

The University of Adelaide

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the Financial Statements Guidelines for Table A and B providers, and in the Financial Viability Instructions: Applicants and Providers of FEE-HELP (FVI) for all other approved providers.

SSAF Consultation and Achievements

In allocating the SSAF for 2022, the University has undertaken a two-phase consultation process with students. The first phase involved surveying all students regarding their priorities for allocation of the SSAF. Responses were received from 1234 students with strong support for promoting health & welfare of students, helping students develop skills for study, obtain career advice and employment, and providing student hubs and social spaces on campus. The full breakdown of the 2021 SSAF Survey Results can be found attached.

The second phase involved consultation with democratically elected student representatives as required under the Student Services, Amenities, Representation and Advocacy Guidelines. This consultation was carried out through the SSAF Consultative Committee, which was established in 2011. This committee comprised student representatives from YouX, Student Representative Council, international and postgraduate student representatives, as well as Adelaide University Sport and Fitness (AUSF).

YouX, AUSF and the University were asked to submit SSAF funding requests on behalf of all groups to the committee. They were asked to take feedback from the student survey into account when forming these submissions and were also provided with the relevant guidance from subsection 19-38(4) of the *Higher Education Support Act 2003* (HESA). The Committee then made recommendations to the University on the allocation of SSAF funding for 2022 which is outlined in the SSAF Allocation Summary within this report.

A snapshot of successful 2022 SSAF funded supports and activities include:

Health, Welfare & Wellbeing

- The implementation of the Student Mental Health and Wellbeing Strategy has supported a range of activities and engagements including:
 - Launch of the Wellbeing Champions Network
 - Safe Sex, No regrets campaign
 - Connect HIV self-testing vending machines
 - Being Well, Living Well MyUni course with 4,500 students currently enrolled
 - Student led social media engagement throughout the year through Instagram and wellbeing blogs
 - Multiple Mental Health First aid courses run throughout the year for students and staff
- Specialist Sexual Assault and Sexual Harassment Counsellor
- 4 sessions MAYTE bystander awareness training provided to student groups
- After hours crisis line dedicated to University of Adelaide students who experience a mental health crisis
- Weekly counselling outreach support to Roseworthy campus
- Pilot of a specialised Aboriginal and Torres Strait Islander counsellor
- Continued targeted support to students with disabilities through of the University Specialist Employment Partnership

Assisting International Students

- Lifecycle events including orientation and the extensive holiday program
- Monthly Language and culture engagement events run by the International Peer Mentors
- Fortnightly CommuniTeas

- International Peer Mentor Program
- Talking with Aussies Program
- Specialised support and advice through the Advisory Service

Hubs & On campus Information

- Accessible and flexible face to face enquiry service hours aligned to extend in response to peak periods of student need
- Ongoing development of the student self-service online knowledgebase - AskAdelaide, improving both the quantity and quality of content
- Maintenance of student kitchen facilities at North Terrace, Waite and Roseworthy
- Maintenance of One Lan digital signage and Big Screen in HUB central

Roseworthy catering & activities

- Student mental health awareness and support
- Events and activities to support inclusion, diversity and respect
- International student support and connection
- Campus catering provision and continuity through pandemic
- Student engagement in recreational sport and fitness

Adelaide University Sport

- Club support and engagement including:
 - Annual training and development program focussed on two key areas: diversity and inclusion and club governance.
 - Annual grants for sporting clubs and student athletes, as well as specific purpose grants to support capacity building, student focussed strategic outcomes and large capital purchases
 - Member engagement strategy to provide more sport and recreation opportunities to more students across all campuses.
- On campus events such as O Week, Sports week and the delivery of social sport Monday – Thursday.
- Facilitating the Elite Athlete Program and pathway to Performance grants, as well as, providing scholarships to students. Implementation of UoA University Basketball League team.
- Facilitating student involvement in intervarsity competitions across SA, nationally and internationally.

YouX

- Student Care support including:
 - Confidential and independent advice, support and advocacy for all students.
 - Welfare support for all students, including grants, loans, food support and material assistance.
 - Specialist academic and administrative grievance support and advocacy.
 - Provision of visiting services including Legal Services and Tax Help.
 - Accommodation support and advice, including subsidised housing.
 - Delivery of 22,500 breakfasts per year for enrolled students through the Breakfast Club program
 - Referral to specialist services within the University and the Community
- Student Employment support including:

- Provision of an online employment database for casual and part-time work opportunities
- Personalised support and advice on resumes, cover letters and interview preparation
- Accredited training courses
- Clubs support including:
 - Facilitation of an administrative and governance framework so Clubs can function and thrive autonomously
 - Management of a grants program to promote a dynamic, collaborative, and inclusive student experience, including delivery of over 290 individual grants in 2022
 - Delivery of annual training and development programs and event support and advice
- Events that enable social, wellbeing and educational activities for all students:
 - Delivery of a year-round program of free and accessible events to encourage campus community. 2022 saw the delivery of 57 events across the University's campuses, servicing approximately 35,876 students.
 - Provision of comprehensive and welcoming orientation event programs across all campuses to help students start University successfully
 - Delivery of dedicated wellbeing, stress relief and exam support events and activities

SSAF Revenue Summary

	2022 Allocation \$ ¹	2022 Actual \$
SSAF Revenue	\$7,000,000	\$7,393,570
SSAF revenue carried forward from 2021	\$9,379,883	\$9,379,883
Total SSAF funds available for 2022	\$16,379,883	\$16,773,453
SSAF revenue carried over into 2023	\$9,833,787	\$10,227,357

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2022 the maximum SSAF was \$315 per student.

2022 Student Status	2022 SSAF charged \$ ²	Number of students charged in 2022 ³	2022 SSAF Charged \$	2022 SSAF Charged Rate
Full-time ¹ (> 0.75 EFTSL)	\$6,036,194	19,163	\$315	100%
Part-time ¹ (< 0.75 EFTSL)	\$1,357,376	5,752	\$236	75%
Total	\$7,393,570	24,915		

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis" means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2022 as the total EFTSL they undertook in 2022 was equal to 0.875.

Student Status	2022 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2022 ⁴
Remote learning/Online only	\$236	1085

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$1,387,700	\$1,172,839	Some	2500
2. Clubs or other associations	\$4,270,000	\$4,134,673	Some	7000
a. Sporting	\$1,550,455	\$1,550,455	-	-
b. Internal student politics	\$76,703	\$76,703	-	-
c. Gender, sexuality, ethnicity, race, or nationality-based	-	-	-	-
d. Areas-of-study related e.g. law	\$84,360	\$84,360	-	-
e. Other activities e.g. music, debate, chess	\$749,187	\$749,187	-	-
f. Other	\$1,809,295	\$1,673,968	-	-
3. Employment/career services	\$270,000	\$263,967	Yes	2000
4. Legal aid	-	-	-	-
5. Other student amenities	\$120,000	\$83,232	n/a	250
6. Other - Accommodation	\$165,000	\$165,000	n/a	300
7. Other - International Student Support	\$337,300	\$321,564	Yes	2800
8. Other- Orientation and Student Lifecycle	\$450,000	\$414,821	Yes	12000
Total	\$7,000,000	\$6,556,096		

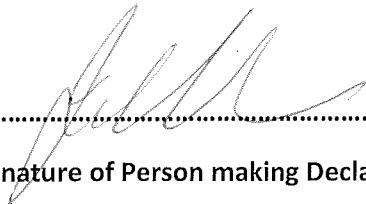
Organisations, bodies or third-party providers that received SSAF funding in 2022

Organisation Name¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
YouX	[19 572 381 388]	Key Area 2b, 2d, 2e, 2f	2,584,218	18%
AU Sport	[92 486 723 757]	Key Area 2a	1,550,455	36%
University of Adelaide	[61 249 878 937]	Key Area 1,3,4,5,6,7,8	2,421,423	39%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, [insert full name], [insert position title] of [insert full name of higher education provider], declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.


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Signature of Person making Declaration

Professor Jennie Shaw
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Full name of Person making Declaration

Deputy Vice-Chancellor (Academic)
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Position of Person making Declaration

28 June 2023
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Date