

Governance

Academic Board Sub-Committees



Research Education and Development Committee

Establishment

When: 2000; revised by Council at Meeting 2/05 on 21 March 2005 and Academic Board 2/05 on 30 March 2005; revised by Vice-Chancellor and President 17 February 2010

By what authority: Council

For what period: Indefinite

Role/Terms of Reference

Nature: The Research Education and Development Committee is established to provide advice to the Academic Board, through the University Research Committee, on matters relating to research higher degree policy development and implementation.

- Terms of Reference:*
1. Recommends policies on research training and on the recruitment of HDR students for the approval of the Academic Board, through the University Research Committee.
 2. Recommends appropriate quality assurance frameworks for the University's research higher degree programs for the approval of the Academic Board, through the University Research Committee.
[for point of clarification, Academic Board will recommend to the Vice-Chancellor and President to approve the matters on behalf of Council]
 3. Advises the Deputy Vice-Chancellor and Vice-President (Research), through the Dean, Graduate Studies, on the development, implementation and monitoring of those sections of Profiles Reports and University Management Plans pertaining to research training.
 4. Advises the University Research Committee on matters relating to student Intellectual Property issues.
 5. Advises Faculties regarding best practice in research training initiatives and reports to Academic Board on their impact.

Reporting line: To Academic Board, through the University Research Committee

Quorum: Five

Procedures prescribed/determined itself:

Business procedures:

1. Determined by the Research Education and Development Committee.
2. Amendments to the constitution of the Committee are to be approved by Academic Board.

Meeting Agendas:

Prepared by the Executive Officer in liaison with the Convener and distributed by the Executive Officer at least seven working days prior to the meeting.

Frequency of meetings:

Monthly, or as required

List of any sub-committees:

Doctoral Education
Quality Issues
Student Matters

Membership

Any categories prescribed:

1. Dean, Graduate Studies (ex officio) (Convener)
2. Deputy Vice-Chancellor and Vice-President (Research) (ex officio)
3. Director, Research Branch (ex officio)
4. Pro Vice-Chancellor (International) or nominee
Nominee of the Executive Dean (usually the Convener of Higher Degrees Committees) of the:
5. Faculty of Engineering, Computer and Mathematical Sciences
6. Faculty of Health Sciences
7. Faculty of Humanities and Social Sciences
8. Faculty of the Professions
9. Faculty of Sciences
10. Three members of academic staff including at least one member of Academic Board, appointed by the Convener, Research Education and Development Committee
11. One currently enrolled postgraduate research student representative.

The Vice-Chancellor and President is an ex officio member of all Committees of the University.

How are members appointed?

Membership categories 5-9 are nominated by Executive Deans. Membership category 10 to be appointed by the Convener, Research Education and Development Committee. Membership category 11 is nominated by the Adelaide University Union.

Length of terms

Representatives of the Executive Deans are nominated annually.

Membership category 10 is appointed annually.
Other members are ex officio.

Proxies

Proxies are permitted with the prior approval of the Convener.

How is the Convener appointed?

The Convener is the Dean of Graduate Studies, serving in an ex officio capacity.

Administration (Executive Officer)

Division of the Deputy Vice-Chancellor and Vice-President (Research)

Attendance

tba

Contact person and phone/email

Ms Donna Frost, ext. 36132

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