

# Final Year Project Assessment Matrix

## A1 Proposal Seminar

Student Name \_\_\_\_\_ Assessor \_\_\_\_\_ Date \_\_\_\_\_

Supervisor  Co-supervisor

Research Process	Facet	F	P	C	D	HD
		<i>Fails to satisfy the minimum requirements</i>	<i>Satisfies the minimum requirements</i>	<i>Demonstrates a high level of understanding and presentation and a degree of originality and insight</i>	<i>A very high standard of work which demonstrates originality and insight</i>	<i>Outstanding or exceptional work in terms of understanding, interpretation and presentation</i>
<b>A. Students embark on inquiry*</b> and so determine a need for knowledge / understanding (10%)	Objectives stated	Unclear or inappropriate	Clear but lacks focus	Clear and focussed	Clear, focussed and innovative	Clear, focussed, innovative, open inquiry
	Context of project	Not described	Minimally described	Satisfactorily described	Informative, well-researched	Comprehensive, extensively researched
<b>B. Students find/generate</b> needed information / data / ideas using appropriate approach / method (15%)	Technical challenges	Vaguely specified	Clearly identified	Clearly identified and explained	Clearly identified, explained in context	Clearly identified, explained in context and justified
	References and citations	Minimal use of or inappropriate sources	Few appropriate sources	Several appropriate sources	Numerous appropriate sources	Numerous appropriate and wide range of sources
<b>C. Students critically evaluate</b> information / data / ideas, their approach and results, and react appropriately (25%)	Valid technical reasoning	None presented	Some presented	Strong evidence	Comprehensive	Comprehensive and insightful
	Feasibility of proposed approach	Flawed or infeasible	Feasible, with major changes	Feasible, with some changes	Feasible, with minor changes	Fully feasible
	Project significance	Not discussed	Minimal discussion or evidence of understanding	Some evidence of understanding; reasonably considered	Strong evidence of understanding; mostly considered	Exceptionally strong evidence of understanding; fully considered
	Strengths and weaknesses of proposed approach	Not discussed	Minimally discussed	Moderately explored and analysed	Well explored and analysed	Comprehensively explored and critically analysed
	Broader (social and/or cultural) implications of project	Not addressed	Minimally addressed	Adequately addressed	Well addressed and justified	Comprehensively addressed and justified
<b>D. Students perform necessary</b> processes to meet stated project objectives (10%)	Proposed project plan	Presented but is superficial	Presented but lacks sufficient details	Presented in moderate detail	Presented in detail	Presented in detail and explained
	Project risks	Not discussed	Some degree of risk identification but with limited mitigation strategies	Moderate degree of risk identification; some mitigation strategies	Thorough risk analysis; some mitigation strategies	Thorough risk analysis; effective and innovative mitigation strategies
<b>E. Students organize themselves</b> effectively and adequately manage human input to project (10%)	Group roles and team organisation	Not specified	Roles specified but no reason provided	Roles specified with reasons provided	Roles specified with reasons provided; team organisation structured	Roles specified with reasons provided; team organisation is highly structured
	Team management strategy	Not discussed	Discussed but strategy is superficial	Discussed; strategy is potentially effective	Discussed in detail, strategy is likely to be effective	Discussed in detail, strategy is likely to be effective and innovative
<b>F. Students communicate</b> project objectives, achievements and the process (30%)	Seminar presentation	Unengaging, laboured, disjointed	Mildly engaging, need improvements for the future	Generally engaging, minor improvements for the future	Strongly engaging, well presented	Exceptionally engaging, brilliantly presented, highly professional
	Visual and spoken elements	Inappropriate or ineffective	Appropriate but not well-integrated, or ineffective	Well-integrated and effective	Cohesive, effective and polished	Imaginative, effective; professional level
	Seminar time management	Poor; grossly over-/under-time	Adequate; moderate degree of over-/under-time	Satisfactory; ran to schedule, some hurry or delay	Well-paced presentation, suited to the schedule	Ideal pace with careful attention to time management

Mark (out of 10):

Comments:

*Comments (continued from page 1):*