



Digital Object Identifiers (DOIs)

Introduction

Items published in figshare are assigned a DataCite DOI. This provides a permanent link to your research that will always redirect to where that work is stored, even if the underlying URL changes, e.g., if the journal it was published in disappears, or the website is redeveloped, etc.

Procedure

Figshare requires six fields to be completed before an item can be published and a DOI minted:

1. Title
2. Author(s)
3. Categories
4. Keywords
5. Description
6. Licence

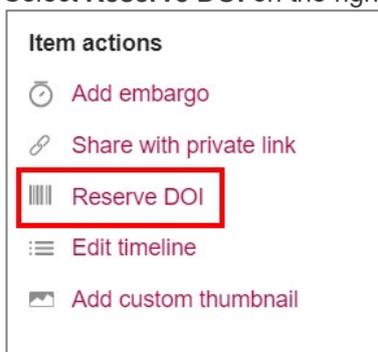
You can find information on completing these fields [here](#).

Reserve a DOI

DOIs for items and collections can be reserved in advance of an item being published.

Procedure

1. In the **My Data** tab, **Create a new item**
2. Select **Reserve DOI** on the right hand side of the item creation screen





3. A new DOI generation window will open. Select **Reserve**

Digital object identifier (DOI) ✕

A Digital object identifier (DOI) is a type of persistent identifier (PID). A PID is a link that will always lead to the research output, regardless of a domain change.
[Find out more about DOIs and other persistent identifiers](#)

Generate an identifier Reserve

Note: This DOI becomes active when the item is published. Once active, the DOI cannot be disabled anymore.

Done

4. A DOI will be minted for your item. If you change your mind, you can disable the DOI, which will make it invalid. Select **Done**.

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10.25909/23789856 Copy

Note: This DOI becomes active when the item is published. Once active, the DOI cannot be disabled anymore.

Do you want to disable this DOI?

Note: Once disabled the DOI becomes invalid. Be sure to update your references with a newly generated DOI.

✕ Disable

Done

5. Once minted, you can access the DOI at any time by opening the unpublished item from **My data**. From here you can copy the DOI to provide it to others or disable it.

Item actions

- Add embargo
- Share with private link
- Disable DOI**
10.25909/23789856 - Copy
The DOI becomes active when the item is published
- Edit timeline
- Add custom thumbnail



Hot tip: The reserved DOI is inactive and can be supplied to publishers for inclusion in an upcoming paper, etc., however it will not become active until the associated item is published and available in figshare.

When citing a reserved DOI, add **<https://doi.org/>** in front of the unique identifier, e.g.,
<https://doi.org/10.25909/23789856>



My item is published. Where can I find the DOI?

1. Go to **My data** and open the published item record by clicking on the title.
2. Select the Cite button

Example 1

Cite Download (10.35 kB) Share Embed + Collect ...

Dataset posted on 2023-07-28, 12:24 authored by [redacted] USAGE METRICS

24 views	5 downloads	9 citations
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3. A citation window will open, listing the DOI for that item.

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DataCite

[redacted] (2023). Example 1. The University of Adelaide.
Dataset. <https://doi.org/10.0166/FK2.stagefigshare.8629974.v1>
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TIPS
Select your citation style and then place your mouse over the citation text to select it or use the Copy button.

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