

FEE-SETTING GUIDELINES

Related Policy - Fees for Award Programs and Courses Policy

Student Revenue Strategy

- a) An annual process each year transacted prior to commencing the annual fee setting process that sets out a consistent institutional price, discount, incentive and volume strategy.

Student contribution rates

- a) The indicative student contribution rate for a program is to be calculated on the basis of the average total course fees (actual), per EFSTL, of those students who undertook the program in the previous year.

Tuition Fees for Fee-paying Programs

- a) Tuition fees are set at the program level with all of that program's plans and subplans consistent with the program fee.
- b) Program fees are set on the basis of commercial and strategic considerations but should be consistent with the fees set at other leading Australian research universities.
- c) Program fees should be rounded up to the nearest multiple of \$250 (6 and 12 unit programs, and \$500 (24 unit programs).
- d) Program fees for nested programs should have consistent unit fee values (e.g. a 12 unit Graduate Certificate should have a fee of half that of the 24 unit Graduate Diploma in a suite of programs).
- e) Subject to commercial and strategic considerations, fees for programs with similar delivery methods should be consistent across the University and, where possible, the number of fee price points for programs should be reduced.
- f) Domestic tuition fees for domestic programs should be at least 70% of the international fee set for that program.
- g) Within the same year, domestic tuition fees in programs delivered solely online should be consistent with the international fee set for that program.

Student Services and Amenities Fee (SSAF)

- a) The list of students to whom the SSAF applies can be found on the [Student Finance SSAF webpage](#).
- b) Students enrolled full-time will be charged the maximum annual SSAF. Full-time enrolment is defined as enrolment in at least 75% (18 units or more) of a normal fulltime study load in an Academic Year (24 units of study).
- c) Students enrolled part-time will be charged 75% of the maximum annual SSAF. Parttime enrolment is defined as enrolment in less than 75% (less than 18 units) of a normal full-time study load in an Academic Year.
- d) Students enrolled in less than 75% of a normal full-time study load at their first due date (e.g. first term of enrolment in 2015) will be charged the part-time fee. If students are subsequently enrolled in further studies in another term, increasing the study load to greater than or equal to 75%, a 'top-up fee' equivalent to the difference between the full-time and part-time rates will be charged at the due date for the term of enrolment.