Editing Grants and Funding in your Researcher Profiles

This guide will assist with the following:

1. Editing your Grants and Funding information
2. Adding a Formatted Table – Grants and Funding Information
3. Adding Existing Grant Information from Aurora
4. Text-Editor icons explained

1. Editing your Grants and Funding Information

Step 1 – To add and / or edit a description of your Grants and Funding, firstly login to your profile: **researchers.adelaide.edu.au/profile/firstname.lastname**
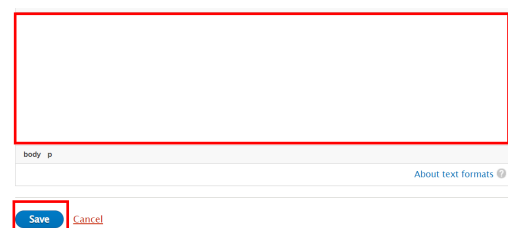
Step 2 – Select the Grants and Funding from the Home Page. Click on Grants and Funding Achievements link to edit.

My Research   Career   Publications   **Grants and Funding**   Teaching   Supervision

Professional Activities   Contact

Edit *Grants and Funding Achievements*

My Research

My research interests passionately span various fields, including Analysis of Algorithms and Complexity, Computation Theory & Mathematics, Computational Linguistics, Knowledge Representation and Machine Learning, Mechanical Engineering, and the Philosophy of Mind.

Given my deep interest in both mathematics and computation, I am currently delving deeper into the realm of artificial intelligence, exploring how machines can mimic human cognitive processes. This research involves developing advanced machine learning algorithms and neural network architectures to enhance AI's problem-solving capabilities.

Additionally, my research extends to the boundaries between machine and human intelligence, contributing to the burgeoning field of human-computer interaction. I am actively collaborating with experts in psychology and cognitive science to create more intuitive and user-friendly interfaces for human-AI interactions.

About text formats

Grants and Fundings

body   p

Step 3 – On the Edit Profile page, scroll down until you find the Grants and Funding text editor field. Enter a description of your grants and funding, or cut and paste from another source into the text editor.

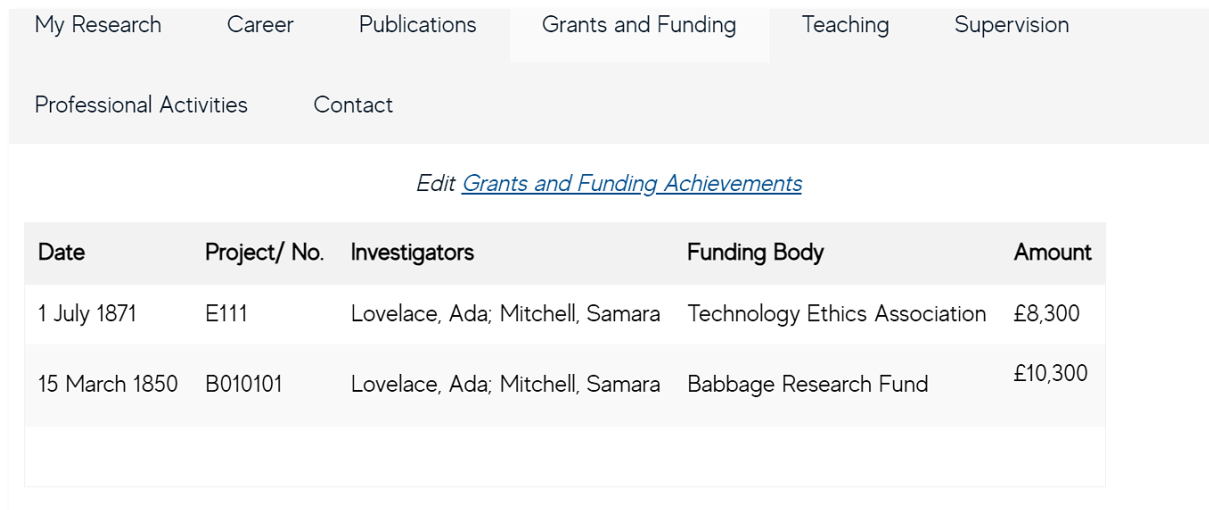**Note**: the Edit page can also be used to edit other fields of My Research, Teaching and Supervision.

Once you have completed your entry, scroll to the bottom of the page and select **Save.**

body   p

About text formats

Save   Cancel

2. Adding a Formatted Table - Grants and Funding Information

To make your awarded funding display more presentably, it is possible to easily apply formatting and tables within the edit window by using the table builder, or HTML code.

See below for an example of titles and tables that have been added and how they display:

My Research	Career	Publications	Grants and Funding	Teaching	Supervision

Professional Activities   Contact

Edit Grants and Funding Achievements

Date	Project/ No.	Investigators	Funding Body	Amount
1 July 1871	E111	Lovelace, Ada; Mitchell, Samara	Technology Ethics Association	£8,300
15 March 1850	B010101	Lovelace, Ada; Mitchell, Samara	Babbage Research Fund	£10,300

Step 1 - To do this, return to the **Edit Grants and Funding Achievements**, go to the text-editor, and select the **Source** button.
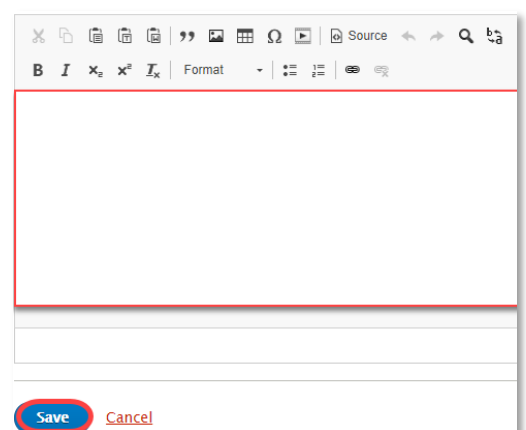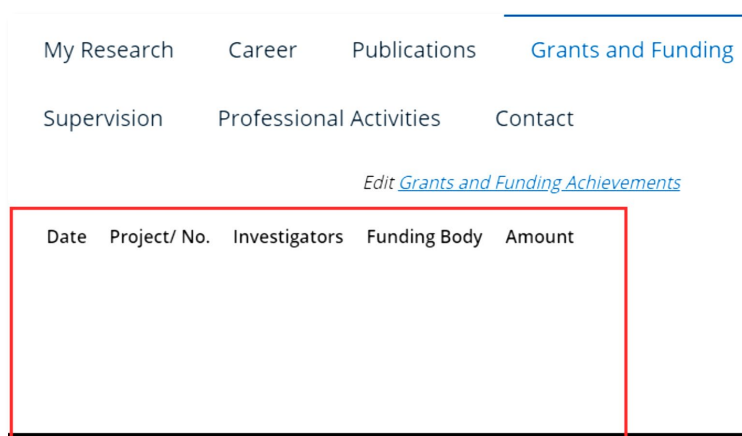
Grants and Fundings

Step 2 - copy and paste the HTML code below, into the field. *(Note: you can use the ▦ table builder to create your own table, however this requires knowledge of HTML and the Drupal system):*

```
<table class="c-table c-table--striped responsive-enabled">
    <thead>
        <tr>
          <th>Date</th>
          <th>Project/ No.</th>
          <th>Investigators</th>
          <th>Funding Body</th>
          <th>Amount</th>
        </tr>
    </thead>
    <tbody>
        <tr class="odd">
          <td> </td>
          <td> </td>
          <td> </td>
          <td> </td>
          <td> </td>
        </tr>
        <tr class="even">
          <td> </td>
          <td> </td>
          <td> </td>
          <td> </td>
          <td> </td>
        </tr>
        <tr class="odd">
          <td> </td>
          <td> </td>
          <td> </td>
          <td> </td>
          <td> </td>
        </tr>
        </tbody>
        </table>
```

Step 3 – Click on the **Source** button again. The formatted table will now display in the free-text field, and you can add your funding details, and add/remove table columns and rows as required *(note: the rows and columns are very faint on some displays)*

Scroll to the bottom of the page and select **Save**.

Note: The **Cancel** option will close the Edit window without saving changes.

The Grants and Funding area will now appear updated on your Profile Page with a Status messaging to confirm.
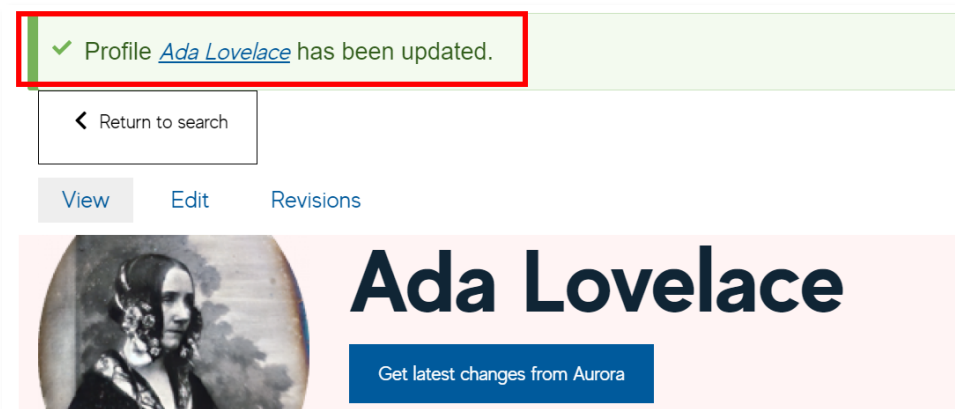

4. Adding Existing Grant Information in Aurora

Step 1 – From the Aurora Home Page 🏠 go to the Grants panel, and click any of the active links to view claimed grants.
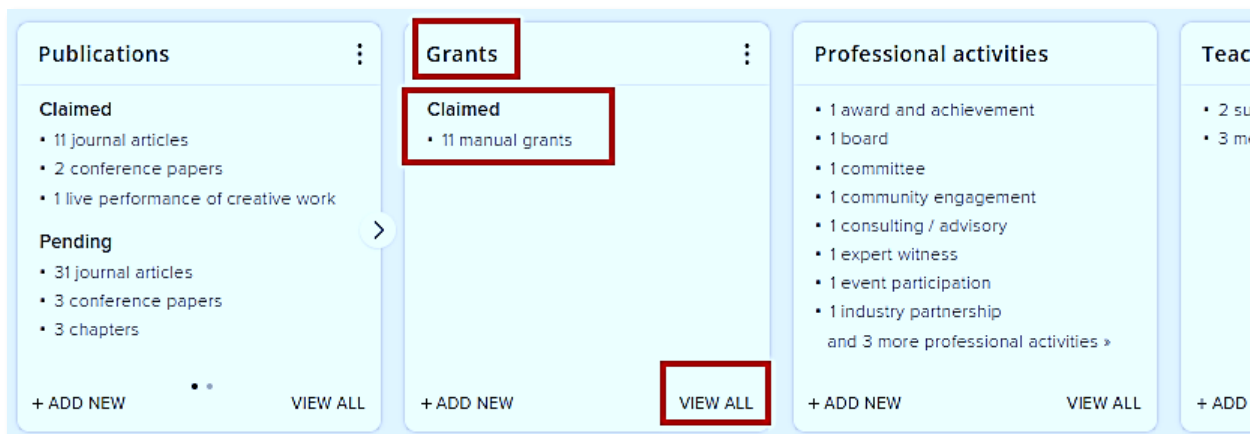
Step 2 – From the Grants page, you can filter on grants you wish to display, prior to selection. Click on the check-box for the grant you want to transfer and click the Export button. You will have the option to export to a Word Document, Excel CSV file, or PDF. Select **Word**.
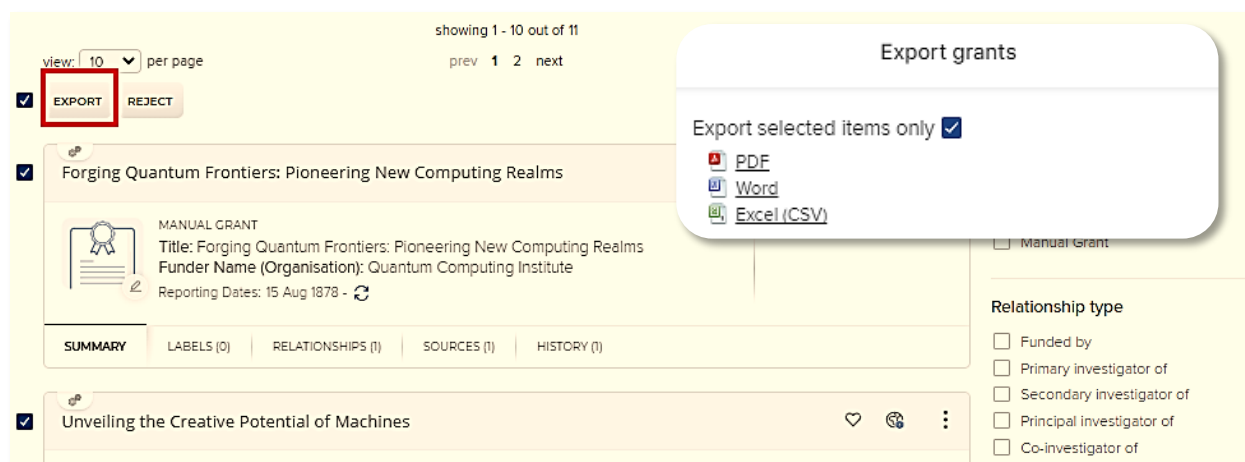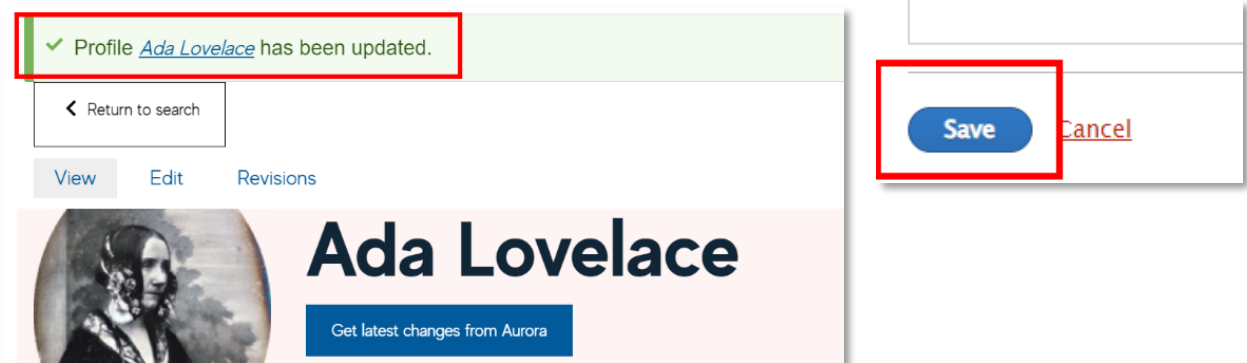
Step 3 – using the Word document, copy and paste the information to the Grants and Funding Text editor in your Researcher Profile page. You may need to adjust the formatting.
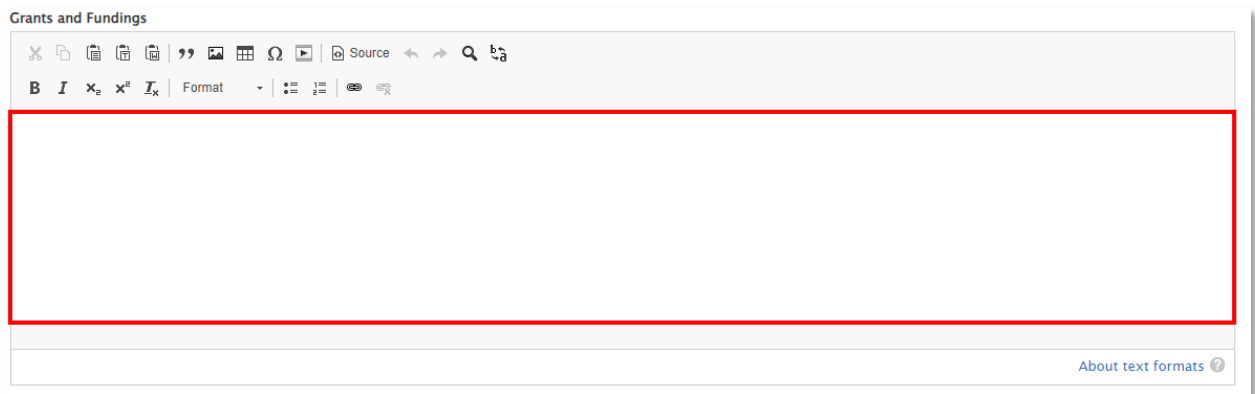
Step 4 – Scroll to the bottom of the document and click **Save**.

The Grants and Funding area will now appear updated on your Profile page, with a status message confirming the update.

5. Text Editor Icons Explained

The Edit page allows the addition of free text to your profile. It provides a rich text edit environment with the following toolbars enabling formatting and presentation of text as required.

Cut   Copy   Paste   Paste as plain text   Paste from word

Block Quote

Insert Image from the

Insert Table

Insert Video from the web

Insert special character

Switches edit window to HTML Source code view

Undo

Redo

Find

Replace

Bold

Italics

Underline

Strike Through

Subscript

Superscript

Remove Format

Paragraph Format

Insert / Remove Bulleted List

Insert / Remove Numbered List

Link

Unlink

Anchor