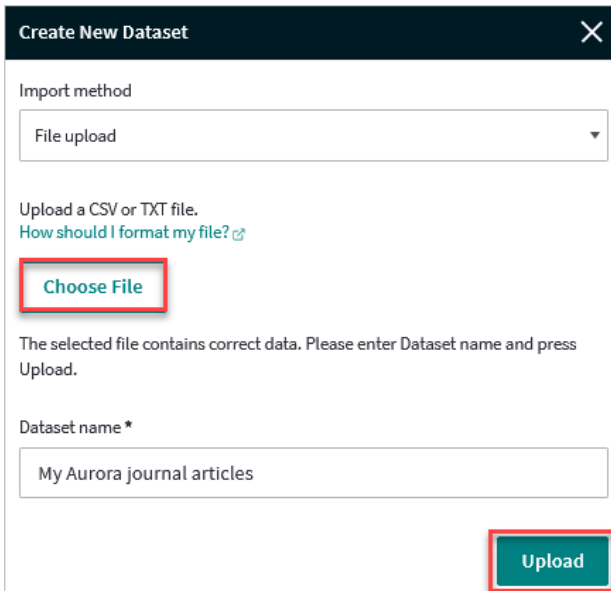
1. Follow the above procedure up to Step 12. There is no need to add the ORs to your spreadsheet when importing directly into InCites.
2. Go to **File>Save as**. Give your spreadsheet a name and **Save as type CSV**.
3. Access the InCites database from library.adelaide.edu.au/search/database
4. Sign in to InCites using your personal InCites/Web of Science login (not Your University login).
5. Click on **Organize your Projects**.



6. Select **Folders > Create New > Dataset**.



7. Click **Choose File**, then browse to locate your DOI spreadsheet. Click **Upload**.



8. InCites will send you an email when your dataset is ready.

9. When your email arrives, click on the link to go to your dataset in InCites.

Note: Sometimes not all records are included in the dataset. Records may not be available if they:

- Are not in the InCites database
- Represent the same article as another identifier in the input file

10. Locate your dataset. Click the dataset link to view details.

This dataset can now be used to analyse your research impact and to create benchmarking report.



Folders					
Create New		You can organize your reports and custom datasets into folders.		Sorted by: Date Modified	
My Items	Title	Owner	Date Modified		
Folder icon	[Redacted]	me	20 August 2020	...	
Folder icon	[Redacted]	me	29 November 2018	...	
Folder icon	[Redacted]	me	11 January 2021	...	
Folder icon	My Aurora journal articles	me	14 December 2020	...	
Folder icon	[Redacted]	me	11 December 2020	...	

More help

Web of Science Group Training Portal

<http://clarivate.libguides.com/home>

Contact Us

For further support or questions, please email the Liaison Librarians at: liaisonlibs@adelaide.edu.au.