



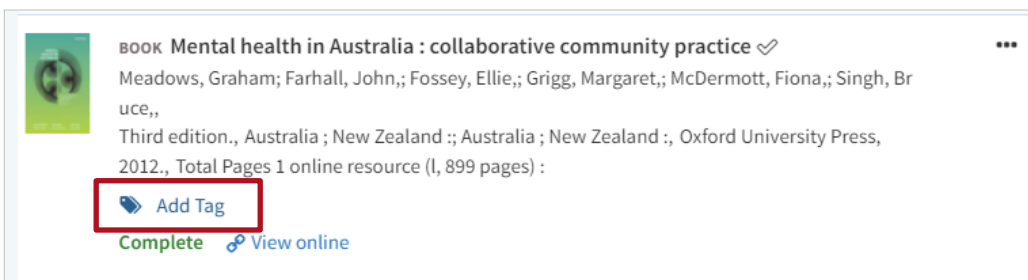
Course Readings: Requesting purchase of an item

Introduction

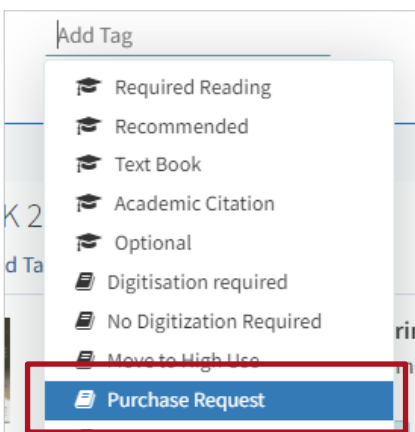
If you manually add an item to your reading list because you were unable to locate it using the Search function, or know the Library doesn't have a copy, you can request for the item to be purchased. This quick reference guide will demonstrate how to request purchase via your reading list.

Procedure

1. Locate the item in your reading list and select **Add Tag**.



2. Select **Purchase Request**.



3. The request will be automatically lodged and sent to the Library for processing.

Contact Us

For further support or questions, contact the library on +61 8 8313 1061:
course readings@adelaide.edu.au