

Governance

Advisory/Management Committees



Student Loans Committee

Establishment

<i>When:</i>	1999
<i>By what authority:</i>	Executive Director, Student and Staff Services Now under the responsibility of the Deputy Vice-Chancellor & Vice-President (Academic)
<i>For what period:</i>	Indefinitely

Role/Terms of Reference

<i>Nature:</i>	Review and advice
<i>Terms of Reference:</i>	<ol style="list-style-type: none">a. Review the operation and administration of the Student Loan Fund by<ol style="list-style-type: none">i. Considering reports provided by the Manager, Financial Operations, on the fund, including reports on<ul style="list-style-type: none">• the number of loans approved• amounts lent• amounts outstanding• interest paid by the University and by students• amounts written off• amounts transferred to the Emergency Loan Fund• balance of funds and funds available.andii Considering reports provided by the Committee Chair on random audits of approved loans.b. Make recommendations on Student Loan Fund policies or proceduresc. Make recommendations to the Deputy Vice-Chancellor & Vice-President (Academic) and Vice-President (Services and Resources) jointly on applications for loans between \$2000 and \$5000.
<i>Reporting line:</i>	Deputy Vice-Chancellor & Vice-President (Academic)
<i>Quorum:</i>	2
<i>Procedures prescribed/determined itself:</i>	Determined itself
<i>Frequency of meetings:</i>	Four times a year and otherwise as required

List of any sub-committees: -

Membership

Any categories prescribed: Minimum of 3 members
Chair: Appointed by Deputy Vice-Chancellor & Vice-President (Academic)

Members:
Manager, Financial Operations
Education & Welfare Officer nominated by the Deputy Vice-Chancellor & Vice-President (Academic)
Others appointed at discretion of Deputy Vice-Chancellor & Vice-President (Academic)

Term of Office: As specified by the Deputy Vice-Chancellor & Vice-President (Academic)

Attendance Administrative Officer, Student Support Services
The Chancellor and Vice-Chancellor are ex-officio members of all Committees of Council and the Vice-Chancellor is an ex-officio member of all Committees of the University.

Contact person and phone/email Sally Hebenstreit, Director, Student Support Services

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