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|  **To be completed by the University of Adelaide (UA) key researcher and Faculty Responsible Officer and submitted to Research Services (****grantdevelopment@adelaide.edu.au****) at least 2 weeks prior to the sponsor’s closing date.** **Please complete a Research Funding Request (RFR) eform via** [**Research Master**](https://rme.adelaide.edu.au/)**.** Refer to the guidelines for [***University Cash Contributions to External Research Funding Applications***](https://www.adelaide.edu.au/staff/research/ua/media/4308/guidelines-for-university-cash-contributions-to-external-research-applications.pdf). |

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| **PROJECT DETAILS** |
| **Project Title**  |       |
| **Lead Organisation** |       |
| **Research Project Application Details:** | Name of Funding Scheme:  | Total applied for:$    Total sponsor funding to remain at UA (excluding UA cash):$    Total external Partner funding to remain at UA (excluding UA cash): $     |
| Name of Lead University of Adelaide (UA) Researcher:       | Years of Funding:       |
| Likely External Partners – Name of Institution (please list all):       |
| Date of Commencement:      Date of Completion:       |
| **UA Key Researcher** | Name:       | Phone:       |
| School:       | e-mail:       |
| **BACKGROUND & STRATEGIC BENEFIT** briefly outline the following |
| **(a) Provide an overview of the application (focus on the aims, significance, expected outcomes and benefits of this project *(up to 200 words approximately).***     **(b)** **Explain how this proposal meets the principles for** [***University Cash Contributions to External Research Funding Applications***](https://www.adelaide.edu.au/staff/research/ua/media/4308/guidelines-for-university-cash-contributions-to-external-research-applications.pdf) ***(up to 200 words approximately).******Are University cash contributions a mandated requirement within the sponsor’s funding rules or forms part of the assessment criteria?***     ***Do compelling strategic reasons exist for pursuing and investing in research in the area specified?***     ***Does the investment provide an appropriate level of financial return to the University?***      |
| **CASH CONTRIBUTION** At the institutional level, the University will consider making cash contributions to an external fellowship or competitive funding application where:EITHER* It is a mandated requirement within the sponsor’s funding rules or forms part of the assessment criteria;

OR* Compelling strategic reasons exist for pursuing and investing in research in the area specified;

AND* The investment provides an appropriate level of financial return to the University. As a guide, the *minimum* acceptable financial return to the University would comprise at least $5 of external research income received by the University for every $1 of University co- investment, providing a total investment of $5+$1. Exceptions will be considered in rare circumstances on a case-by-case basis where it can be demonstrated that competitive pressure require a different level of co-investment.

Refer to the guidelines for [***University Cash Contributions to External Research Funding Applications***](https://www.adelaide.edu.au/staff/research/ua/media/4308/guidelines-for-university-cash-contributions-to-external-research-applications.pdf) for further details. |
| **Source (e.g. School / Faculty / DVCR / Other)**  | **Cash $ Amount (pa)** | **Confirmed? Yes / No / Requested** |
|       | $     |       |
|       | $     |       |
|       | $     |       |
|       | $     |       |
|       | $     |       |
|       | $     |       |
| *<add more rows as necessary>* |  |  |
| **TOTAL** | **$     (pa) $     total** |  |
| **STAFF IN-KIND COMMITMENTS** provide details of proposed UA staff in-kind contributions from each School (FTE)The DVCR also requires in-kind contributions (staff and non-staff) to be approved by the Head of School, and the total University contributions (aggregated cash and in-kind value) are not to exceed the value of the grant being applied for, unless there are compelling strategic benefits that will accrue to the University.**Note:** Only direct in-kind contributions should be used and the total University contributions (combined cash and in-kind value) should not exceed the value of the financial return to the University **(e.g. 1:1)**.Refer to the guidelines for [***University Cash Contributions to External Research Funding Applications***](https://www.adelaide.edu.au/staff/research/ua/media/4308/guidelines-for-university-cash-contributions-to-external-research-applications.pdf) for further details and to the appropriate [salary calculator for costings](https://www.adelaide.edu.au/staff/research/apply-for-funding/funding-application-resources). |
| **Researcher Name** | **School / Institute** | **% FTE** | **Academic level** | **Estimated Cost** **(including 30% salary on costs)**  |
|       |       |       |       |       |
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|       |       |       |       |       |
| *<add more rows as necessary>* |  |  |  |  |
| **TOTAL** |  |  |  | **$     (pa) $     total** |
| **OTHER ‘Non-Staff” IN-KIND COMMITMENTS** provide details of any other proposed UA in-kind contributions.**Note:** Only direct in-kind contributions should be used and the total University contributions (combined cash and in-kind value) should not exceed the value of the financial return to the University **(e.g. 1:1)**.Refer to the guidelines for [***University Cash Contributions to External Research Funding Applications***](https://www.adelaide.edu.au/staff/research/ua/media/4308/guidelines-for-university-cash-contributions-to-external-research-applications.pdf) for further details. |
| **Source (e.g. School / Faculty / Other)** | **Calculated $ Amount (pa)** | **Details** (i.e. what is to be provided) |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
| *<add more rows as necessary>* |  |  |
| **TOTAL** | **$     (pa) $     total** |  |
| **RETURN ON INVESTMENT** provide details of financial return to the University of Adelaide. **Note**: The minimum acceptable financial return to the University would comprise at least $5 of external research income received by the University for every $1 of University co-investment, providing a total investment of **$5+$1 (e.g. 5:1)**. The total University contributions (combined cash and in-kind value) should not exceed the value of the financial return to the University **(e.g. 1:1)**.Refer to the guidelines for [***University Cash Contributions to External Research Funding Applications***](https://www.adelaide.edu.au/staff/research/ua/media/4308/guidelines-for-university-cash-contributions-to-external-research-applications.pdf) for further details. |
| **Project Duration:**       years**Total Funding requested from the Sponsor:** $     pa / $     total**Total sponsor funding to remain at UA (excluding UA cash):** $     pa / $     total**Total external Partner funding to remain at UA (excluding UA cash):** $     pa / $     total **Total sponsor and external Partner funding to remain at UA (excluding UA cash):** $     pa / $     total **Requested total UA cash contribution:** $     pa / $     total **Return on Investment – cash only (must be minimum 5:1):**      **Requested total UA in-kind contribution (staff and non-staff in-kind):** $     pa / $     total **Requested total UA cash & in-kind contribution:** $     pa / $     total **Return on Investment – cash and in-kind (must be minimum 1:1):**      ***Example******Project Duration:*** *5 years****Total Funding requested from the Sponsor:*** *$800,000 pa / $4,000,000 total****Total sponsor funding to remain at UA (excluding UA cash):*** *$400,000 pa / $2,000,000 total****Total external Partner funding to remain at UA (excluding UA cash):*** *$100,000 pa / $500,000 total****Total sponsor and external Partner funding to remain at UA (excluding UA cash):*** *$500,000 pa / $2,500,000 tota*l ***Requested total UA cash contribution:*** *$100,000 pa / $500,000 total****Return on Investment – cash only (must be minimum 5:1):*** *5:1* *(e.g. $500,000 external funds for $100,000 UA cash contribution – meets minimum 5:1 ROI)**(such that UA funding for the project is $400,000 sponsor funds, $100,000 Partner funding, $100,000 UA cash contribution)****Requested total UA in-kind contribution (staff and non-staff in-kind):*** *$150,000 pa / $750,000 total****Requested total UA cash & in-kind contribution:*** *$250,000 pa / $1,250,000 total* ***Return on Investment – cash and in-kind (must be minimum 1:1):*** *2 : 1* *(e.g. $500,000 external funds for $250,000 UA cash and in-kind contribution – meets minimum 1:1 ROI)* |

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| **GENERIC RESEARCH FUNDING APPLICATION CERTIFICATIONS** |

**CERTIFICATIONS BY ALL UA KEY RESEARCHER**

**I certify, to the best of my knowledge, the details of this UA Expression of Interest requesting a University Cash Contribution to a Competitive Grant proposal for the above Project are correct.**

**CERTIFICATIONS BY HEAD/S OF SCHOOL, EXECUTIVE DEANS, AND INSTITUTE DIRECTORS**

i) I certify my approval of the proposed involvement of participating staff from my School/Faculty/Institute (as detailed above) and availability of the facilities, space, equipment etc indicated as necessary for participation in this Project; ii) I support the request for HDR scholarships (as detailed above); and ii) I have discussed the proposal with participating staff from my School and agree to the *indicative* per annum (pa) contribution(s) in cash and in-kind by my School as indicated below.

Signatures of Chief Investigator(s) and Head(s) of School *(insert more rows if required)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Person** | **Name of Chief Investigator** | **Signature of****Chief Investigator** | **Name and Signature of****Head of School** | **Confirmation by Head of School/s -Contribution of Cash & In-kind funding** |
| **1** |  |  |  | **Cash** | **$** |
| **In-kind** | **$** |
| **2** |  |  |  | **Cash** | **$** |
| **In-kind** | **$** |
| **3** |  |  |  | **Cash** | **$** |
| **In-kind** | **$** |
| **4** |  |  |  | **Cash** | **$** |
| **In-kind** | **$** |
| **5** |  |  |  | **Cash** | **$** |
| **In-kind** | **$** |
| **6** |  |  |  | **Cash** | **$** |
| **In-kind** | **$** |

Certification by Executive Dean or Delegate *(insert more rows if required)*

|  |  |  |
| --- | --- | --- |
| Name of Executive Dean or Delegate | Signature & Date | **The cash contribution indicated below will be provided by the Faculty towards this Project** |
|  |  | **Cash** | **$** |
|  |  | **Cash** | **$** |
|  |  | **Cash** | **$** |

Certification by Institute Director(s) *(insert more rows if required)*

|  |  |  |
| --- | --- | --- |
| Name of Institute Director of Delegate | Signature & Date | **The cash contribution indicated below will be provided by the Institute towards this Project (pa)** |
|  |  | **Cash** | **$** |

Certification by Deputy Vice-Chancellor & Vice President (Research) or Delegate (Research Services will arrange this signature)

|  |  |  |
| --- | --- | --- |
| Name of DVC&VPR or Delegate | Signature & Date | **I agree to the contribution of cash as listed below, from the DVC&VPR Budget** |
|  |  | **Cash** | **$** |
| **TOTAL CASH & IN-KIND FUNDING** | **CASH** | **$** |
| **IN-KIND** | **$** |