

Governance

Academic Board Sub-Committees



Graduate Scholarships Committee

Establishment

When: 2000; revised by Council at Meeting 2/05 on 21 March 2005 and Academic Board 2/05 on 30 March 2005; revised by Vice-Chancellor and President 17 February 2010

By what authority: Council

For what period: Indefinite

Role/Terms of Reference

Nature: The Graduate Scholarships Committee is established to make decisions on behalf of, and provide advise to the Academic Board, through the University Research Committee, on matters relating to graduate research scholarships.

Terms of Reference:

1. **Reports** on each selection round to the Academic Board, through the University Research Committee.
2. **Reports** to Academic Board, through the University Research Committee, on issues arising in graduate scholarships selection and related areas, as determined by the Convener.
3. **Approves** the award of postgraduate research scholarships according to approved policies and guidelines.
4. **Recommends** policies, guidelines and processes for the selection of graduate scholarship recipients, for the approval of the University Research Committee through the Deputy Vice-Chancellor and Vice-President (Research).

Reporting line: Academic Board, through the University Research Committee

Quorum: Three

Procedures prescribed/determined itself: *Business procedures:*

1. Determined by the Graduate Scholarships Committee.
2. Amendments to the constitution of the Committee are to be approved by Academic Board.

Meeting Agendas:

Prepared by the Executive Officer in liaison with the Convener and distributed by the Executive Officer at least seven working days prior to the meeting.

Frequency of meetings: As required

List of any sub-committees: None

Membership

Any categories prescribed:

1. Deputy Vice-Chancellor and Vice-President (Research) (ex officio) or nominee (Convener)
2. Four members of academic staff including one member of Academic Board with relevant experience, appointed by the Convener, Graduate Scholarships Committee.
3. One currently enrolled postgraduate research student representative.

The Vice-Chancellor and President is an ex officio member of all Committees of the University.

How are members appointed? Membership category 2 is at the invitation of the Deputy Vice-Chancellor and Vice-President (Research).
Membership category 3 is nominated by the Adelaide University Union.

Length of terms Membership category 2 is appointed annually.

Proxies Proxies are permitted with the prior approval of the Convener.

How is the Convener appointed? The Convener is the Deputy Vice-Chancellor and Vice-President (Research), serving in an ex officio capacity.

Administration (Executive Officer) Division of the Deputy Vice-Chancellor and Vice-President (Research)

Attendance tba

Contact person and phone/email Anne Witt, ext. 35271

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