

# Share a private figshare item

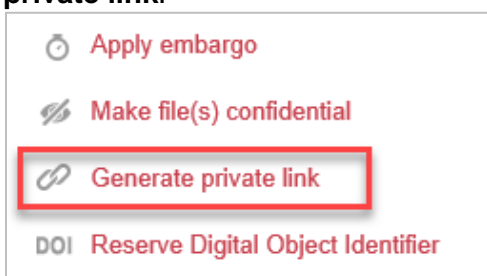
## Introduction

figshare allows you to generate a private link to an unpublished item that can be sent to a third party for review (or blind peer review). The third party does not need to be a figshare user to view this link.

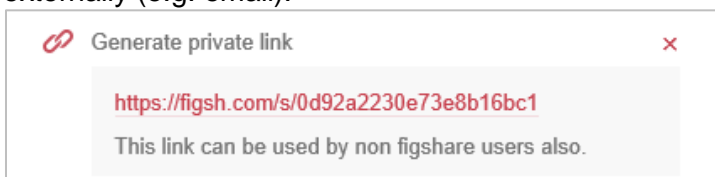
## Procedure

### To share a private link

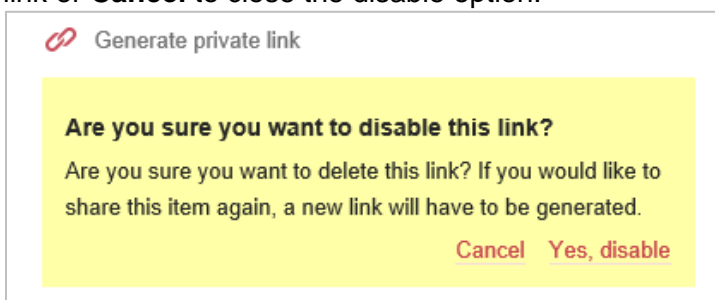
1. Fill out the metadata fields on the item creation panel, scroll to the bottom and select **Generate private link**.



2. A panel displaying a link for your item will be displayed. Copy the link and send the link externally (e.g. email).



3. If you want to disable the link at a later date, return to the item creation pane and hover on the red X. A **disable** option will be displayed. Click **disable** and then **Yes, disable** to disable the link or **Cancel** to close the disable option.



**Note:** Generating a private link removes the author and institution details from the public page for an item. This meets standards for double blind peer-reviewing.

## Contact Us

For further support or questions, please contact Research Technology Support on +61 8 8313 7799 or [researchsupport@adelaide.edu.au](mailto:researchsupport@adelaide.edu.au)