How to guide

Ebook Central to OpenAthens migration

[Ebook Central](#) allows you to save items onto your bookshelf and add notes and bookmarks to them. These items will not be accessible once we transfer Ebook Central to our new authentication platform, OpenAthens. This "How to guide" will help you to migrate to the new system.

Do you require your bookshelf to be migrated to OpenAthens?

Go to Settings >Profile and copy the email/username listed. **This must be done by 31 January 2023**. After this date, please contact the Library with your old email/username and the new email/username. We will then contact the vendor on your behalf.


Do you want to export a folder for an offline backup?

Click on Bookshelf on the top right and then select the Export Folder button. This will export all items in a folder into an Excel compatible (CSV) format and lists titles, contributor(s), publishers, publication years, ISBNs and URLs. **If you have multiple folders, you will need to repeat this for each one.**
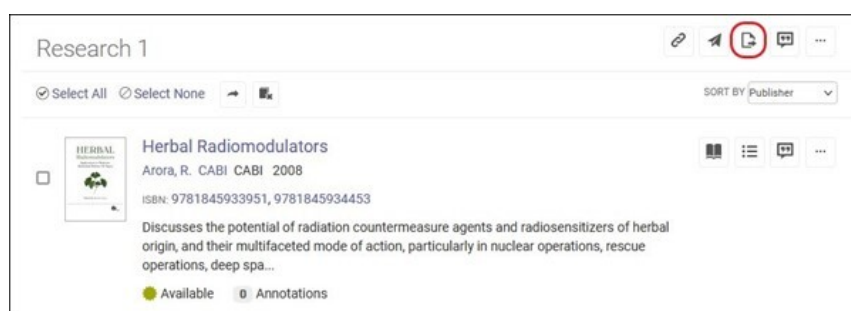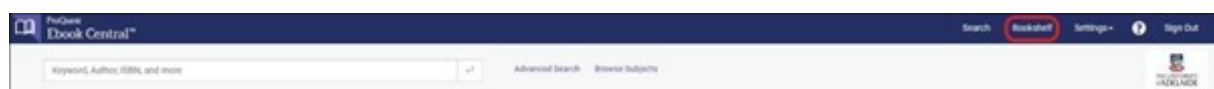
Do you want to export notes for an offline backup?

If you have added any annotations or bookmarks to the items on your bookshelves, this option allows you to save to a txt file. **This must be done for each book.**
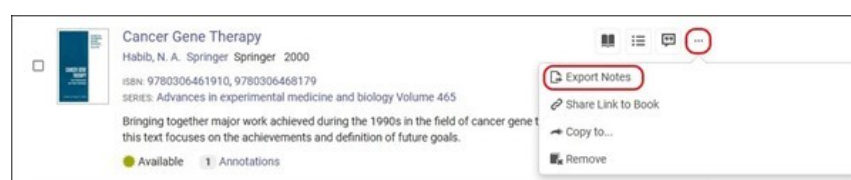
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