

## TYPES OF INTERNATIONAL AGREEMENTS - NON-LEGALLY BINDING

<b>Memorandum of Understanding / Letter of Intent</b>	<p>A high level statement of intention to co-operate for one or more specific purposes and related outcomes, which precedes later formal agreements setting out the terms and conditions. These agreements are often proposed when, for example,</p> <ul style="list-style-type: none"><li>• the potential Partners need to be able to formally demonstrate that a genuine relationship exists in order to apply for funding in the partner's country or exchange staff, students or resources or access to resources;</li><li>• The potential Partners wish to consolidate existing multiple types of engagement into a co-ordinated strategic approach and agreement;</li><li>• The potential partners wish to affirm the intent to establish a strategic partnership encompassing one or more types of engagement.</li></ul> <p>The International Agreements Policy includes under the Non-legally binding section any Memorandum of Understanding that contains binding confidentiality and public releases clauses.</p>
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Table 2

## TYPES OF INTERNATIONAL AGREEMENTS - LEARNING AND TEACHING LEGALLY BINDING

<b>STUDENT MOBILITY</b>								
<i>Students travel to another university to study for a short period (less than a year)</i>								
Type of Agreement	Duration	Level (PG/UG)	Direction	Program Specific	Enrolment at:	Tuition Fees payable to:	Credit earned only towards degree at:	Degree Earned at:
Student Exchange	Generally 1 – 2 semesters but can be shorter	UG and PG	Must be reciprocal	Usually university-wide  <i>Sometimes it could only refer to specific programs</i>	HOME UNIVERSITY As degree (exchange) students  HOST UNIVERSITY As non-award (exchange ) students	HOME UNIVERSITY	HOME UNIVERSITY	HOME UNIVERSITY
Study Abroad	Any duration up to one year (usually 1 – 2 semesters)	UG and PG	One way  (Inbound OR Outbound)	Usually university-wide  <i>Sometimes it could only refer to specific programs</i>  <i>It could also include Summer Winter Schools</i>	HOST UNIVERSITY As non-award students	HOST UNIVERSITY	HOME UNIVERSITY	HOME UNIVERSITY
Study Tour	Short term (e.g. 3 weeks)  <i>Sometimes included as part of the "exchange agreement"</i>	Generally UG but can be PG	One way  (Inbound OR Outbound)	Yes  (usually led by an academic)	HOME UNIVERSITY As degree students  HOST UNIVERSITY As visitors	HOME UNIVERSITY  (fees may be payable for e.g. accommodation)	HOME UNIVERSITY	HOME UNIVERSITY

Type of Agreement	Duration	Level (PG/UG)	Direction	Program Specific	Enrolment at:	Tuition Fees payable to:	Credit earned only towards degree at:	Degree Earned at:
PCE Study Tour	Short term (usually between 2-5 weeks)	Generally UG	One Way (Inbound)	Non-award, English or 'English plus' <i>(i.e. some academic, Professional Development or volunteering in addition to core English program)</i>	HOST UNIVERSITY As non-award students (usually GEAP)	HOST UNIVERSITY		HOME UNIVERSITY
PCE Study Tour (under 18's)	Short term (usually between 1-2 weeks)	High School students	One Way (Inbound)	English content only	HOST UNIVERSITY (not enrolled)	HOST UNIVERSITY		N/A

## TYPES OF INTERNATIONAL AGREEMENTS - LEARNING AND TEACHING LEGALLY BINDING

<b>PATHWAYS</b> <i>Students transfer to another university and complete their studies there</i>								
Type of Agreement	Duration	Level PG/UG	Direction	Program Specific	Enrolment at:	Fees payable to:	Credit earned at:	Degree earned at:
Articulation	Approx. half the program	UG or PG	Generally one way	✓	HOST UNIVERSITY	HOST UNIVERSITY	HOST UNIVERSITY	Host University
Double Degree	Approx. half the program	UG or PG	Generally one way	✓	HOST UNIVERSITY	HOST UNIVERSITY	HOME AND HOST UNIVERSITY	Two degrees: <ul style="list-style-type: none"> <li>• Host University</li> <li>• Home University</li> </ul>
Jointly Badged	Approx. half the program	UG or PG	Generally one way	✓	HOST UNIVERSITY	HOST UNIVERSITY	HOME AND HOST UNIVERSITY	One degree, from both universities together
<b>Jointly Conferred Award</b>	Refer to the Jointly Conferred Coursework Awards Policy for the full approval processes and information required							
<p><i>Pathway agreements may include other individual elements such as:</i></p> <ul style="list-style-type: none"> <li>• <i>guaranteed admission</i></li> <li>• <i>preferential admission to advanced programs upon completion</i></li> <li>• <i>discounted fees</i></li> <li>• <i>use of particular agents</i></li> <li>• <i>sponsorships of students by home university</i></li> <li>• <i>minimum/maximum enrolments</i></li> <li>• <i>UA curriculum licenced to other university</i></li> <li>• <i>other University's curriculum taught by visiting UA staff</i></li> </ul>								

## TYPES OF INTERNATIONAL AGREEMENTS - LEARNING AND TEACHING LEGALLY BINDING

OTHER TYPES OF AGREEMENTS	
<b>Sponsorship Agreement for UG and CW Masters</b>	<p>An agreement under which UA and another organisation (often a government) agree to sponsor undergraduate and coursework masters students to study at UA (e.g. by payment of tuition fees, stipends, costs, other fees, etc.). These agreements are not the standard international sponsorships managed as pure credit arrangement by Student Finance directly with a participation institution.</p> <p>Overall management of sponsorship agreements that include both coursework and HDR international students lies with Deputy Vice-Chancellor and Vice-President (Academic) or Pro Vice-Chancellor (International), through Global Engagement who will work closely with the Dean of Graduate Studies/Adelaide Graduate Centre who has responsibility for making specific determinations with regard to scholarships and sponsorships for HDR students.</p>
<b>Internship Agreement</b>	<p>An Agreement for an <b>individual</b> student to come to UA (or to go from UA to another University) for a work placement which is a required part of their program. These agreements are managed by the Schools. A template of this type of agreement can be found at <a href="http://www.adelaide.edu.au/legalandrisk/contracts/contracttemplates/">http://www.adelaide.edu.au/legalandrisk/contracts/contracttemplates/</a></p>
<b>Staff Exchange</b>	<p>An agreement to enable staff from one university to travel to another university. Staff members remain an employee of their home university. These agreements need to go through the international agreements process (<a href="http://www.adelaide.edu.au/pvci/agreements/proposals/">http://www.adelaide.edu.au/pvci/agreements/proposals/</a>).</p>
<b>Agency Agreement</b>	<p>An agreement with a person/company who assists UA in recruitment of international students.</p>

## TYPES OF INTERNATIONAL AGREEMENTS - RESEARCH AND INNOVATION LEGALLY BINDING

Covered under the <a href="#">International Agreements Policy</a>	
<b>Heads of Agreement (with International Partner)</b>	A Head of Agreement sets out the framework for the parties to formally engage in a strategic partnership or collaboration around agreed key objectives and contractual terms (using a plain English format) ahead of drafting of the final Partnership Agreement or Collaboration Agreement. It helps clarify contentious issues initially and facilitates the negotiating and contracting process.
<b>Partnership Agreement (with International Partner)</b>	A Partnership Agreement involves research and innovation activities across more than one research field (defined by two digit FoR), research group or entity or involving research and innovation activities related to education, training, the use of facilities or strategic or operational support and development units and mechanisms. Partnerships Agreements can involve more than one partner and type of partner e.g. university, institute, government and government unit or body, company. Several research and innovation projects or related activities are conducted under the scope of an overarching Partnership Agreement, each of which may also require their own specific agreements with work schedules.
<b>Collaboration Agreement (with International Partner)</b>	A Collaboration Agreement is more restricted in scope than a Partnership Agreement and may only involve one or two types of activity such as research, innovation, and related training and/or strategic and operational support and infrastructure and/or may be restricted to one group or entity within an institution. A Collaboration Agreement can involve more than one partner and type of partner e.g. university, institute, government and government unit or body, company.
<b>Sponsorships HDR (with International Partner)</b>	<p>An agreement under which the University and another organisation (often a government) agree to sponsor HDR students to study at the University (e.g. by payment of tuition fees, stipends, costs, other fees). These agreements are not the standard international sponsorships managed as pure credit arrangement by Student Finance directly with a participation institution.</p> <p>Overall management of sponsorship agreements that include both coursework and HDR international students reside with Deputy Vice-Chancellor and Vice-President (Academic) or Pro Vice-Chancellor (International), through Global Engagement who will work closely with the Dean of Graduate Studies/Adelaide Graduate Centre, who has responsibility for making specific determinations with regard to scholarships and sponsorships for HDR students.</p>
Covered under the <a href="#">Research Grants, Contracts and Consultancies Policy</a>	
<b>Multi-Institutional Agreements (with International Partner)</b>	An agreement between the University and partner organisations on competitive research grants. These agreements are managed by Research Services.

<b>Deed of Novation (with International Partner)</b>	A deed which transfers one party's rights and obligations under a research contract or agreement to a new third party. The terms of the agreement usually remain the same, but the identity of one party changes. These agreements are dealt with by Research Services.
<b>Deed of Variation (with International Partner)</b>	A deed whereby the parties agree to amend the terms of the original research agreement. These agreements are generic and are managed by Research Services.

Covered under the [Jointly Conferred Higher Degree by Research \(HDR\) Awards Policy](#)

<b>Joint awarded PhD programs (with International Partner)</b>	An agreement with another party through which a program is delivered jointly by two or more collaborating institutions where upon completion a student receives a single award conferred jointly by those institutions. These agreements are managed by the Adelaide Graduate Centre.
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Covered under the [Intellectual Property Policy](#)

<b>Material Transfer Agreements (with International Partner)</b>	An agreement that governs the transfer of tangible research materials between two organisations, when the recipient intends to use it for his or her own research purposes. The MTA defines the rights of the provider and the recipient with respect to the materials and any derivatives. These agreements are managed by Adelaide Enterprise, or Research Services depending on the nature of any research agreement.
<b>Confidentiality Agreements (with International Partner)</b>	A Non-Disclosure Agreement (NDA), also known as a confidentiality agreement, confidential disclosure agreement, proprietary information agreement, or secrecy agreement, is a legal contract between at least two parties that outlines confidential material, knowledge, or information that the parties wish to share with one another on a confidential basis for certain purposes, but wish to restrict access by third parties. It is a contract that enables through which the parties to commence confidential discussions in connection with a future business opportunity. An NDA creates a legal relationship between the parties to protect any type of confidential and proprietary information or trade secrets. As such, an NDA protects non-public business information. These agreements are generic and are managed by Research Services.

Engage the Office of the Deputy Vice-Chancellor and Vice-President (Research)

<b>Joint appointments (with International Partner)</b>	An agreement for the joint appointment of a staff member the University and another party. These agreements are generic and will be managed by the relevant Head of School in consultation with the Office of the DVCR, if required.
<b>Visitors Agreements (with International Partner)</b>	An agreement to cover a visit to the University by an external visitor such as a Visiting Research Fellow from overseas. These agreements are generic and will normally be dealt with by the host researcher and the Head of School, in consultation with the DVCR's Office, if required. The legal team within Research Services can assist with template agreements to ensure IP and insurance matters are covered.