



Course Readings: Creating an item for your reading list

Introduction

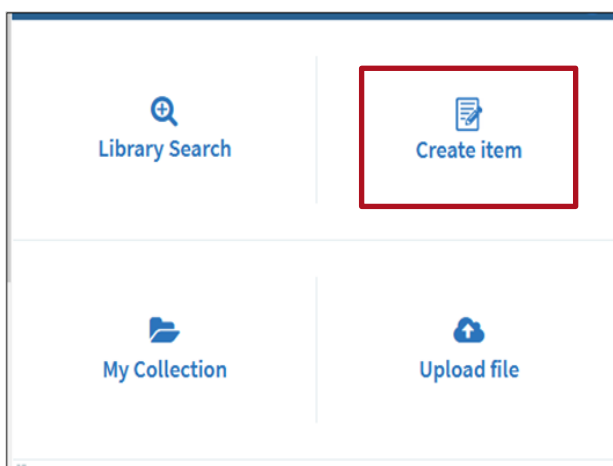
In addition to adding items to a reading list via the search function, you can also create an item manually. This could be a website, or something you've created yourself such as a document or media object. This quick reference guide will demonstrate how to manually create an item for your reading list.

Procedure

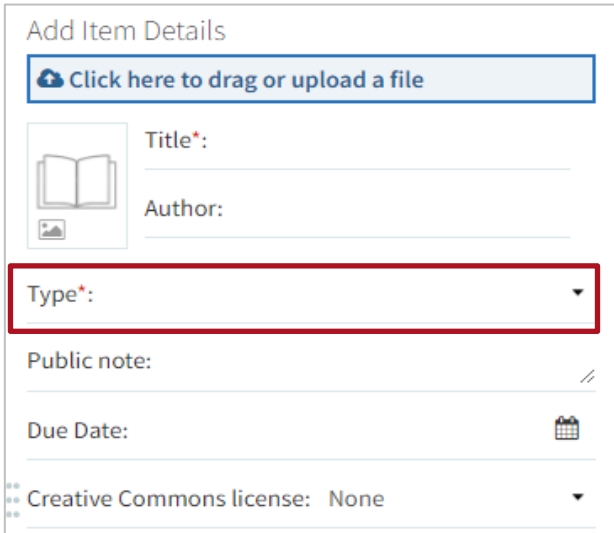
1. Select **ADD ITEMS +** to open the right-hand menu column.



2. Select **Create item**.




3. Add a title for the item and an author, if applicable. Select the drop-down arrow next to **Type** and select an item type from the menu. Depending on the type of item, add other details as applicable.




Add Item Details

[Click here to drag or upload a file](#)

 Title*:
Author:

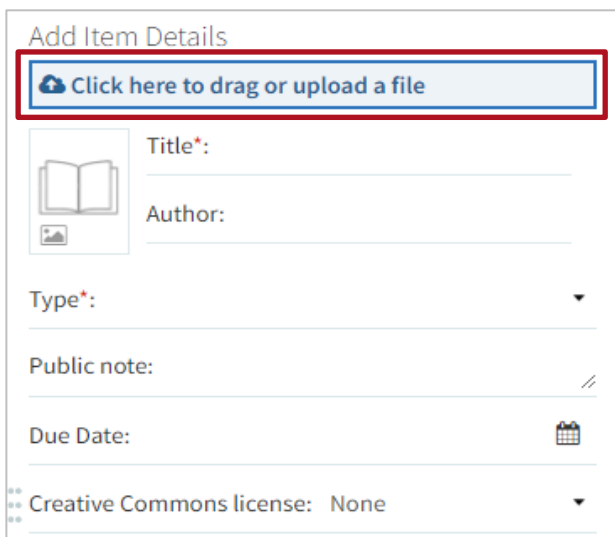
Type*:

Public note: //

Due Date: 


Creative Commons license: None

4. If your item contains files, click-and-drag them onto the **Click here to drag or upload a file** area.




Add Item Details

[Click here to drag or upload a file](#)

 Title*:
Author:

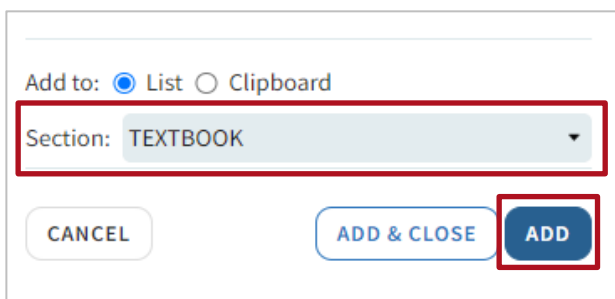
Type*:

Public note: //

Due Date: 

Creative Commons license: None

5. Click on the drop-down arrow next to **Section** to select the section you want the item to appear in your reading list.



Add to: List Clipboard

Section: TEXTBOOK

CANCEL ADD & CLOSE ADD

6. Select **ADD**.

Contact Us

For further support or questions, contact the library on +61 8 8313 1061:
coursereadings@adelaide.edu.au