



The Community Volunteering Award for University Staff recognises outstanding achievements by individual University staff who have given two years voluntary service to a community or cause outside of their workplace.

Who can nominate?

Any staff member can nominate a colleague and self-nominations are accepted.

Who is eligible?

Academic and professional staff (full-time or part-time) with a minimum of one-year employment with the University of Adelaide are eligible to nominate.

Criteria

- Describe the outstanding achievements and the contribution made to enhance the broader community by the staff member (this can be across one or multiple organisations)
- Outline the impact and the benefits the staff member has provided to the wider community over two years or greater
- Describe any obstacles overcome by the staff member as part of their achievement
- Highlight the level of commitment, dedication and professionalism demonstrated by the staff member
- Describe how the staff member has applied their knowledge and skills through their volunteering to the University.

Nominations

Nomination forms must be completed by **Friday 21 October** and endorsed by the individual staff member's line manager. Nominations must include a verification and impact statement from the organisation where the individual staff member volunteered.

The Judging panel drawn from experienced voluntary and community sector leaders will consider nominations and will choose one winner. If there is more than one candidate of equal merit, then the Award may be shared equally. The judges' decision will be final with no correspondence being entered into. The winner of this award will receive a certificate and a prize of \$2,000*.

**Please note that the prize money will incur tax if the staff member elects to receive it via their payroll. If the staff member chooses to donate prize money towards a charity of their choice there will be no tax incurred and the charity will receive the total amount.*