

Orders for consumables

Introduction

This guide will assist you with placing orders for consumables at Adelaide Microscopy.

Select '**Order**' from the menu on the left side of the screen:

Select the date you would like to collect the order under '**Delivery Date**'

Ensure that Adelaide Microscopy is selected under '**Ordered for**'

Select '**AM Consumables**' Type of product/service:* AM Consumables

Click '**Next**'

Enter the quantity for each consumable required. Please add any comments under 'Other information to the supplier'

Select '**Next**' (*bottom right of the screen*)

Review your selections and click '**Order**'. Click 'Previous' if you wish to amend your order prior to submission.

Your consumables can be collected from Adelaide Microscopy Technical or Front Desk Staff.

If you would like to place an order for **Sample Preparation**, please contact Adelaide Microscopy staff member.

