

Governance

Advisory Committees



Program Portfolio Committee

Establishment

When: 1 December 2019; established as a subcommittee of the Academic Board by Council on 21 September 2020.

By what authority: Provost

For what period: Ongoing

Role/Terms of Reference

Nature: *Future Making* challenges the University of Adelaide to realise its full potential and to claim its place as the truly global 21st century University in our State. It establishes a bold ambition to grow and diversify its student cohort. The goal will only be realised through effective curation of the University's portfolio of program offerings on a whole-of-University basis.

The Program Portfolio Committee will oversee the performance, and be responsible for the effective management, of the University's program portfolio including the commissioning of new programs, discontinuation of programs, and recommending the creation of new disciplines. The remit of the Committee extends to managing student load on behalf of the University.

Terms of Reference:

1. Oversee the University's portfolio of educational offerings to ensure a dynamic and optimal range of market-oriented products that support the University's strategic objectives.
2. Review the performance of the University's current program portfolio against appropriate academic, financial and strategic performance measures.
3. Identify new program concepts and potential discipline areas for faculties to further investigate.
4. Monitor the performance of new programs and programs with major revisions against projections made during program proposal approval.
5. Identify programs at risk of 'low performance' and oversee the development and implementation of formal remediation and action plans.

6. Mandate and oversee the deletion of programs or suites of programs where a compelling academic or strategic case for continuation is not made.
7. Distribute Commonwealth funded student load between faculties.
8. Provide strategic oversight of marketing, recruitment, admissions and conversion activities related to meeting University student load targets.
9. Commission and consider market research and other reports to effectively carry out the Committee's terms of reference, as appropriate.

<i>Reporting line:</i>	To the Vice-Chancellor and President, on recommendation from Academic Board.
<i>Quorum:</i>	The quorum is half of the full membership plus one unless stated otherwise
<i>Frequency of meetings:</i>	Monthly, as required

Membership

<i>Membership:</i>	Provost (Chair) Deputy Vice-Chancellor and Vice-President (Academic) Chief Operating Officer Pro Vice-Chancellor (International) Chief Marketing Officer, Marketing and Communications Executive Director, Planning and Analytics Executive Director, Education Transformation 1 Faculty Executive Manager (1 year term) 1 Deputy Dean, Learning and Teaching (1 year term)
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The Vice-Chancellor and President is an ex-officio member of all Committees of the University.

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RMO File Number	2019/12541
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