

Return the completed form to the

Adelaide Graduate Centre
Level 2, Schulz Building
The University of Adelaide
SA 5005
AUSTRALIA



THE UNIVERSITY
of **ADELAIDE**

Industry Placement Plan

Adelaide Graduate Centre

Division of Research and Innovation

The Placement Plan represents the mutually agreed scope of effort developed by the parties to address a research problem provided by the Industry Partner and to provide a professional development opportunity for the student.

The progress of the placement will be monitored against the milestones, which will be clearly defined and be reasonably delivered by the due dates specified, taking into account the student's ability, access to resources and time allocated for education and mentoring.

The student will spend at least 50% of their time undertaking the placement on-site with the Industry Partner in order to experience the company environment, develop their workplace skills and improve their readiness for employment.

If you are an international student, please note that participation in a placement:

- requires you to complete both the placement and your PhD project within your current scholarship timeframe, as assessed by your supervisor and the Graduate Centre.
- placement does not provide grounds for a candidature or scholarship extension and your candidature expiry date will not be extended by the placement duration.
- requires written approval (in English) for the suspension of your current scholarship/s for the period of the placement from your funding body/sponsor, where applicable.

Student Information

Student Name	
Student ID	
School	
Program	
Candidature Expiry Date	
E-mail	
I am a Scholarship holder	<input type="radio"/> Yes <input type="radio"/> No
Scholarship Title	
I am an International Student	<input type="radio"/> Yes <input type="radio"/> No
Principal Supervisor	

Placement Information

Type of Placement e.g. IEP, iPhD	
Industry Supervisor's Name	
Placement Location	
Proposed Start Date	
Proposed End Date	
Part time or Full Time	
Total Duration in Working Days	

Placement title [All parties to discuss]

Provide a clear and concise title that describes the research placement and intended outcomes.

1. Placement background [Industry Partner to complete]

Describe the industry environment, the problem facing the organisation and the impact that this problem has on the business.

Indicate the expertise that the organisation is seeking and how a PhD with this expertise could help address the problem.

2. Research to be conducted [Industry Partner to complete]

Define two to three objectives that the company hopes to achieve through the placement. Focus on the key questions that need to be investigated in order to resolve or better understand the problem.

Outline the resources required to successfully conduct the placement and whether these are currently available.

3. Expected outcomes [Industry Partner to complete]

University of Adelaide Industry Engaged Placements (IEPs) and iPhD placements are collaborative research partnerships between the Industry Partner, Student and Supervisors with the aim to address a specific challenge identified by Industry. They are not consultancy projects delivered by students.

Outline below the expected outcomes from the placement. *For example, a feasibility report, a prototype device or a software model. Will the end result stand-alone or be integrated into existing systems?*

4. Relevance to Industry Partner [Industry Partner to complete]

If the placement objectives are met, what will be the anticipated outcomes for the organisation?

How will the results of the placement be applied by the organisation?

5. Student training and professional development [Industry Partner to complete]

The primary purpose of the placement is for the education of the Student by enabling them to apply their expertise to a real world problem, experience the industry environment, develop workplace skills and improve their work-readiness. It is expected that the Student will work closely with industry staff who will mentor them throughout the placement.

List any available opportunities for the Student to undertake specific training or professional development while on placement within the organisation. What other factors within the partner environment will assist the Student to develop their workplace skills and improve their work-readiness?

6. Placement plan [All parties to work together to create a mutually agreed plan]

In completing the placement plan in the table below, examine the objectives the Industry Partner has identified above. Discuss whether these objectives are specific and realistic, given the skills of the Student, timeframe of the placement and resources available. Modify and add additional objectives to the **Objectives** column as required.

In the **Activities and Outputs** column, break each objective into the sequence of activities or tasks that will be carried out and clearly identify the tangible outputs that will be created.

In the **Due Date** column, list the due dates for delivery of the key outputs.

Core Objectives have already been entered in the table; please add additional details as required.

Objectives	Activities and Outputs	Due Date
1.		

2.		
3. Mid-term Presentation (may be deleted for placements of less than four months duration)	Short presentation by Student to Industry Partner and Supervisors summarising the status of the work. See below. Reorder Objectives as needed so midterm is delivered at appropriate interval.	
4.		
5. Final report	Provide a draft of the Final Report (template available from the Graduate Centre) to the Industry Partner and Supervisor for review and approval prior to submission to Graduate Centre (where a final presentation is required, the final report should be submitted at least a week in advance).	
6. Final Presentation (Recommended, however, may be deleted for placements of less than four months duration)	Final presentation by Student to the Industry Partner and Supervisors summarising the overall outcomes of the work.	

7. Does the placement require biosafety or ethics approval/ratification by the University of Adelaide or require special Export Control considerations (assessment, licence or specific placement restrictions)? E.g. for activities involving animals or use of participant surveys.

[Supervisor to complete]

8. Placement Funding [All parties to discuss]

How will the operational costs for the placement be funded?

How will any training costs be funded?

How will any travel costs be funded?

Is industry funding available to support a stipend for the student?

If yes, please provide details below.

Does the student wish to apply for an [Industry Engaged PhD \(IEP\) Scholarship](#)? (Not applicable to iPhD students)

9. Alignment with other existing projects [Industry Partner & Supervisor to complete]

Does this placement align with other research being carried out by the Supervisors or Industry Partner, and if so how?

10. How will the placement develop the Student? [Student & Supervisor to complete]

Based on the nature of the placement, the expertise to be applied and the opportunities for development provided by the Industry Partner, describe how the Placement will benefit the Student academically and prepare them for future employment.

11. Will this placement be undertaken with the possibility of publishing the results via a conference presentation or as a journal article? [Industry Partner & Supervisor to complete]

12. Does this placement provide scope for future collaborations between industry and University of Adelaide? [Industry Partner & Supervisor to complete]

13. Can the student complete both the placement and the PhD within their individual scholarship expiry date? [Supervisor to complete]

14. If applicable, has the student received written approval to participate in this placement from the external funding body/sponsor of their PhD research? Attach evidence. [Student and Supervisor to complete]

Certification by the student

Student

Signature here

Date

Endorsement by Principal Supervisor

Principal Supervisor's name

Signature here

Date

Endorsement by the Industry Partner

Main contact name and title

Signature here

Date

For Office Use Only

Placement Plan accepted on behalf of the university

Scholarship awarded: Yes No

Award log sheet updated: / /

Orbit record created: / /

Dean of Graduate Studies

Date: / /

Award letter issued: / / (copy to student, supervisor and Industry Partner)