



Add items to a figshare Collection

Introduction

Collections are a way of collating data from different sources that follow a certain theme. You can search for public items and add them to your collection or add items from your own data.

Procedure

1. Click on the **Collections** tab.
2. Click on the title of the collection you want to add an item to.

Tourism (empty)

3. If you are adding content for the first time, you can choose to click **Add public items** or **Add from my data**. If adding to existing collections, click the **+ Add new items** button

+ Add new items

4. Add public items by searching/browsing for items publicly available on figshare.

Search

air travel

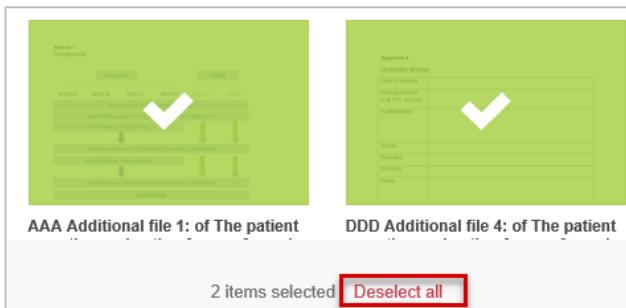
Select multiple results

Add to your collection

5. You can toggle between public items and your own by clicking on **figshare** or **My data**.

Select items from: **figshare** | My data

6. Click each item that you would like in your collection. Each item selected will be shaded in green with a tick.
7. To cancel selection of an item, click on it again or click **Deselect all** at the bottom of the page.



8. If any item has multiple versions, a drop-down box will appear for you to choose the version of choice.
9. To cancel this process at any time, click **Cancel** at the bottom of the page.
10. To add the items you have selected, click **Add selected items**. A pop up box will confirm how many items have been added and will allow you to view details. Click the **X** to close the box.
11. To choose from items in your **My data** section click **Add from My data**
12. If you are viewing an individual public item in figshare, you can also add it to a collection. On the item page, click on the **+ Collect** link and select the collection to which you wish to add the item.

The image shows a screenshot of a figshare item page for a dataset titled "An online repository of body segment parameter models". The page includes standard metadata such as date (11.08.2017), author (Will Robertson), and location (Presented in Melbourne, Australia, at the Australian Biomechanics Conference, 2016). It also lists references and categories. Key features shown include a "Download (226.95 kB)" button, "Share", "Cite", "Embed", and a red-bordered "Collect" button. In the top right corner, there are metrics: 28 views, 2 downloads, and 0 citations. The University of Adelaide logo is present, and the dataset is categorized under Biomechanics.

Contact Us

For further support or questions, please contact Research Technology Support on +61 8 8313 7799 or researchsupport@adelaide.edu.au