

Governance

Academic Board Sub-Committee



THE UNIVERSITY
of ADELAIDE

University Research Committee

Establishment

When: 1994; revised by Council at Meeting 2/05 on 21 March 2005 and Academic Board 2/05 on 30 March 2005; and Academic Board 1/09 on 4 March 2009; and Academic Board 3/12 on 2 May 2012; and Academic Board 3/15 on 6 May 2015; Academic Board 8/16 on 2 November 2016; Academic Board 3/20 on 6 May 2020.

By what authority: Council

For what period: Indefinite

Role/Terms of Reference

Nature: The University Research Committee is established as an interactive forum for discussing, developing, implementing and disseminating positions on research and research education.

Terms of Reference: **Recommends** to Academic Board:

- University research and research education policy and guidelines.

Reports to Academic Board on:

- Research management within Faculties.
- New research and research education strategic initiatives and developments.
- The management and commercialisation of intellectual property.

Monitors:

- The potential or known impacts of externally-driven research and research education policy and other developments.
- Matters pertaining to research integrity and compliance.

Monitors and acts as a steering group for facilitation of cross-faculty research initiatives, including those related to Industry Engagement Priorities.

Receives reports from, and communicates with, the research committees of the Faculties, cross-Faculty initiatives including the Industry Engagement Priorities and the Research Institutes, and supporting branches including Innovation and Commercial Partnerships.

Advises the Deputy Vice-Chancellor and Vice-President (Research) on:

- The development and implementation of University research and research education policy and practice.
- Issues pertaining to research excellence, engagement, impact and translation.
- Matters related to intellectual property arising from or associated with research.

Reporting line: To Academic Board

Quorum: Half plus one of the membership

Procedures prescribed/determined itself:

Business procedures:

1. Determined by the University Research Committee.
2. Amendments to the constitution of the Committee are to be approved by Academic Board.

Meeting Agendas:

Prepared by the Executive Officer in liaison with the Convener, and distributed approximately 7 days prior to the meeting.

Frequency of meetings: Normally 6-7 times per year, or as required.

List of any sub-committees:

- Research Institutes Steering Group (Chair: PVC RP)
- Research Education and Development Committee (Chair: PVC RO and Dean of Graduate Studies)
- Graduate Scholarships Committee (Chair: PVC RO and Dean of Graduate Studies)
- Animal Ethics Committee (Chair: by DVCR appointment)
- Human Research Ethics Committee (Chair: by DVCR appointment)
- Institutional Biosafety Committee (Chair: by DVCR appointment)

Membership

Any categories prescribed:

1. Deputy Vice-Chancellor and Vice-President (Research) (Convener) (ex officio)
2. Pro Vice-Chancellor (Research Performance) (ex officio)
3. Pro Vice-Chancellor (Research Operations) and Dean, Graduate Studies (ex officio)
4. Pro Vice-Chancellor (Indigenous Engagement) (ex officio)
5. Pro Vice-Chancellor (International) (ex officio), or nominee
6. The Executive Deans of the Faculties (ex officio), with Deputy Deans Research as standing proxies
7. Executive Director, Research Services (ex officio)
8. Executive Director, Innovation and Commercial Partnerships (or nominee)
9. Industry Engagement Priority Directors
10. The Vice-Chancellor and President is an ex officio member of all Committees of the University.

Term of Office: Ex officio members for the term of their office, and other members at the discretion of the Convenor.

<i>Proxies</i>	Proxies are permitted with the prior approval of the Convener.
<i>How is the Convener appointed?</i>	The Convener is the Deputy Vice-Chancellor and Vice-President (Research), serving in an ex officio capacity.
<i>Administration (Senior Executive Officer)</i>	Office of the Deputy Vice-Chancellor and Vice-President (Research).
<i>Attendance</i>	<ul style="list-style-type: none"> • Executive Director, Division of Research and Innovation (ex officio) • Executive Director (Research Strategy) (ex officio) • Others by invitation of the Deputy Vice-Chancellor and Vice-President (Research)
Contact person and phone/email	Mr Tim Scroop, Senior Executive Officer, Office of the DVC&VP(R), ext. 34055
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