

Final Year Project Assessment Matrix

A2 Semester A Progress Report & Performance

Student Name _____ Assessor _____ Date _____
 Supervisor Co-supervisor

Research Process	Facet	F	P	C	D	HD
		<i>Fails to satisfy the minimum requirements</i>	<i>Satisfies the minimum requirements</i>	<i>Demonstrates a high level of understanding and presentation and a degree of originality and insight</i>	<i>A very high standard of work which demonstrates originality and insight</i>	<i>Outstanding or exceptional work in terms of understanding, interpretation and presentation</i>
A. Students embark on inquiry* and so determine a need for knowledge / understanding (10%)	Objectives stated	Unclear or inappropriate	Clear but lacks focus	Clear and focussed	Clear, focussed and innovative	Clear, focussed, innovative, open inquiry
	Context of project	Not described	Minimally described	Satisfactorily described	Informative, well-researched	Comprehensive, extensively researched
B. Students find/generate needed information / data / ideas using appropriate approach / method (10%)	Project approach informed by sources that are	Narrow or superficial	Limited and entirely prescribed by supervisor	Extensive and mostly prescribed by supervisor	Extensive and somewhat self-prescribed	Very extensive and mostly self-prescribed
	Quality of sources used in formulating project approach.	Low quality	A few high quality sources	Several high quality sources	Numerous high quality sources	Numerous high quality sources with diverse range
C. Students critically evaluate information / data / ideas, their approach and results, and react appropriately (15%)	Technical approach	Flawed or ineffective	Mostly effective but should be improved	Effective	Highly effective	Highly effective with novelty
	Critical analysis in producing the taken approach	Little or no evidence of analysis	Some evidence of analysis	Clear evidence of analysis	Strong evidence of analysis	Strong evidence of analysis, leading to innovation
D. Students perform necessary processes to meet stated project objectives (25%)	Project progress overall	Fails to meet expectations	Meets minimum expectations	Mostly meets expectations	Completely meets expectations	Completely meets, and exceeds expectations
	Ability to meet the planned project milestones	Frequently miss milestones	Missed some milestones	Missed milestones occasionally	Missed milestones rarely	No missed milestones
	Engagement with project	Disengaged, minimal participation	Somewhat engaged, low level of participation	Generally engaged, regular participation	Highly engaged, active participation	Very highly engaged, very active participation, shows enthusiasm
E. Students organize themselves effectively and adequately manage human input to project (10%)	Group roles and team organisation	Not specified	Roles specified but no reason provided	Roles specified with reasons provided	Roles specified with reasons provided; team organisation structured	Roles specified with reasons provided; team organisation is highly structured
	Team management strategy	No evidence of coherent strategy	Strategy is simplistic and susceptible to failure	Strategy is coherent and likely to be effective	Strategy is coherent, comprehensive and likely to be effective	Strategy is coherent, comprehensive, likely to be effective and innovative
F. Students communicate project objectives, achievements and the process (30%)	Progress report	Unengaging, laboured, disjointed	Mildly engaging, need improvements for the future	Generally engaging, minor improvements for the future	Strongly engaging, well presented	Exceptionally engaging, brilliantly presented, highly professional
	Project logbook and other ongoing documentation	Inconsistent or incoherent entries	Occasional entries; minimal level of details	Regular entries; adequate level of details	Very regular entries; high level of details	Very regular entries; meticulous details, professional level of documentation
	Written language communication	Poor, many errors, incomprehensible	Comprehensible, but many errors or inappropriate style	Comprehensible, occasional errors	Succinct and effective, easy to follow	Succinct and eloquent; of publication standard

Mark (out of 10):

Comments:

Comments (continued from page 1):