



Modified Arrangements for Coursework Assessment (MACA) Application Forms Responsibility Overview

A brief snapshot of responsibility for the three [MACA](#) Application Forms and the key contact points for student submission.

Application Form	Responsible	Student Submission	Policy Procedure
Assessment Extension <i>*In semester assessment requests are to be managed through an Application for Assessment Extension.</i>	Course Coordinator	To Course Coordinator by email or via MyUni	Subject to Procedure 2
Additional Assessment for Last Course	On behalf of the Assessment Review Committees the Student Success Team will review and determine Last Course Criteria is met and Examinations and Results will facilitate via the Course Coordinator	ABLE Student Success team professions@ask.adelaide.edu.au arts@adelaide.edu.au HMS Student Success team askhealthsc@adelaide.edu.au SET Student Success team askecms@adelaide.edu.au faculty.sciences@adelaide.edu.au	Subject to Procedure 4 Course Coordinator Determine the nature of Additional Assessment
Replacement Examination <i>[End of Teaching Period Examinations only]</i>	Examinations and Results Team or other delegates as specified by Executive Dean	ABLE Exam and Results team ablestudentero@adelaide.edu.au HMS Exam and Results team hmsstudentero@adelaide.edu.au SET Exam and Results team setstudentero@adelaide.edu.au	Subject to Procedure 3